



ANNUAL BUDGET

FOR THE FISCAL YEAR
OCTOBER 01, 2022 THRU SEPTEMBER 30, 2023

MAYOR

THE HONORABLE JACOB FANGMAN

MAYOR PRO-TEM

LARRY JEFFERS

ALDERMEN

EULAINÉ MCINTOSH

TERRI FLOYD

JOHN LOCKHART

TOMMY HILL

CITY ADMINISTRATOR

DAVID DOCKERY

Texas Local Government Code Section 102.005(b) Notice

This budget will raise more revenue from property taxes than last year's budget by an amount of \$14,442.00 which is a 4.47% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$3,133.44.

City Council Record Vote

The members of the governing body voted on the tax rate to support the 2022-2023 budget on September 8, 2022, the results were:

FOR: Alderman Lockhart, Alderman Jeffers, Alderman Floyd, Alderman Hill, and Alderman McIntosh

AGAINST: None

PRESENT: All

ABSENT: None

Tax Rate	Adopted 2022-2023	Adopted 2021-2022
Property Tax Rate	.607285	.61375
No-New-Revenue Tax Rate	.586749	.592646
No-New Maintenance & Operations (M&O) Rate	.586749	.592646
Voter-Approved Tax Rate	.607285	.613944
Debt Rate	0	1.486248
De minimis Rate	0	0
Unused Increment Rate	0	0

The total amount of municipal debt obligation secured by property taxes for the City of Clarendon is \$0.00



To: The Honorable Mayor and
Members of the City Council of the City of Clarendon

Submitted herewith is the Annual Budget for the City of Clarendon, Texas, for the 2022-2023 fiscal year. This budget has been prepared and is presented in accordance with the Texas Local Government Code.

Receipts of \$ 2,030,948 expenditures of \$1981,836 are projected for the General Fund.

Receipts of \$916,324 and expenditures of \$857,706 are projected for the Enterprise Fund.

The proposed budget reflects a 4% COL increase for all employees.

Funds for the CDBG Grant 15% match in the amount of \$53,000 for sewer improvements were added to the Wastewater Department.

Funds from the Capital Improvement Project Fund have been budgeted for street improvements.

Funds from the American Recovery Act have been budgeted for approved expenses in water, wastewater, broadband or any qualifying governmental service.

The property taxable value increased by over \$ 3,308,232 from 2021 due to an increase in value for single-family homes of \$3,445,744 and an increase in commercial property of \$4,093.

The proposed property tax rate for FY 2022-2023 will be .607285 per \$100. Adopting .607285 represents a tax increase of \$14,447. The .607285 tax rate is composed of the "M&O" component which is used for General Fund maintenance and operations.

Law Enforcement services from the Donley County Sheriff's Office are contracted through the Donley County Commissioners Court. This budget includes the contractually obligated 1.5% increase which goes until September 30th, 2025.

The City of Clarendon subsidizes the Clarendon Volunteer Fire Department. The City also pays for insurance on their rolling stock, buildings, furnishes water for firefighting and pays all utilities expenses.

The City currently has 35 employee positions:

- (1) City Administrator
- (1) City Secretary
- (1) Utility Clerk
- (1) Part-time Office Assistance
- (1) Code Compliance Officer
- (1) Municipal Judge
- (1) Fire Marshal
- (1) Public Works Director
- (1) Librarian
- (2) Water Utility Employee
- (1) Wastewater Utility Employee
- (2) Street Maintenance Employee
- (1) Park/Pool Attendant
- (4) Part-time Library Employee
- (2) Part-time Sanitation Employee
- (1) Seasonal Park Attendant
- (13) Pool Manager & Lifeguards

Respectfully submitted this 8th day of August, 2022.



David Dockery
Clarendon City Administrator

CITY of CLARENDON
ANNUAL BUDGET AND PROGRAM OF SERVICES FY 2022-2023

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STATEMENT OF CHANGES IN ACCOUNT BALANCES

Account	September 30, 2021	September 30, 2022		
Pool Construction	\$12,024.58	\$0.00		
Municipal Court LCCC	\$3,287.82	\$4,324.99		
Community Development USDA Construction	\$0.00	\$0.00		
Interest & Sinking	\$849.10	\$213.91		
General Fund	\$446,838.53	\$643,081.08		
Motel Bed Tax	\$88,409.68	\$80,392.88		
Rolling Stock	\$1,778.14	\$23,914.78		
USDA Debt Service	\$86,873.62	\$92,796.11		
Airport Maintenance	\$8,960.57	\$6,138.61		
Street Maintenance	\$299,560.47	\$57,502.42		
American Rescue Plan Act	\$220,690.87	\$225.75		
TexPool Investments	\$167.77	\$2,608,882.25		
Certificate of Deposit:				
#7012	General Fund	\$1,164,742.22	\$0.00	1 year
#7013	USDA Debt Service	\$202,114.80	\$0.00	6 month
#7014	Capital Improvement	\$392,783.48	\$0.00	6 month
#7015	Maintenance	\$195,302.58	\$0.00	30 day

City of Clarendon

Budgeted Employees

October 1, 2022

The City is budgeted for 35 positions, filled by 12 full-time employees, 7 part-time employees, 14 part-time seasonal, and 2 retained monthly:

(1) City Administrator	David Dockery
(1) City Secretary	Machiel Covey
(1) Utility Clerk	Kimberly Cooper
(1) Office Assistant (part-time)	Glory Bryley
(1) Code Compliance Officer	Billy Curry
(1) Public Works Director	John Molder
(1) Librarian	Jerri Shields
(2) Water Employees	PJ Owens
	Blake Dews
(1) Wastewater Employees	Stanley (Jeff) McKee
(2) Street Maintenance Employee	Jacob Lindsay
	Quinton Ford
(1) Park/Pool	Albert Araujo
(4) Library Employee (part-time)	Anne Purvis
	Glenda Day
	Carlene Hollar
	Teri Rummel
(2) Recycling Employee (part-time)	Eddie (Lynn) Floyd
	To be filled
Municipal Judge	Richard Green
Fire Marshal	Jeremy Powell
(1) Park Attendant (seasonal)	to be filled
(13) Pool Manager & Lifeguards	to be filled

1	WORKSHEET					
2		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
3		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
4	GENERAL FUND					
5						
6	REVENUE	1,452,158	4,480,317	1,863,325	3,989,395	2,034,288
7						
8	EXPENDITURES					
9	RECYCLING/SANITATION	0	393,498	371,630	350,523	377,990
10	MAYOR & CITY COUNCIL	4,878	9,002	10,250	5,868	10,475
11	ADMINISTRATION	97,813	94,726	106,665	110,830	184,800
12	FINANCE & ACCOUNTING	141,774	142,929	161,120	158,925	173,490
13	CITY HALL	141,447	90,179	112,795	91,093	105,075
14	MUNICIPAL COURT	24,772	27,881	29,665	24,922	30,215
15	TAX OFFICE	16,335	16,402	17,750	16,698	18,250
16	LAW ENFORCEMENT	159,248	162,446	166,020	164,094	166,555
17	FIRE DEPARTMENT	20,512	30,142	26,670	25,807	26,965
18	CODE COMPLIANCE	45,849	40,156	57,865	48,450	70,780
19	STREETS	98,241	165,641	201,622	191,566	199,028
20	PARKS	3,363	7,158	54,410	56,384	58,530
21	AIRPORT	3,340	2,926	4,975	3,574	7,475
22	LIBRARY	72,731	72,589	87,555	79,532	89,680
23	DEBT SERVICE/TRANSFERS	493,861	2,930,090	634,857	2,582,485	399,278
24	POOL	308	129,058	63,440	61,989	63,850
25	TOTAL EXPENDITURES	1,324,472	4,314,823	2,107,289	3,972,740	1,982,436
26						
27						
28	FUND BALANCE	127,686	165,494	29,418	16,655	51,852
29						
30		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
31		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
32	ENTERPRISE FUND					
33						
34	REVENUE	1,337,829	902,723	916,300	1,033,120	916,125
35						
36	EXPENDITURES					
37						
38	WASTEWATER DEPARTMENT	121,626	123,313	168,941	99,617	168,958
39	WATER DEPARTMENT	395,111	379,062	512,728	385,320	483,748
40	SANITATION DEPARTMENT	362,270	0	0	0	0
41	TRANSFERS	259,313	144,950	211,000	209,300	205,000
42	TOTAL EXPENDITURES	1,138,320	647,325	892,669	694,237	857,706
43						
44	FUND BALANCE	199,509	255,398	23,631	338,883	58,419
45						
46	BALANCE (DEFICIT)	327,195	420,892	53,049	355,538	110,271
47						
48						
49						
50						
51						

GENERAL FUND

1	GENERAL FUND					
2	REVENUE	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
3		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
4						
5	TAXES					
6	AD VALOREM TAXES--CURRENT	336,678	373,105	390,000	380,394	384,000
7	SALES TAX	432,031	477,791	445,000	502,262	475,000
8	FRANCHISE FEES-Cable	3,678	3,010	3,500	2,291	2,625
9	FRANCHISE FEES-Telephone	4,739	3,496	4,000	6,240	3,400
10	FRANCHISE FEES-Electric	55,170	53,025	56,000	54,594	54,000
11	FRANCHISE FEES-Gas	9,278	11,358	13,200	12,566	13,600
12	TOTAL	841,574	921,785	911,700	958,347	932,625
13						
14	LICENSES/PERMITS					
15	ANIMAL CONTROL FEES	1,570	375	1,000	1,138	1,000
16	ITINERANT MERCHANT PERMIT	200	125	100	50	300
17	CODE COMP. FEES	200	1,085	1,000	167	500
18	TOTAL	1,970	1,585	2,100	1,355	1,800
19						
20	INTRAGOV'T TRANSFER					
21	TRANSFER FROM MUNI COURT - HERRING	0	0	0	0	3,340
22	TRANSFER FROM UTILITY FUND-MGMT FEE	55,000	35,000	101,000	101,000	95,000
23	DONLEY COUNTY--LIBRARY MAINT	30,000	28,417	30,000	31,000	35,000
24	TRANSFER FROM GF CHECKING TO CD	0	700,000	0	0	0
25	TRANSFER FROM RESERVE FUNDS CD	0	119,077	40,000	0	0
26	TRANSFER FROM TEXPOOL	331,850	1,566,020	0	17,925	200,000
27	TRANSFER TO TEXPOOL	0	31,165	0	0	0
28	TRANSFER FROM CD	0	0	0	2,162,943	0
29	TRANSFER FROM POOL CONST	0	0	0	5,887	0
30	TOTAL INTERGOV'T	512,773	2,479,679	171,000	2,318,755	333,340
31						
32	MUNICIPAL COURT					
33	MUNICIPAL COURT FINES	16,626	26,371	15,000	17,026	16,250
34	TOTAL COURT	16,626	26,371	15,000	17,026	16,250
35						
36	MISCELLANEOUS					
37	PROPERTY SALES	1,321	0	1,000	0	0
38	INTEREST EARNED	30,356	4,464	2,300	12,159	19,250
39	AIRPORT HANGAR RENT	6,305	6,346	7,000	6,290	7,000
40	REIMBURSEMENTS/AIRPORT RAMP GRANT	0	9,762	50,000	2,840	50,000
41	SALE OF SURPLUS ITEMS	0	327,225	2,000	0	0
42	TOWER RENTAL	11,397	14,170	26,500	2,856	5,000
43	ALCOHOL SALES PERMITS	1,385	175	350	1,210	550
44	FAX/COPY REVENUE	9	6	25	4	20
45	LIBRARY INCOME	4,093	6,939	7,700	3,958	7,200
46	MOWING FEE	0	0	500	0	300
47	TEXAS REVENUE RECOVERY ASSO.	287	222	150	745	400
48	MISC INCOME	3,549	0	1,000	1,147	500
49	POOL INCOME	0	19,231	45,000	21,130	39,400
50	TX PARKS & WILDLIFE - POOL	0	25,000	0	0	0
51	SANITATION/RECYCLING	370	410,704	420,000	414,047	394,000
52	PROPERTY LEASE/ SANITATION	0	6,000	6,000	6,000	6,000
53	AMERICAN RESCUE AND RECOVERY FUND	20,284	220,653	194,000	221,526	220,653
54	TOTAL	79,356	1,050,897	763,525	693,912	750,273
55	TOTAL GENERAL FUND	1,452,299	4,480,317	1,863,325	3,989,395	2,034,288

Streets

The mission of the Street Department is to provide and maintain public thoroughfares so as to be safe and comfortable to travel. Activities of the Street Department includes the maintenance of approximately 12 miles of streets, about 3 miles of which are graveled and unpaved, and the cleaning of drainage ditches which abut City streets.

The Street Department funds two (2) hourly employees. The hourly employees are responsible for maintaining street signs, painting stripes, and trimming trees that obscure traffic signs. The hourly employees will be allowed to “float” between departments as needed; employees from other departments will “float” to assist in the Street Department as well. Street lighting, a flat fee per streetlight, is funded in this department.

1	GENERAL FUND
2	
3	
4	STREETS
5	
6	
7	
8	
9	
10	payroll for 2 full-time employee
11	payroll taxes
12	health benefits; \$812.82 pp monthly,, plus life
13	city matches 1-1 on 7% withholding
14	summer help
15	overtime when cross-utilized in Water and Wastewater emergencies
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	gas & oil
26	orange cones and barricades
27	provided by uniform service
28	hammers; wrenches
29	we spray for mosquitoes every summer
30	yellow vests; safety glasses
31	pre-mix asphalt, primer, gravel; pot-hole patching materials
32	base material; stabilization
33	shop towels; gloves; barricade tape; marking paint
34	
35	
36	
37	
38	
39	
40	small equipment
41	repairs to 1 vehicle
42	repairs to roller, chip spreader, zipper, water truck, distributor
43	street signs, no parking, stop, yield
44	sidewalk repairs
45	tires
46	annual report of chemical usage
47	
48	
49	

1	GENERAL FUND					
2						
3						
4	STREETS	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9						
10	SALARIES	23,184	41,240	56,120	54,116	58,500
11	PAYROLL TAXES	1,780	3,183	4,265	4,165	4,370
12	HEALTH & LIFE INSURANCE	5,734	10,375	17,520	14,349	19,760
13	TMRS RETIREMENT	467	823	1,100	1,043	1,270
14	PART-TIME SALARIES	587	0	0	0	0
15	OVERTIME	211	1,249	2,200	934	2,200
16						
17						
18						
19						
20	TOTAL	31,963	56,870	81,205	74,607	86,100
21						
22						
23	MATERIAL AND SUPPLIES					
24						
25	GAS & OIL	6,633	10,374	13,850	12,394	14,250
26	TRAFFIC CONTROL DEVICES	601	1,102	800	642	800
27	UNIFORMS/APPAREL	274	628	1,100	725	1,100
28	SMALL TOOLS	209	724	800	501	700
29	CHEMICALS/MOSQUITO SPRAY	58	2,376	2,250	2,225	2,500
30	SAFETY EQUIPMENT	682	538	1,200	153	1,200
31	PAVING MATERIALS/ASPHALT	2,962	19,032	18,000	18,128	18,000
32	ROAD BASE/STABILIZATION	35	5,580	5,000	0	5,000
33	CONSUMABLES	414	148	450	200	450
34						
35						
36	TOTAL	11,868	40,502	43,450	34,968	44,000
37						
38	MAINTENANCE					
39						
40	EQUIPMENT	300	862	2,500	0	2,000
41	VEHICLE MAINTENANCE	1,458	3,624	2,000	3,250	2,500
42	EQUIPMENT MAINTENANCE	4,717	10,729	7,400	9,116	7,500
43	STREET SIGNS	0	1,965	1,000	1,379	1,200
44	CURBING & DRAINAGE	2,419	937	2,000	678	2,000
45	TIRES	2,169	2,920	2,300	2,114	2,400
46	CHEMICAL REPORT FEE	36	0	150	0	150
47						
48	TOTAL	11,099	21,037	17,350	16,537	17,750
49						

50	STREETS
51	continued
52	
53	
54	
55	fixed cost per light for street lights throughout town
56	travel/training
57	
58	
59	
60	
61	
62	
63	
64	large paving project funds from reserves
65	1/3 cost of hydrovac - 2 of 3 payments
66	john deere tractor
67	handicap ramps
68	cip project
69	
70	
71	
72	

50	STREETS	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
51	continued	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
52						
53	TRAVEL/TRAINING/OVERHEAD					
54						
55	STREET LIGHTS	43,041	47,021	47,500	39,210	45,500
56	TRAVEL/TRAINING	20	211	400	22	400
57						
58						
59	TOTAL	43,061	47,232	47,900	39,232	45,900
60						
61						
62	CAPITAL OUTLAY					
63						
64	ENGINEERING/ADA DESIGN	250	0	2,000	1,080	2,000
65	ROLLING STOCK 1/3 HYDROVAC	0	0	3,278	3,278	3,278
66	ROLLING STOCK JOHN DEERE TRA	0	0	3,939	3,939	0
67	HANDICAP RAMPS	0	0	2,500	0	0
68	7TH ST PROJECT - CIP	0	0	0	17,925	0
69	TOTAL	250	0	11,717	26,222	5,278
70						
71						
72	TOTAL STREETS	98,241	165,641	201,622	191,566	199,028
73						

FINANCE and ACCOUNTING

Finance and Accounting funds the salary for the City Secretary, Utility Clerk, and part-time Office Assistant.

The City Secretary is the Chief Financial Officer, responsible for legally posting all notices and agendas, for recording minutes of each official Council meeting, and for responding to Open Records requests. Additionally, the City Secretary is the Elections Officer, and coordinates all Municipal elections.

Financial activities include planning, administration, and supervision of all financial operations of the City. These financial operations include, but are not limited to, accounts payable, accounts receivable, payroll, general ledger maintenance, financial reports, data processing services, investments, and debt management.

The City Secretary maintains records of drug testing, employee health benefits, and all of the City's Physical Damage and Liability coverage.

The City Secretary/Finance Officer, while supervised by the City Administrator, is appointed by the City Council. This arrangement provides for a clear delineation of responsibilities, and establishes a superior set of checks and balances for the management of public funds.

The Utility Clerk is responsible for input of water meter reads to process utility bills, collecting funds, and accounting for those collections. The Clerk tracks all utility accounts and verifies meter reads for accurate billing. The Utility Clerk is responsible for ensuring TCEQ reporting compliance. The Utility Clerk is also the Municipal Court Clerk and works directly with the Municipal Judge.

The Utility Clerk and the Office Assistant are the first people the customer comes into contact with. They document complaints and relay the information to proper departments for action. They are professional and courteous and represent the City in a positive way.

1	GENERAL FUND
2	
3	FINANCE / ACCOUNTING
4	
5	
6	
7	
8	
9	salary for City Secretary
10	phone allowance @ \$30 per month
11	vehicle allowance @ \$80 per month for local errands
12	payroll taxes
13	health benefits @ \$812.82 pp/monthly, & life
14	retirement benefits--the City matches 1-1 on a 7% withholding
15	salary for the Office Assistant for 25 hrs a week
16	salary for Utility Clerk
17	overtime
18	
19	
20	
21	
22	
23	logo shirts
24	calculators, etc
25	
26	
27	
28	
29	
30	registration for conferences/meetings; TexasMunicipal Clerks Association
31	travel expenses; hotel, mileage, meals, flights
32	dues to Texas Municipal Clerks Association, payroll alert, etc..
33	bond for Utility Clerk, Office Assist
34	pre-employment drug/alcohol testing, random required by TxDOT
35	annual audit
36	INCODE software maintenance expense
37	bills, envelopes, purchase orders, receipts
38	revenue recovery for texas cities that collect unpaid utilities for each other
39	Finance and Accounting portion of monthly computer maintenance
40	upgrades & new software
41	employment advertising
42	payments to unemployment commissin

1	GENERAL FUND					
2						
3	FINANCE / ACCOUNTING	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6						
7	PERSONNEL SERVICES					
8						
9	SECRETARY SALARY	43,667	41,645	45,050	46,710	46,850
10	PHONE ALLOWANCE	360	360	360	420	360
11	AUTOMOBILE ALLOWANCE	960	960	960	1,080	960
12	PAYROLL TAXES	5,994	5,952	7,090	6,907	7,125
13	HEALTH & LIFE INSURANCE	15,341	14,676	17,520	16,546	19,760
14	RETIREMENT	1,617	1,555	1,550	1,740	550
15	PART TIME WAGES	9,960	10,980	16,380	10,458	13,520
16	UTILITY CLERK WAGES	26,283	26,158	32,260	33,301	33,550
17	OVERTIME	36	49	150	0	50
18	TOTAL	104,218	102,335	121,320	117,162	122,725
19						
20						
21	MATERIAL AND SUPPLIES					
22						
23	UNIFORMS/APPAREL	200	242	0	0	300
24	MINOR APPARATUS/OFFICE EQ.	2	278	250	0	250
25						
26	TOTAL	202	520	250	0	550
27						
28	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
29						
30	EDUCATION/TRAINING	595	883	300	694	400
31	MEETINGS/TRAVEL EXPENSE	1,285	1,230	500	682	800
32	DUES/SUBSCRIPTIONS	346	292	200	261	225
33	BONDS	50	50	70	50	50
34	MEDICAL/PHYSICAL/DRUG TESTING	370	3,042	2,000	2,343	2,000
35	AUDIT SERVICES	18,500	19,000	19,000	19,600	20,300
36	SERVICE CONTRACTS/INCODE	13,318	11,677	13,660	14,655	22,470
37	PRINTING EXPENSE	1,572	2,102	1,000	1,093	1,200
38	TEXAS REVENUE RECOVERY	225	225	700	627	600
39	COMPUTER MAINT. MONTHLY	1,093	1,157	1,520	1,520	1,520
40	COMPUTER SOFTWARE	0	108	0	0	300
41	EMPLOYMENT ADVERTISING	0	0	500	238	350
42	TX UNEMPLOYMENT COMMISSION	0	308	0	0	0
43	TOTAL	37,354	40,074	39,450	41,763	50,215
44						
45						
46	TOTAL FINANCE / ACCOUNTING	141,774	142,929	161,020	158,925	173,490

RECYCLING/SANITATION

Sanitation service is provided by Diversified Waste for the collection and hauling of garbage waste from the residential and commercial customers of the city, the City of Clarendon will provide for the easy recycling of metals, plastics, glass, and paper/cardboard, and to provide for the composting of wood chips and grass clippings utilizing two (2) part-time employees.

The contract provider picks up residential and commercial garbage from dumpsters, many of which are shared by adjacent customers. Diversified also picks up items for recycling from strategically-located dumpsters. The Recycling Center is also open daily, except Sundays, for citizens and non-citizens to drop off trash for a fee, and to drop off items for recycling or to deposit grass clippings and tree limbs at no charge.

The Recycling Department won the highly coveted "Top Recycling Community for 2017" trophy awarded by PRPC Region II and the Panhandle Environmental Partnership. This is a traveling trophy and was last awarded to the City of Clarendon in 2009.

1	GENERAL FUND
2	
3	
4	SANITATION
5	
6	
7	
8	
9	payroll for 2 part-time employees
10	payroll taxes
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	provided by uniform service
24	fuel and oil for vehicles
25	wrenches and screwdrivers
26	safety glasses, hearing protection, etc....
27	rental equipment
28	
29	
30	
31	
32	gas service
33	electric service for recycling; transfer station
34	Diversified Waste service
35	tire recycling project with PRPC
36	telephone
37	Sanitations portion of the contracted monthly computer maintainance
38	
39	
40	MAINTENANCE/EQUIPMENT
41	oil, filters, parts, etc....
42	repairs to buildings
43	paper goods, gloves
44	tires for skid steer, forklift
45	
46	
47	
48	
49	

1	GENERAL FUND					
2						
3						
4	RECYCLING	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	PART TIME SALARIES	0	18,904	18,750	17,795	22,300
10	PAYROLL TAXES	0	3,641	1,435	1,361	1,715
11	VACATION/ SICK LEAVE PAYOUT	0	28,696	0	0	0
12	RETIREMENT PAYOUT	0	1,986	0	0	0
13						
14						
15						
16						
17						
18						
19	TOTAL	0	53,227	20,185	19,156	24,015
20						
21	MATERIAL AND SUPPLIES					
22						
23	UNIFORMS	0	449	425	0	425
24	GAS & OIL	0	1,559	500	304	350
25	SMALL TOOLS	0	363	300	117	300
26	SAFETY EQUIPMENT	0	89	250	104	250
27	EQUIPMENT RENTAL	0	126	0	0	0
28						
29						
30	TOTAL	0	2,586	1,475	525	1,325
31	CONTRACT SERVICES/ OVERHEAD					
32	GREENLIGHT GAS	0	1,860	1,275	1,505	1,500
33	UTILITIES (ELECTRIC)	0	877	1,275	554	1,000
34	CONTRACT COLLECTION/ DISPOSAL	0	322,215	339,500	323,523	341,250
35	TIRE RECYCLE PROGRAM	0	0	3,000	1,580	3,000
36	TELEPHONE	0	496	240	486	480
37	MONTHLY COMPUTER MAINTENANCE	0	1,157	1,520	1,477	1,520
38	TOTAL	0	326,605	346,570	329,125	348,750
39						
40	MAINTENANCE/EQUIPMENT					
41	EQUIPMENT MAINTENANCE	0	876	1,260	1,336	1,500
42	BUILDING MAINTENANCE	0	696	1,000	54	1,500
43	CONSUMABLES	0	264	500	293	500
44	TIRES	0	294	400	34	400
45	LANDFILL FEES	0	8,950	0	0	0
46	TOTAL	0	11,080	3,400	1,717	3,900
47						
48						
49	TOTAL RECYCLING	0	393,498	371,630	350,523	377,990

TAX OFFICE

The Tax Department funds the expenses of the Donley Appraisal District, which is responsible for collecting ad valorem taxes for all taxing entities in Donley County. Clarendon pays the Appraisal District quarterly.

The Appraisal District provides mapping services, property descriptions, and appraisal services.

1	GENERAL FUND
2	
3	
4	TAX OFFICE
5	
6	
7	
8	
9	City of Clarendon pays an annual support fee to the Donley Apprasial
10	District for appraisal and collection services. This fee is paid quarterly.
11	
12	
13	
14	

1	GENERAL FUND					
2						
3						
4	TAX OFFICE	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	CONTRACTED SERVICES					
8						
9	APPRAISAL DISTRICT	16,335	16,402	17,750	16,698	18,250
10						
11	TOTAL	16,335	16,402	17,750	16,698	18,250
12						
13	TOTAL TAX OFFICE	16,335	16,402	17,750	16,698	18,250
14						

MAYOR & CITY COUNCIL

The City of Clarendon is a Type “A” General Law city as defined by the State of Texas, and operates in accordance with the Constitution of the State of Texas. The Council consists of a Mayor and 5 Alderman, all whom are elected “at large” to 2-year staggered terms. The City of Clarendon has, by ordinance, created the position of City Administrator; the Council conducts long-range planning and establishes policies, and the City Administrator enforces those policies and manages the day-to-day operations of the City.

The goals of the Council are to set policies, approve funding levels, and to determine the levels of services provided by the City in order to develop and support a strong and economically viable community. The City Councils highest-priority concerns are the need for planning (capital improvements and equipment replacement), ways to attract new businesses and residents, promotion of heritage tourism, and the need for continual code compliance.

This budget includes funds to support the Mayor’s and the Council’s activities, provides a modest amount for training and associated travel, provides funding for elections, and funds a modest account for advertising and promotion of the community.

1	GENERAL FUND
2	
3	
4	MAYOR & CITY COUNCIL
5	
6	
7	
8	
9	3-ring binders; books, manuals; snacks
10	shirts for Council Members
11	
12	
13	
14	
15	
16	school for CouncilMember training; TML regional and annual conference
17	TML Quarterly Meeting
18	hotel/travel to TML Annual Conference and Council training
19	annual election expense-often shared with CISD and Hospital Dist.
20	local ads-- Christmas ad, 4th of July, Veterans day, etc....
21	TML and PRPC annual dues
22	bond for Mayor & Mayor Pro Tem
23	annual email domain fee
24	
25	
26	
27	cooperative efforts for community programs
28	tourism promo other than Chamber initiatives--like refrigerator magnets with City logo
29	
30	
31	
32	
33	
34	
35	
36	
37	

1	GENERAL FUND					
2						
3						
4	MAYOR & CITY COUNCIL	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	MATERIAL and SUPPLIES					
8						
9	SUPPLIES	36	278	200	151	225
10	APPAREL	106	0	300	0	350
11						
12	TOTAL	142	278	500	151	575
13						
14	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
15						
16	EDUCATION/TRAINING	0	0	600	0	600
17	TML QUARTERLY MEETING	0	0	1,100	0	1,200
18	MEETINGS/TRAVEL	477	117	700	300	600
19	ELECTION EXPENSE	36	3,260	2,600	2,764	2,700
20	ADVERTISING-LOCAL	1,058	3,181	1,250	307	1,300
21	DUES & SUBSCRIPTIONS	1,165	1,060	1,000	1,095	1,000
22						
23						
24	TOTAL	2,736	7,618	7,250	4,466	7,400
25						
26	PROJECTS					
27						
28	COMMUNITY PROGRAMS	2,000	1,000	2,000	1,000	2,000
29	ADVERTISING & PROMOTION	0	106	500	251	500
30						
31						
32	TOTAL	2,000	1,106	2,500	1,251	2,500
33						
34	TOTAL CITY COUNCIL	4,878	9,002	10,250	5,868	10,475

AIRPORT

The Airport Department funds support maintenance at Bass Field/Smiley Johnson Airport, a municipal airport owned and maintained by the City of Clarendon.

The City of Clarendon leases land for private aircraft hangars, and this income just covers the expense of mowing, maintaining lighting equipment, and the electricity for runway lighting.

1	GENERAL FUND
2	
3	
4	AIRPORT
5	
6	
7	electricity for runway lights and beacon; water well pump
8	repairs/replacement of damaged or burned-out lights
9	chains for tie-down; marking paint; well repairs
10	cleaning the pilots lounge- 50 monthly
11	cleaning supplies
12	paper towels and toilet paper in pilots' lounge
13	ramp grant match 50/50
14	sealcoat & striping ramp grant funds
15	
16	
17	

1	GENERAL FUND					
2						
3						
4	AIRPORT	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	ELECTRICITY	1,568	1,690	2,000	1,904	2,100
8	LIGHTS	147	177	550	0	550
9	REPAIRS & MAINTENANCE	242	259	1,200	1000	1200
10	HOUSEKEEPING	500	600	900	600	800
11	HOUSEKEEPING SUPPLIES	66	76	200	45	200
12	CONSUMABLES	0	124	125	25	125
13	SEALCOAT & STRIPING	0	0	0	0	2500
14	RAMP GRANT- RADIOS & LIGHTS	817	0	0	0	0
15						
16						
17	TOTAL AIRPORT	3,340	2,926	4,975	3,574	7,475

LAW ENFORCEMENT

For many years, the Donley County Sheriff's Department has provided Law Enforcement Services to the City of Clarendon.

On October 01, 2020, the City and Donley County entered into a 3-year agreement which provided for a base rate of compensation and a 1.5% annual increase. The City is currently in the process of reviewing the contract effective October 1, 2023.

Fines and court costs for ordinance violations and Class C misdemeanors within the City all are payable to the City.

The Sheriff's office provides all personnel and equipment for law enforcement, dispatching, and incarcerations.

1	GENERAL FUND
2	
3	
4	LAW ENFORCEMENT
5	
6	
7	
8	
9	contract for law enforcement services; 2% annual increase
10	support for 911 system
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	

1	GENERAL FUND					
2						
3						
4	LAW ENFORCEMENT	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	CONTRACTUAL SERVICES					
8						
9	LAW ENFORCEMENT CONTRACT	158,800	161,976	165,520	163,600	166,055
10	PANCOM 911 SYSTEM SUPPORT	448	470	500	494	500
11						
12	TOTAL	159,248	162,446	166,020	164,094	166,555
13						
14						
15	TOTAL LAW ENFORCEMENT	159,248	162,446	166,020	164,094	166,555

MUNICIPAL COURT

The Legal and Court Department funds the monthly salary for a part-time Municipal Judge, and expenses for the hourly cost of the City Attorney.

The Municipal Judge is generally in the office 2 days a week and is available on an “as-needed” basis. The Municipal Judge deals with Ordinance violations and all Class C Misdemeanors, occasionally presides over jury trials, and provides arraignments as needed.

The City Attorney is selected by the City Council and is paid hourly for work on an “as-needed” basis. The City Attorney also acts as Prosecutor in jury trials.

The Municipal Judge is Tommy Waldrop.

The City Attorney is James Shelton with Shelton & Shelton, PLLC.

1	GENERAL FUND
2	
3	
4	MUNICIPAL COURT
5	
6	
7	
8	
9	
10	\$698.81/month salary for Municipal Judge
11	payroll taxes
12	Court Clerk 0.30 per hour Certification Pay
13	Court Clerk retirement on the .30 per hour
14	
15	
16	
17	paper, rubber stamps, file folders, docket books; general office supplies
18	calculator; etc
19	filing cabinet, etc.
20	required by legislature- moved to m. court building security fund
21	
22	
23	
24	
25	
26	monthly computer mx- paid by reserve funds in municipal court tech fund
27	court software & maintenance
28	
29	
30	
31	
32	
33	City Attorney and Prosecutor expense; accumulated hourly
34	the city does not retain an assistant city attorney at this time
35	travel expense to schools and meetings--Judge
36	schooling expense--Judge
37	schooling expense--Clerk
38	travel expense to schools and meetings--Clerk
39	telephone and internet
40	failure to appear (FTA) program through DPS
41	postage for letters and notices; jury summons
42	pass-thru from fines
43	expense for jury trials;
44	Purdue-Fielding collects unpaid Municipal Court fines
45	organizational dues
46	bond for Municipal Judge
47	combining of court security and technology funds
48	
49	
50	
51	
52	

1	GENERAL FUND					
2						
3						
4	MUNICIPAL COURT	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7						
8	PERSONNEL SERVICES					
9						
10	JUDGES SALARY	8,386	8,637	8,950	9,391	9,310
11	PAYROLL TAXES	642	661	700	719	740
12						
13						
14	TOTAL	9,028	9,298	9,650	10,110	10,050
15						
16	MATERIAL AND SUPPLIES					
17						
18	OFFICE SUPPLIES	158	287	250	249	200
19	MINOR TOOLS AND APPARATUS	0	205	150	130	150
20	FURNITURE AND FIXTURES	0	0	50	0	100
21						
22						
23	TOTAL	158	492	450	379	450
24						
25	MAINTENANCE OF EQUIPMENT					
26						
27	MONTHLY COMPUTER MAINTENAINCE	1,093	1,157	1,520	1,520	1,520
28	COMPUTER SOFTWARE & MAINT.	2,610	2,610	2,700	2,753	2,850
29						
30	TOTAL	3,703	3,767	4,220	4,273	4,370
31						
32	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
33						
34	CITY ATTORNEY	3,992	3,375	4,200	180	4,500
35	JUDGE -TRAVEL EXPENSE	0	0	200	499	300
36	JUDGE -TRAINING	40	100	300	480	500
37	CLERK - TRAINING	0	0	500	280	300
38	CLERK - TRAVEL	363	0	400	495	500
39	TELEPHONE & INTERNET	735	720	825	720	850
40	OMNIBASE FEES	72	36	150	24	125
41	POSTAGE	7	107	120	120	120
42	STATE COURT FEES	6,521	9,666	7,800	7,197	7,500
43	COURT & TRIAL EXPENSE	0	0	250	0	250
44	COLLECTION FEES (PERDUE-FIELDING)	127	295	500	140	300
45	DUES & SUBSCRIPTIONS	0	0	50	0	50
46	BOND	25	25	50	25	50
47						
48	TOTAL	11,882	14,324	15,345	10,160	15,345
49						
50						
51						
52	TOTAL LEGAL AND COURT	24,771	27,881	29,665	24,922	30,215

FIRE DEPARTMENT

The Clarendon Volunteer Fire Department is an all-volunteer organization that protects the lives of the citizens by providing prompt and efficient rescue services. Its mission is to protect property from loss to fire or other natural disaster by providing fire suppression, fire prevention, fire rescue, and enforcement of State and local laws.

The Clarendon Volunteer Fire Department is also a “first responder” at motor vehicle accidents. Firefighters are cross-trained in Emergency Medical Services and have the equipment and the experience to extract victims from crushed vehicles. Of note is their Dive Team, the best-trained group in the area for providing underwater search, rescue, and recovery.

Fire Department activities include administration, fire prevention, fire control, rescue operations, communications, equipment and facilities maintenance, training, inspections, emergency care, emergency preparedness, and emergency medical training. Part of the emergency preparedness includes “storm spotting”.

The City of Clarendon supports the Fire Department by funding its physical damage and liability insurance on vehicles and building, and also funds a portion of their operations with a monthly stipend.

The City Fire Marshal is funded from this department.

Approximately 40% of the calls for service are within the City Limits of Clarendon.

1	GENERAL FUND
2	
3	
4	FIRE DEPARTMENT
5	
6	
7	
8	
9	Jeremy Powell's salary as the City's Fire Marshal
10	payroll tax
11	
12	
13	
14	
15	Greenlight Gas
16	stipend paid to fire department
17	SWEPCO
18	
19	
20	
21	
22	food and drinks for when firefighters are active for extended periods without support
23	repairs to remote sirens across town
24	Vol Fire Dept is included in the City's audit; they pay their portion
25	we pay fuel expenses for travel to schools
26	telephone service/siren loop- no longer needed
27	Jeremy Powels travel expense as the EMC
28	Jeremy Powels training expense as the EMC
29	
30	
31	

1	GENERAL FUND					
2						
3						
4	FIRE DEPARTMENT	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SALARIES--FIRE MARSHAL	2,096	2,159	2,245	2,224	2,335
10	PAYROLL TAXES	160	165	175	170	180
11						
12	TOTAL	2,256	2,324	2,420	2,394	2,515
13						
14	FUEL and OPERATIONS SUBSIDY					
15	GREENLIGHT GAS	0	1,088	1,600	2,283	1,850
16	FUEL and OPERATIONS SUBSIDY	18,000	18,000	18,000	18,000	18,000
17	ELECTRICITY	0	3,230	2,600	2,888	2,500
18	TOTAL	18,000	22,318	22,200	23,171	22,350
19						
20	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
21						
22	EMERGENCY SUPPORT	0	223	400	17	400
23	SIREN MAINTENANCE and REPAIRS	0	4,577	600	0	650
24	AUDIT	255	0	350	225	300
25	TRAVEL EXPENSE--SCHOOLS	0	300	300	0	350
26	EMC TRAVEL	0	200	200	0	200
27	EMC TRAINING	0	200	200	0	200
28	TOTAL	255	5,500	2,050	242	2,100
29						
30	TOTAL FIRE DEPT	20,511	30,142	26,670	25,807	26,965

CODE COMPLIANCE

The mission of the Code Compliance Department is to promote the health and safety of the citizens by ensuring that all applicable ordinances and state laws have been and are being followed. Additionally, the Code Compliance Department is responsible for Animal Control activities as well as Nuisance Abatement activities, including junked vehicle removal and tall grass/weed abatement.

This department funds one combination Code Compliance and Animal Control Officer.

A viable Code Compliance Department will improve the aesthetics of the community while helping to maintain property values. Additionally, a strong Code Compliance Department will help us improve the fire insurance key rate discount.

1	
2	
3	
4	CODE COMPLIANCE
5	
6	
7	
8	payroll for Code Compliance Officer
9	payroll taxes
10	Ciy pays \$812.82 per month & life insurance,
11	city matches 1-1 on 7% withholding
12	overtime for occasional night calls about animal control
13	
14	
15	
16	
17	
18	
19	
20	cleanning supplies
21	basic office supplies
22	fuel and oil for 1 vehicle
23	provided by uniform service
24	animal snare; traps
25	chemicals for euthanasia
26	drugs for tranquilizer gun
27	dog and cat food
28	cat litter; paper towels
29	gloves;locks
30	printing door hangers; violation books
31	food bowls, leashes, food storage containers, etc....
32	\$125.00 quarterly medication, food,support/ anamial adoption service
33	
34	
35	
36	
37	repairs to 1 vehicle
38	repairs to euthanasia equipment/ cages/catch poles repairs
39	
40	

1	GENERAL FUND					
2						
3	CODE COMPLIANCE	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	PERSONNEL SERVICES					
7						
8	SALARY	33,009	29,146	34,920	21,034	30,000
9	PAYROLL TAXES	2,611	2,265	2,665	1,641	2,230
10	HEALTH & LIFE INSURANCE	28	28	80	4,385	9,880
11	RETIREMENT	679	575	670	409	675
12	OVERTIME	413	0	600	459	750
13						
14						
15						
16						
17	TOTAL	36,740	32,014	38,935	27,928	43,535
18						
19	MATERIAL AND SUPPLIES					
20	CLEANING SUPPLIES	0	0	50	148	75
21	OFFICE SUPPLIES	144	7	100	85	125
22	GAS & OIL	1,620	1,903	2,000	2,717	2,600
23	UNIFORMS/APPAREL	280	235	345	234	340
24	MINOR APPARATUS/SM. TOOL	398	502	500	431	550
25	CHEMICALS	0	0	100	10	150
26	TRANQUILIZER GUN/AMMO	0	0	50	0	100
27	FOOD FOR ANIMALS	242	114	250	226	250
28	CONSUMABLES	40	10	140	0	160
29	SAFETY EQUIPMENT	0	3	250	0	250
30	PRINTING EXPENSE	196	120	250	309	320
31	MINOR SUPPLIES	0	0	150	74	125
32	ANIMAL ADOPTION SERVICE	500	390	0	0	0
33	TOTAL	3,420	3,284	4,185	4,234	5,045
34						
35	MAINTENANCE					
36						
37	MOTOR VEHICLE REPAIRS	38	150	800	1,387	800
38	EQUIPMENT REPAIRS	0	0	300	17	300
39						
40	TOTAL	38	150	1,100	1,404	1,100
41						

41	
42	CODE COMPLIANCE
43	continued
44	
45	
46	administrative/legal cost of abatement
47	demolition of condemned structures
48	International Code Council (ICC) membership
49	travel expense to meetings and schools
50	code enforcement school, backflow testing school, animal control school
51	City cell phone
52	postage for violation notices
53	boarding for strays; rabies testing
54	consulting & trial attorney fees
55	filing fee with county clerk
56	updating clarendons code of ordinances by codification
57	electricity at Animal Control facility
58	contract clean-up of private properties in violation of codes
59	Code Compliance portion of monthly computer maintenance
60	
61	
62	
63	
64	improvements to Animal Control facility
65	cat and dog cages
66	third of three payments for Code vehicle
67	funds to construct monofill
68	
69	
70	

42						
43	CODE COMPLIANCE	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
44	continued	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
45						
46						
47	ABATEMENT DEMO	3,100	0	3,500	0	5,500
48	DUES	35	0	200	0	300
49	MEETINGS/TRAVEL EXP	11	12	700	295	700
50	TRAINING	110	575	500	103	700
51	CELL PHONE	746	724	770	838	780
52	POSTAGE	0	100	130	130	125
53	PROF SERVICES/VETERINARY	118	177	500	240	350
54	ATTORNEY FEES	41	245	3,500	10,409	6,000
55	LIEN PROCESSING	0	378	0	52	350
56	ORDINANCE CODIFICATION	0	375	0	0	700
57	ELECTRICITY	58	65	125	51	125
58	CONTRACT MOWING	0	900	800	800	1,000
59	COMPUTER MAINT. MONTHLY	1,093	1,157	1,520	1,520	1,520
60	TOTAL	5,312	4,708	12,245	14,438	18,150
61						
62	CAPITAL EXPENSE					
63						
64	BUILDING IMPROVEMENTS	72	0	1,000	120	600
65	CAGES	267	0	400	326	350
66	MONOFILL CONSTRUCTION	0	0	0	0	2,000
67						
68	TOTAL CAPITAL EXPENSE	339	0	1,400	446	2,950
69						
70	TOTAL CODE COMPLIANCE	45,849	40,156	57,865	48,450	70,780

CITY HALL

The City Hall Department funds the comprehensive maintenance of the City Hall building. Additionally, expenses of general benefit to all City departments are funded here: telephone/internet service, utilities (electric and gas), copier lease; computer network maintenance; post office box rent; general office supplies; and all of the expense of the City's Physical Damage and General Liability insurance.

Neither salaries nor wages are paid from this department.

1	GENERAL FUND
2	
3	
4	CITY HALL
5	
6	
7	
8	christmas party, thanksgiving turkey, appreciation breakfast,summer picnic
9	
10	
11	
12	
13	
14	houkeeping supplies
15	office supplies for City Hall department functions
16	fire extinguisher maintenance
17	security camera
18	
19	
20	
21	
22	
23	
24	repairs to City Hall building including paint, tile, carpet, etc
25	repairs to office equipment
26	
27	
28	
29	
30	
31	mail box for City Hall
32	postage for all City Hall functions
33	physical damage/liability/workers comp coverage/bonds
34	flowers from City recognizing the passing of family of elected officials or employees
35	electricity for City Hall
36	gas for City Hall
37	telephone and internet for City Hall
38	weekly cleaning of city hall
39	lease for general-use copy machine
40	quarterly pest control services
41	paper towels; toilet paper
42	Pitney-Powes postage machine
43	2 mats with city logo for office entrance and walkway
44	6 network business phones and 2 headsets - complete system
45	creation and management of a city website
46	coffee maker, lamp, chair etc..
47	
48	
49	
50	
51	313 S. Sully - new City Hall
52	new computer equipment
53	
54	

1	GENERAL FUND					
2						
3	CITY HALL	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	PERSONNEL SERVICES					
7						
8	EMPLOYEE APPRECIATION EVENTS	2,268	1,813	4,000	3,489	3,000
9						
10	TOTAL	2,268	1,813	4,000	3,489	3,000
11						
12	MATERIAL AND SUPPLIES					
13						
14	HOUSEKEEPING SUPPLIES	371	96	375	187	350
15	OFFICE SUPPLIES	2,360	3,329	3,000	2,934	3,000
16	SAFETY EQUIPMENT	166	1,718	150	36	100
17	SECURITY EQUIPMENT	0	0	350	35	350
18						
19	TOTAL	2,897	5,143	3,875	3,192	3,800
20						
21	MAINTENANCE OF EQUIPMENT					
22						
23						
24	BUILDING MAINTENANCE	38,690	4,697	5,000	821	5,500
25	EQUIPMENT MAINTENANCE	111	178	500	250	350
26						
27	TOTAL	38,801	4,875	5,500	1,071	5,850
28						
29	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
30						
31	POST OFFICE BOX RENT	94	120	120	130	140
32	POSTAGE	5,420	5,240	6,500	5,451	4,810
33	TMLIRP INSURANCE	67,556	60,144	69,750	65,943	67,705
34	BEREAVEMENT	0	243	400	146	400
35	ELECTRICITY	4,506	2,195	4,500	2,503	2,300
36	GREENLIGHT GAS	2,422	2,323	3,750	1,282	2,900
37	TELEPHONE	1,863	885	1,200	960	1,250
38	HOUSEKEEPING	1,650	1,800	3,900	1,800	1,800
39	COPIER LEASE	1,585	1,735	2,400	2,069	2,070
40	PEST CONTROL	375	260	650	705	650
41	CONSUMABLES	653	537	900	638	600
42	EQUIPMENT RENTALS	879	255	600	262	500
43	SERVICE MATS	456	488	550	956	0
44	BUSINESS PHONE SYSTEM	5,879	0	0	0	0
45	WEBSITE	0	0	0	0	2,000
46	MINOR TOOL & APPARATUS	0	0	0	0	300
47	TOTAL	93,338	76,225	95,220	82,845	87,425
48						
49	PROJECTS / CAPITAL OUTLAY					
50						
51						
52	COMPUTER EQUIPMENT	4,143	2,123	4,200	496	5,000
53						
54	TOTAL	4,143	2,123	4,200	496	5,000
55						
56	TOTAL CITY HALL	141,447	90,179	112,795	91,093	105,075

LIBRARY

This department funds the Gabie Betts Burton Memorial Library. One full-time Librarian and 3 part-time Library assistants are funded.

Activities include providing six computers for public use, educational programs for all ages, and, of course, books and periodicals.

Donley County also provides financial support for the library. The County contributes \$30,000 annually made in monthly payments.

1	
2	
3	
4	LIBRARY
5	
6	
7	
8	payroll for Librarian
9	payroll--4 part-time employees
10	payroll taxes
11	life benefits, Librarian on medicare
12	city matches 1-1 on 7% withholding
13	
14	
15	
16	
17	
18	
19	
20	basic office supplies
21	calculator, etc
22	housekeeping supplies
23	books, other than those purchased with grant funds
24	paper towels, etc.
25	shirt's with City logo
26	
27	
28	
29	
30	maintenance to staff & public-use computers
31	repairs to building
32	computer equipment & programs
33	
34	
35	
36	
37	
38	
39	travel expense to meetings and schools
40	membership to library organizations
41	electric utilities
42	gas utilities
43	telephone; internet
44	quarterly pest control services
45	annual contract for user fee & maintenance
46	annual fire extinguisher service
47	bond for librarian
48	
49	
50	
51	

1	GENERAL FUND					
2						
3	LIBRARY	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	PERSONNEL SERVICES					
7						
8	LIBRARIAN SALARY	32,525	31,022	33,270	34,500	34,600
9	PART TIME SALARIES	21,718	21,276	28,600	22,712	29,745
10	PAYROLL TAXES	4,072	3,945	5,000	4,318	5,100
11	HEALTH & LIFE INSURANCE	11	11	125	11	145
12	RETIREMENT	646	602	635	653	745
13						
14						
15						
16	TOTAL	58,972	56,856	67,630	62,194	70,335
17						
18	MATERIAL AND SUPPLIES					
19						
20	OFFICE SUPPLIES	1,586	1,370	1,000	1,584	1,000
21	MINOR APPARATUS/OFFICE MACHINES	0	807	400	247	425
22	HOUSEKEEPING SUPPLIES	44	139	350	66	350
23	BOOKS	2,342	2,854	3,300	2,918	3,300
24	CONSUMABLES	334	261	200	244	225
25						
26	TOTAL	4,306	5,431	5,250	5,059	5,300
27						
28	MAINTENANCE OF EQUIPMENT					
29						
30	COMPUTER MAINT. MONTHLY	1,093	1,157	1,520	1,563	1,520
31	BUILDING MAINTENANCE	53	200	2,100	1,241	2,000
32	COMPUTER HARDWARE/SOFTWARE	0	310	600	386	550
33						
34	TOTAL	1,146	1,667	4,220	3,190	4,070
35						
36	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
37						
38						
39	TRAVEL & TRAINING	237	336	500	174	500
40	DUES	30	210	200	136	225
41	ELECTRICITY	2,222	2,566	2,900	2,790	2,600
42	GREENLIGHT GAS	1,004	1,268	1,700	1,444	1,650
43	TELEPHONE & INTERNET	660	540	825	480	750
44	PEST CONTROL	375	290	500	508	500
45	HARRINGTON USER FEE	3,685	3,365	3,700	3,408	3,600
46	SAFETY EQUIPMENT	70	35	80	24	100
47	BOND	25	25	50	25	50
48	CASH OVER/UNDER	0	0	0	100	0
49						
50	TOTAL	8,308	8,635	10,455	9,089	9,975
51						
52	TOTAL LIBRARY	72,732	72,589	87,555	79,532	89,680

ADMINISTRATION

The Administration Department funds the salary for the City Administrator, including expenses for travel and training.

The City Administrator is hired by, and serves at the pleasure of the Council. The City Administrator is responsible for administration of all personnel, enforcement of all of the City Council's policies, public relations, and is responsible for the efficient operation of all governmental operations and activities.

1	GENERAL FUND
2	
3	ADMINISTRATION
4	
5	
6	
7	Salary for City Administrator Full-time & Interim
8	
9	payroll tax
10	life & health benefits; \$812.82 pp monthly = 18 months
11	retirement benefits--the City matches 1-1 on a 7% withholding
12	
13	
14	
15	
16	
17	
18	
19	
20	calculators, etc..
21	City cell phone
22	Administration portion of monthly computer maintenance
23	expenses for administrators truck
24	
25	
26	
27	
28	
29	travel and lodging for meetings, conferences, schools
30	registration for various meetings/seminars
31	Texas City Management Association; Lions Club
32	minor expenses like meals for visiting engineers and consultants
33	boil water notices; ordinance publications
34	budget notices are now required to be separate from ther legal notices
35	Payments on 2019 Toyota
36	
37	

1	GENERAL FUND					
2						
3	ADMINISTRATION	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6						
7	SALARIES/WAGES	75,846	73,381	84,000	87,273	134,960
8	AUTOMOBILE ALLOWANCE	4,200	3,850	0	0	0
9	PAYROLL TAXES	6,021	5,820	6,555	6,650	10,060
10	HEALTH & LIFE INSURANCE	7,707	7,340	8,760	8,272	15,500
11	TMRS RETIREMENT	1,591	1,499	1,900	1,662	2,910
12	ADMINISTRATOR SEARCH	0	0	0	0	7,000
13						
14						
15	TOTAL	95,365	91,890	101,215	103,857	170,430
16						
17						
18	MATERIAL AND SUPPLIES					
19						
20	MINOR APPARATUS	43	0	100	15	100
21	CELL PHONE	746	613	750	818	720
22	COMPUTER MAINT. MONTHLY	1,093	1,157	1,520	1,520	1,520
23	VEHICLE MAINTENANCE	0	7	0	214	300
24	FUEL/ OIL	0	0	0	936	1,200
25	TOTAL	1,882	1,777	2,370	3,503	3,840
26						
27						
28	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
29						
30	MEETINGS/TRAVEL EXPENSES	0	544	500	839	600
31	EDUCATION/TRAINING	451	20	500	1,310	700
32	DUES/SUBSCRIPTIONS	0	107	150	191	100
33	EXPENSE ACCOUNT	74	0	600	43	600
34	LEGAL NOTICES	315	199	1,250	898	1,200
35	TOYOTA TRUCK ROLLING STOCK	0	0	0	0	7,250
36	BUDGET NOTICES	35	189	80	189	80
37	TOTAL	875	1,059	3,080	3,470	10,530
38						
39	TOTAL ADMINISTRATION	98,122	94,726	106,665	110,830	184,800

PARKS

The mission of the Parks Department is to provide and maintain the outdoor recreational facilities of the City in a safe and attractive condition.

Parks Department responsibilities include mowing, maintenance of playground equipment, and maintenance around the ball fields and the park restroom facilities.

Clarendon Park facilities include park area located between 6th and 7th Streets, just east of Park Street.

The Parks Department has one full time position that also covers the Pool, and one part time position that is a seasonal position of 36 hours a week, \$9.25 an hour for 20 weeks during the summer.

1	GENERAL FUND
2	
3	
4	PARKS
5	
6	
7	
8	
9	temporary summer worker for 36 hrs. a week, 9.25 hr., 20 weeks
10	payroll taxes for summer help
11	salary for full time employee
12	life & health benefits; \$812.82 pp monthly,
13	retirement benefits--the City matches 1-1 on a 7% withholding
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	t-shirt w/city logo
24	weed eater string, hand tools
25	1 vehicle, mowers, weed eaters
26	weed killer
27	safety glasses
28	shop towels; wasp spray; gloves, paper products for restrooms
29	
30	
31	
32	
33	
34	
35	repairs to restrooms-toilets & lavatories, towel dispensers
36	repairs to mowers/weed eaters
37	hired services done in the park- tree trimming, etc..
38	mowed ditches to pool area
39	
40	
41	
42	
43	weed eater
44	bench
45	trash can
46	material for ground cover in the old horseshoe pit- moving child riding toys there
47	truck for full time employee
48	
49	
50	

1	GENERAL FUND					
2						
3						
4	PARKS	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	TEMPORARY/SUMMER HELP	556	2,980	5,175	6,332	5,350
10	PAYROLL TAXES	43	228	2,640	2,835	2,700
11	SALARY/ PARK MAINTENANCE	0	0	29,535	29,251	30,715
12	HEALTH / LIFE INSURANCE	0	0	8,760	8,477	9,880
13	TMRS RETIREMENT	0	0	565	586	660
14						
15						
16						
17						
18						
19	TOTAL	599	3,208	46,675	47,481	49,305
20						
21	MATERIAL AND SUPPLIES					
22						
23	UNIFORMS/APPAREL	0	0	340	301	350
24	SMALL TOOLS	52	185	750	247	750
25	FUEL AND OIL	24	611	370	1,406	825
26	CHEMICALS/HERBICIDE/PESTICIDE	17	0	300	85	400
27	SAFETY EQUIPMENT	0	0	150	9	150
28	CONSUMABLES	0	69	150	168	150
29	VEHICLE MAINTENANCE	0	0	0	100	300
30						
31	TOTAL	93	865	2,060	2,316	2,925
32						
33	MAINTENANCE					
34						
35	RESTROOMS MAINTENANCE	162	75	275	58	300
36	EQUIPMENT/PARTS	1,886	1,515	550	867	600
37	PROFESSIONAL SERVICES	0	0	500	1,209	500
38						
39	TOTAL	2,048	1,590	1,325	2,134	1,400
40						
41	CAPITAL OUTLAY					
42	ROLLING STOCK CHEVY PICKUP	0	0	4,000	4,101	4,000
43	WEEDEATER	0	0	350	160	0
44	BENCH	623	691	0	0	900
45	GARBAGE RECEPTICLE	0	804	0	0	0
46	WALK BRIDGE REPAIR	0	0	0	192	0
47	PROPERTY PURCHASE	0	0	0	0	0
48	TOTAL	623	1,495	4,350	4,453	4,900
49						
50	TOTAL PARKS	3,363	7,158	54,410	56,384	58,530

POOL OPERATIONS

The City Pool opened on Memorial Day weekend 2021.

The Pool opens from Memorial Day to Labor Day each year. There is one pool manager, an assistant manager, three lead lifeguards, and eight regular lifeguards.

1	GENERAL FUND
2	
3	
4	POOL
5	
6	
7	
8	
9	salaries for pool personel
10	payroll expense
11	aquatics manager and lifegaurd training
12	pool operator training x 2
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	uniform Expense
24	drinks, candy, snacks
25	pool treatment chemicals
26	electricity expense
27	phone bill
28	gas bill
29	papertowels, toilet paper, etc...
30	notebooks, pens, calculator tape, etc..
31	money for cash drawer
32	
33	
34	
35	
36	maintaince and repair parts and equipment
37	small equipment and parts, signage
38	cleaning supplies, soap, paper goods
39	
40	
41	
42	
43	purchase vending machines for consession
44	purchase sod for pool area
45	purchase pool chairs/lounges
46	pave parking lot
47	install ada sidewalk
48	signage to to show who equipment was donated by
49	
50	

1	GENERAL FUND					
2						
3						
4	POOL	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	TEMPORARY/SUMMER HELP	0	30,251	36,000	31,095	38,000
10	PAYROLL TAXES	0	2,314	2,740	2,379	2,900
11	TRAINING LIFEGUARDS	0	600	1,200	766	1,000
12	TRAINING MAINTENANCE	0	967	600	40	500
13						
14						
15						
16						
17						
18						
19	TOTAL	0	34,132	40,540	34,280	42,400
20						
21	MATERIAL AND SUPPLIES					
22						
23	UNIFORMS	0	1,074	600	649	600
24	CONCESSIONS	0	2,802	3,000	3,276	3,300
25	CHEMICALS	0	9,359	6,000	8,513	6,250
26	ELECTRICITY	0	0	4,400	4,698	4,400
27	TELEPHONE	0	499	650	307	700
28	GREENLIGHT GAS	0	1,901	1,000	829	1,200
29	CONSUMABLES	0	121	750	188	800
30	OFFICE SUPPLIES	0	225	0	0	200
31	CASH OVER/UNDER	0	200	0	0	0
32	TOTAL	0	16,181	16,400	18,460	17,450
33						
34	MAINTENANCE					
35						
36	RESTROOMS MAINTENANCE	0	334	500	87	300
37	EQUIPMENT/PARTS/SIGNAGE	0	5,892	2,000	5,088	1,200
38	CLEANING SUPPLIES	0	73	500	754	450
39						
40	TOTAL	0	6,299	3,000	5,929	1,950
41						
42	CAPITAL OUTLAY					
43	VENDING MACHINES	0	3,600	0	0	550
44	LANDSCAPING/ SOD	0	796	0	0	0
45	POOL FURNITURE	0	2,416	1,000	2,920	1,500
46	PAVING PARKING LOT	0	58,095	0	0	0
47	SIDEWALK/ADA RAMP	0	7,539	0	0	0
48	DONOR RECOGNITION	0	0	2,500	400	0
49	TOTAL	0	72,446	3,500	3,320	2,050
50						
51						
52	TOTAL POOL	0	129,058	63,440	61,989	63,850

DEBT SERVICE and TRANSFERS

This department is the .5% of the 2.00% sales tax which is collected in favor of the City of Clarendon but is passed through to the Clarendon Economic Development Corporation. The City retains 1.5% of the sales tax with .25% dedicated to Street Maintenance. The General Fund will transfer a portion of Surplus Sales to Rolling Stock for the purchase of a front-end loader for the Street Department.

Transfers from the General Fund to other funds go through this department.

1	
2	GENERAL FUND
3	
4	
5	DEBT SERVICE / TRANSFERS
6	
7	
8	
9	trans to rolling stock for vehicle/equipment purchase
10	sales tax pass-thru to EDC
11	local consolidated court cost - bldg security, truancy, jury fee, tech
12	txdot ramp match
13	.25% of sales tax for maintenance on existing streets
14	transfer to capital improvements
15	trans to american relief fund act account
16	trans to texpool
17	trans to cd's
18	trans to pool const acct.

1	GENERAL FUND					
2						
3						
4	DEBT SERVICE / TRANSFERS	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7						
8	TRANSFERS					
9	TRANS TO ROLLING STOCK	0	40,000	0	0	0
10	TRANS TO EDC	108,007	123,620	111,250	125,566	118,750
11	TRANS TO MUNICIPAL COURT LCF	0	1,503	600	940	500
12	TRANS TO AIRPORT MX FUND	0	8,946	0	2,840	0
13	TRANS TO STREET MX FUND	54,004	55,551	55,625	62,783	59,375
14	TRANS TO CAPITAL IMPROVEMENT	331,850	0	194,000	0	0
15	TRANS TO AMER RELIEF ACT FUND	0	220,653	0	221,525	220,653
16	TRANS TO TEXPOOL	0	31,165	0	2,168,831	0
17	TRANS TO CD	0	2,266,020	0	0	0
18	TRANS TO POOL CONSTRUCTION	0	182,632	0	0	0
19	TOTAL TRANSFERS	493,861	2,930,090	361,475	2,582,485	399,278
20						
21	TOTAL DEBT SERVICE					
22	and TRANSFERS	493,861	2,930,090	361,475	2,582,485	399,278

ENTERPRISE FUND

1	ENTERPRISE FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	WATER REVENUE	593,216	574,758	584,000	657,701	590,000
9	WATER TAP/CONNECTION FEES	1,600	0	1,800	1,400	1,200
10	SEWER TAP/CONNECTION FEES	0	400	1,000	0	1,000
11	SOLID WASTE DISPOSAL	376,514	0	0	0	0
12	TRANSFER STATION/GATE FEES	7,059	0	0	0	0
13	RECYCLING	6,545	0	0	0	0
14	LATE PAYMENT PENALTIES	11,148	14,474	14,250	13,107	1,300
15	BULK WATER	2,243	3,029	3,200	9,115	4,000
16	MISC	795	0	500	0	350
17	RETURNED CHECK FEES	397	446	550	302	450
18	RECONNECT FEES	5,322	6,622	6,200	3,500	4,000
19	TIRE RECYCLING PROJECT	233	0	0	0	0
20	WASTEWATER DUMPING FEE	300	525	525	630	525
21	40 YARD DUMPSTER & FEES	11,208	0	0	0	0
22	SEWER REVENUE	242,305	238,208	244,100	252,597	248,000
23	LIMBS AND YARWASTE	10	0	0	0	0
24	RAW WATER SALES	78,934	64,261	60,000	94,641	65,000
25	WATER METER TEST FEE	0	0	175	127	300
26	TOTAL	1,337,829	902,723	916,300	1,033,120	916,125
27						
28						
29	TOTAL ENTERPRISE FUND REVENUE	1,337,829	902,723	916,300	1,033,120	916,125

WATER

OPERATIONS AND MAINTENANCE

The mission of the Water Department is to distribute potable water to the residential and commercial customers of the City of Clarendon.

Water responsibilities include storing and distributing treated water which is produced by Greenbelt Municipal and Industrial Water Authority. Related responsibilities include water line installation and repair as well as fire hydrant installation and maintenance.

The Water Department is funded for two (2.66) full-time positions: the 66% of the Public Works Director salary.

Employees from this department will install, replace water infrastructure, and read water meters.

1	UTILITY FUND
2	
3	
4	WATER OPERATIONS AND MAINTENANCE
5	
6	
7	
8	
9	66% Public Works Director salary
10	payroll for 2 employees
11	payroll taxes
12	health benefits; \$812.82, plus life
13	City matches 1-1 on 7% withholding
14	overtime for water emergencies
15	
16	
17	
18	
19	
20	fuel and oil for 2 2/3 pickups and Public Works equipment
21	hydrant wrenches, etc
22	safety glasses; yellow vests;etc...
23	pipe sealant,thread compound,etc.
24	contract uniform service
25	cash drawers over/under - auditor said to put line item here
26	
27	
28	
29	
30	vehicle repairs
31	pipe cutter repair;
32	maintenance to sewer jetter; pumps;
33	repairs to Public Works Warehouse
34	tires
35	
36	
37	
38	
39	
40	

1	ENTERPRISE FUND					
2						
3	WATER OPERATIONS AND MAINTENANCE					
4		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SUPERVISORY SALARIES	38,454	37,059	39,270	41,165	40,840
10	SALARIES	59,419	54,613	69,600	40,503	58,250
11	PAYROLL TAXES	7,530	6,960	8,500	6,166	7,390
12	HEALTH & LIFE INSURANCE	15,895	11,528	23,580	9,922	25,310
13	TMRS RETIREMENT	1,990	1,808	2,200	1,561	2,080
14	OVERTIME	2,225	1,573	3,200	654	3,300
15						
16	TOTAL	125,513	113,541	146,350	99,971	137,170
17						
18	MATERIALS/SUPPLIES-WATER					
19						
20	GAS & OIL	2,567	2,952	3,700	4,332	4,200
21	SMALL TOOLS	445	507	600	504	600
22	SAFETY EQUIPMENT	568	505	2,500	423	1,800
23	CONSUMABLES	221	131	350	45	300
24	UNIFORMS	756	837	1,340	950	1,000
25	CASH OVER/UNDER	0	4	0	-74	100
26	TOTAL	4,557	4,936	8,490	6,180	8,000
27						
28	MAINTENANCE of EQUIPMENT					
29						
30	MOTOR VEHICLE MAINTENANCE	1,398	613	2,000	412	2,000
31	MAJOR TOOL MAINTENANCE	365	360	2,000	550	2,000
32	EQUIPMENT MAINTENANCE	109	809	3,500	309	3,000
33	BUILDING MAINTENANCE	80	211	850	48	1,000
34	TIRES	144	1,770	2,200	1,739	2,200
35						
36	TOTAL	2,096	3,763	10,550	3,058	10,200
37						
38						
39						
40						

41	
42	WATER OPERATIONS AND MAINTENANCE
43	continued
44	
45	
46	
47	
48	annual fee for software support for auto-read meters
49	cost of water purchased from Greenbelt Water Authority
50	rental of vacuum excavator for meter project
51	55% electric utilities for warehouse
52	engineering--water system study
53	Inspections of water facilities
54	Inspection of elevated water storage tanks
55	bacteriological sampling
56	Texas Water Utilities Assn
57	travel expense to training and meetings
58	schooling expense
59	supervisor and on-call cell phones
60	gas utilities
61	Water portion of monthly computer maintenance
62	Interface between ARI meters and Encode Billing System
63	
64	
65	
66	
67	pipng and materials for water department
68	replacement of worn hydrant and valves
69	replacement and new connections
70	
71	
72	
73	
74	
75	plasma cutter for meter project
76	2012 F250 - paid in full 2020-2021 FY
77	electrical work to operate plasma cutter
78	
79	

41						
42	WATER OPERATIONS AND MAINTENANCE					
43	continued	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
44		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
45						
46						
47	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
48	AUTO-READ METER SUPPORT	0	4,875	2,700	0	2,700
49	WATER PURCHASED	219,908	213,111	291,000	245,296	277,000
50	EQUIPMENT RENTALS	0	147	1,500	221	1,000
51	ELECTRICITY	555	614	1,800	595	1,000
52	ENGINEERING/PROFESSIONAL SERVICES	400	585	2,000	0	2,000
53	TCEQ INSPECTIONS/FEEES	2,303	2,303	3,100	2,303	2,500
54	TANK INSPECTIONS	725	0	750	1,586	1,600
55	WATER SAMPLING	2,300	2,908	3,300	2,269	3,300
56	DUES/LICENSES/CERTIFICATIONS	3,060	336	1,800	172	1,500
57	MEETINGS/TRAVEL EXP	14	7	1,500	116	1,500
58	TRAINING/SCHOOLS	665	1,225	2,400	795	2,000
59	CELL/TELEPHONE/INTERNET	716	1,043	750	1,433	1,040
60	GREENLIGHT GAS	1,074	1,334	1,700	1,258	1,700
61	COMPUTER MAINT. MONTHLY	546	579	760	760	760
62						
63	TOTAL	232,266	229,067	315,060	256,804	299,600
64						
65	SHORT LIVED ASSETS					
66						
67	PIPE & FITTINGS	19,242	17,604	20,000	10,955	20,000
68	HYDRANTS & VALVES	0	0	2,000	685	2,000
69	METERS & BOXES	5,615	4,486	4,500	2,156	3,500
70						
71	TOTAL	24,857	22,090	26,500	13,796	25,500
72						
73	CAPITAL OUTLAY					
74						
75						
76	ROLLING STOCK - 2012 F250 FORD	5,667	5,667	0	0	0
77	PLASMA CUTTER - ELECTRICAL WORK	0	0	0	0	0
78	TAPPING TOOL	0	0	2,500	2,233	0
79	ROLLING STOCK - 1/3 HYDROVAC	0	0	3,278	3,278	3,278
80						
81	TOTAL	5,667	5,667	5,778	5,511	3,278
82						
83						
84	TOTAL WATER OPS & MAINT	394,956	374,189	512,728	385,320	483,748
85						
86						
87						

WASTEWATER

OPERATIONS AND MAINTENANCE

The mission of the Wastewater Department is to collect and treat wastewater from the residential and commercial customers of the City of Clarendon.

Wastewater responsibilities include the operation and maintenance of the wastewater treatment facility, the operation of which must comply with stringent State and Federal guidelines. Related responsibilities include construction and maintenance of collection lines, new service connections, maintenance of sewer lift stations, and removal of line blockages.

The Wastewater Department is funded for one (1.34) full-time positions: 34% of the Public Works Director salary.

1	UTILITY FUND
2	
3	
4	WASTEWATER OPERATIONS AND MAINTENANCE
5	
6	
7	
8	
9	34% salary for Public Works Director
10	payroll for 2 employees
11	payroll taxes
12	health benefits; \$812.82 pp month, plus life
13	City matches 1-1 on 7% withholding
14	overtime for wastewater emergencies
15	
16	
17	
18	
19	
20	pipe and fittings for occasional repairs
21	fuel and oil for pickups and all Wastewater equipment
22	lift station equipment
23	hydrant wrenches, etc
24	manhole degreaser, etc.
25	safety glasses; yellow vests
26	pipe sealant; thread compound, etc.
27	contract uniform service
28	
29	
30	
31	
32	
33	vehicle repairs
34	flow totalizer;etc
35	maintenance to sewer jetter; pumps;
36	repairs to Public Works Warehouse
37	repairs to sewer lift stations
38	maintenance to manholes
39	tires
40	
41	
42	
43	

1	ENTERPRISE FUND					
2						
3	WASTEWATER OPERATIONS AND MAINTENANCE					
4		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SUPERVISORY SALARIES	18,939	18,253	19,635	20,275	20,205
10	SALARIES	51,366	49,964	26,100	29,783	32,000
11	PAYROLL TAXES	5,240	5,158	3,475	3,218	3,915
12	HEALTH & LIFE INSURANCE	16,346	15,680	10,200	9,251	12,655
13	TMRS RETIREMENT	1,412	1,361	870	936	1,150
14	OVERTIME	1,066	1,964	1,000	1,055	1,200
15						
16	TOTAL	94,369	92,380	61,280	64,518	71,125
17						
18	WASTEWATER/MATERIALS/SUPPLIES					
19						
20	PIPE & FITTINGS	2,545	1,590	6,500	2,162	5,000
21	GAS & OIL	2,453	2,885	3,100	3,752	3,400
22	PUMPS/LIFT STATIONS EQUIPMENT	1,785	0	3,500	1,697	3,000
23	SMALL TOOLS	130	949	400	673	500
24	CHEMICAL	1,202	882	1,875	1,454	1,700
25	SAFETY EQUIPMENT	129	693	2,000	769	1,200
26	CONSUMABLES	144	242	250	113	300
27	UNIFORMS	623	729	875	630	875
28						
29	TOTAL	9,011	7,970	18,500	11,250	15,975
30						
31	MAINTENANCE of EQUIPMENT					
32						
33	MOTOR VEHICLE MAINTENANCE	911	2,836	1,300	840	1,400
34	MAJOR TOOL MAINTENANCE	0	2,318	3,000	1,504	3,000
35	EQUIPMENT MAINTENANCE	2,116	3,052	4,500	697	4,000
36	BUILDING MAINTENANCE	10	2	500	0	600
37	LIFT STATION MAINTENANCE	1,735	673	2,000	397	1,200
38	MANHOLE MAINTENANCE	2,112	1,298	0	415	700
39	TIRES	386	22	1,200	1,717	1,700
40						
41	TOTAL	7,270	10,201	12,500	5,570	12,600
42						

44	WASTEWATER OPERATIONS AND MAINTENANCE
45	continued
46	
47	
48	electric utilities for warehouse; 2 lift stations
49	engineering--wastewater system improvements
50	Inspections of wastewater facilities
51	effluent sampling
52	Texas Water Utilities Assn
53	travel expense to training and meetings
54	schooling expense
55	supervisor and on-call cell phones
56	gas utilities
57	wastewater portion of monthly computer maintenance
58	
59	
60	
61	matching funds for CDBG Grant /Liftstations
62	
63	
64	
65	
66	
67	2013 150 chevy - 1st of 3 payments
68	
69	
70	
71	
72	
73	
74	
75	
76	
77	
78	
79	
80	
81	
82	
83	

43	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
44						
45		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
46		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
47						
48	ELECTRICITY	874	1,062	1,200	1,023	1,320
49	ENGINEERING/PROF. SERVICES	0	1,015	2,500	0	2,000
50	TCEQ INSPECTIONS/FEES	1,250	1,250	1,550	1,250	1,300
51	WASTEWATER SAMPLING	1,996	916	1,800	2,709	2,000
52	DUES/LICENSES/CERTIFICATIONS	0	114	800	111	800
53	MEETINGS/TRAVEL EXP	0	0	1,200	0	1,000
54	TRAINING/SCHOOLS	0	1,125	1,200	-396	1,000
55	CELL/ TELEPHONES/ INTERNET	784	1,035	850	1,106	1,000
56	GREENLIGHT GAS	1,038	1,334	1,790	1,258	1,800
57	MONTHLY COMPUTER MAINTENANCE	546	578	760	760	760
58						
59	TOTAL	6,488	8,429	13,650	7,821	12,980
60	SPECIAL PROJECTS					
61	CDBG MATCH	0	0	53,000	0	53,000
62	DISCHARGE TOTALIZER	0	0	2,400	2,847	0
63		0	0	55,400	2,847	53,000
64						
65	CAPITAL OUTLAY					
66						
67	ROLLING STOCK - 2013 1500 CHEVLOLET	4,333	4,333	4,333	4,333	0
71	ROLLING STOCK 1/3 HYDROVAC	0	0	3,278	3,278	3,278
72	TOTAL	4,333	4,333	7,611	7,611	3,278
73						
74						
75	TOTAL WASTEWATER OPS & MAINT	121,472	123,313	168,941	99,617	168,958
76						
77						
78						
79						

DEBT SERVICE and TRANSFERS

ENTERPRISE FUND

This department funds the service of any Revenue Bonds which might be issued to fund any Enterprise Fund improvements.

Also included in this department is the transfer of money to the General Fund as a "Management Fee"; it is reasonable to compensate the General Fund for management service which benefit the Enterprise Fund but which are paid from the General Fund.

The Water Tank Repair Fund is for any repairs needed to the water tank. Any remaining money should be put in a CD or TexPool at the end of the year.

USDA loan payments reflect revenue collected from the \$10.00 per connection water rate increase, this is depending on how the USDA project advances. These funds are transferred monthly to TexPool investments.

1	
2	ENTERPRISE FUND
3	
4	
5	DEBT SERVICE / TRANSFERS
6	
7	
8	transfer to fund for refurbishing elevated water storage tanks
9	transfer to General Fund to compensate for management services
10	no longer used
11	USDA loan payments
12	transfer funds to texpool
13	
14	
15	

1	ENTERPRISE FUND					
2						
3						
4	DEBT SERVICE / XFERS	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	TRANSFERS					
8						
9	WATER TANK REPAIR FUND	8,000	8,000	8,000	8,000	8,000
10	GENERAL FUND SUPPORT	55,000	35,000	101,000	101,000	95,000
11	IMPROVEMENT FUND	95,923	0	0	0	0
12	TRANSFER TO USDA DEBT	100,390	76,340	102,000	100,300	102,000
13	TRANS TO TEXPOOL	0	25,610	0	0	0
14						
15	TOTAL TRANSFERS	259,313	144,950	211,000	209,300	205,000
16						
17						
18	TOTAL DEBT SERV / TRANSFER	259,313	144,950	211,000	209,300	205,000

OTHER OBLIGATED FUNDS

HOTEL OCCUPANCY TAX FUND

The Motel Bed Tax is 7% of the revenue generated from local hotels and motels. They are required by law to pay quarterly. The Best Western and Western Skies are the only Hotels in operations at this time. The money is then paid out to the CEDC and Clarendon Chamber of Commerce quarterly.

During the Fiscal Year of 2012-2013, an Ordinance was adopted by City Council to give all Motel Bed Tax revenue to the CEDC for promotional and tourism expenses.

During the Fiscal Year of 2014-2015, an Ordinance was adopted by City Council to give 75% of the HOT Funds to the CEDC and 25% to the Clarendon Chamber of Commerce for promotional and tourism expenses.

During the Fiscal year 2016-2017, the Publicity and Tourism Agreement with the CEDC was amended to obligate \$27,500.00 per year for Certificate of Obligation debt service for 20 years. These funds are derived from the 75% of HOT proceeds designated for the CEDC.

1	HOTEL OCCUPANCY TAX FUND
2	
3	
4	
5	
6	
7	
8	HOT funds revenue
9	bank account interest
10	balance in the checking account- carryover
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	debt service Certificate of Obligation from CEDC funds
27	portion of the HOT funds for CEDC tourism paid quarterly
28	portion of the HOT funds for Chamber of Commerce tourism paid quarterly
29	carryover for a CEDC capital project
30	
31	
32	
33	
34	
35	
36	

1	HOTEL OCCUPANCY TAX FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	HOTEL OCCUPANCY TAX	74,788	109,970	82,500	126,130	105,000
9	INTEREST EARNED	323	156	150	186	120
10	CARRYOVER FUNDS	0	72,750	72,750	0	72,750
11	TOTAL	75,111	182,876	155,400	126,316	177,870
12						
13						
14	TOTAL HOTEL/MOTEL TAX FUND REVENUE	75,111	182,876	155,400	126,316	177,870
15						
16						
17						
18						
19	HOTEL/MOTEL TAX FUND					
20						
21						
22	EXPENSE					
23		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
24		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
25						
26	CERTIFICATE OF OBLIGATION	27,053	6,264	27,500	26,267	27,500
27	CEDC TOURISM	28,591	53,478	34,375	67,097	51,250
28	CHAMBER OF COMMERCE	18,697	26,993	20,625	31,532	26,250
29	CARRYOVER CAPITAL EXPENDITURE	0	0	0	0	0
30						
31						
32						
33	TOTAL	74,341	86,735	82,500	124,896	105,000
34						
35						
36	TOTAL HOTEL/MOTEL TAX FUND EXPENSE	74,341	86,735	82,500	124,896	105,000
37						
38	BALANCE	770	96,141	72,900	1,419	72,870

COMMUNITY DEVELOPMENT FUND

USDA CONSTRUCTION

The Community Development Fund exists to track grant funds. Grant funds must be kept and tracked separately. This account will be used for the USDA Construction projects.

1	COMMUNITY DEVELOPMENT FUND
2	USDA CONSTRUCTION FUND
3	
4	
5	
6	
7	
8	
9	USDA construction
10	Project Portion Performed by City Forces
11	City Funds to complete
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	USDA construction
29	USDA legal & bond council
30	USDA engineering
31	USDA contingency funds - required by USDA
32	resident inspector to oversee job progress
33	Gorst street sewer project from remaining USDA grant funds
34	
35	

1	COMMUNITY DEVELOPMENT FUND					
2	USDA CONSTRUCTION FUND					
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8						
9	USDA RURAL DEVELOPMENT	749,283	446,281	242,712	39,684	250,777
10	CITY FORCE CONTRIBUTION	0	0	0	0	15,900
11	CITY FUND					10,107
12	TOTAL	835,739	446,281	242,712	39,684	276,784
13						
14						
15	COMMUNITY DEVELOPMENT REVENUE	835,739	446,281	242,712	39,684	276,784
16						
17						
18						
19						
20	COMMUNITY DEVELOPMENT FUND					
21						
22						
23	EXPENSE					
24		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
25		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
26						
27						
28	USDA DEVELOPMENT/ CONSTRUCTION	651,366	285,009	202,212	8,909	261,634
29	USDA LEGAL/ BOND COUNSEL	0	0	0	0	1,750
30	USDA ENGINEERING	162,840	38,209	40,500	30,775	13,400
31	USDA CONTINGENCY	0	0	0	0	0
32	RESIDENT INSPECTOR	21,533	58,893	0	0	0
33	USDA SEWER PROJECT	0	42,623	0	0	0
34						
35						
36						
37	COMMUNITY DEVELOPMENT EXPENSE	835,739	424,734	242,712	39,684	276,784
38						
39						
40	BALANCE	0	21,547	0	0	0

ROLLING STOCK FUND

On March 25, 2014, City Council approved the creation of a Rolling Stock Fund with Ordinance No. 429. This fund is a reserve fund specifically for purchasing rolling stock. The department receiving the stock will make annual payments back to this fund to be used for future Rolling Stock purchases.

1	ROLLING STOCK FUND
2	
3	
4	
5	
6	
7	3 of 3 payments-2013 Ford F150 wastewater-Paid
8	transfer from general fund
9	john deere tractor 2016 - street- \$21,381 8/13/19-not in this years budget
11	truck of park purchased 20/21 fy \$11,995 - 2 of 3 payments
12	3 of 3 payments from Water for 2012 F250 Truck- paid
13	hydro vac purchased 20-21 fy \$29,500 - 2 of 3
14	interest of mma account
15	carry-over from previous FY
16	toyota tundra - administrators pickup - 1 of 3 payments
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
33	john deere tractor 2016 - street
35	2013 F150 truck - wastewater
36	chevy 1/2 truck for park
37	hydro vac
38	toyota truck for administrator use

1	ROLLING STOCK FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7	TRUCK 2013 F250 - WASTEWATER	4,333	4,333	4,333	4,333	0
8	TRANSFER FROM GENERAL FUND	0	40,000	0	0	0
9	JOHN DEERE TRACTOR 2016 - STREET	0	0	0	3,939	0
10	TRUCK - PARK	0	0	4,000	4,000	4,000
11	TRUCK 2012 F250 - WATER - PAID	5,667	5,667	0	0	0
12	HYDRO VAC	0	0	9,834	9,834	9,834
13	INTEREST	86	51	40	26	0
15	CARRYOVER	0	28,221	36,773	5	1,778
15	TRUCK-ADMINISTRATOR	0	0	0	0	7,250
16	TOTAL	10,086	78,272	54,980	22,137	22,862
17						
18						
19	TOTAL REVENUE	10,086	78,272	54,980	22,137	22,862
20						
21						
22						
23						
25	ROLLING STOCK FUND					
25						
26						
27	EXPENSE					
28		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
29		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
30						
31	JOHN DEERE TRACTOR 2016 - STREET	21,381	0	0	0	0
32	TRUCK 2013 F250- WASTEWATER	0	0	0	0	0
33	TRUCK - PARK \$11,995	0	11,995	0	0	0
34	HYDRO-VAC 2011 \$29,500	0	29,500	0	0	0
35	TOYOTA TUNDRA 2019 - ADMIN	0	35,000	0	0	0
36	TOTAL EXPENSE	21,381	76,495	0	0	0
37						
38	BALANCE	-11,295	1,777	54,980	22,137	22,862

AIRPORT MAINTENANCE

The Airport Maintenance Department was created in the 2018/2019 FY to fund Airport Improvements through Grants and donations at Bass Field/Smiley Johnson Airport, a municipal airport owned and maintained by the City of Clarendon.

On November 13, 2018, the Donley County Commissioners Court appointed Chancy Cruse and Chris Schollenbarger to the Clarendon-Donley County Joint Airport Zoning Board.

On November 15, 2018, the Clarendon City Council appointed John Morrow and Bright Newhouse III to the Clarendon-Donley County Joint Airport Zoning Board.

The Clarendon-Donley County Joint Airport Zoning Board was reorganized on February 28, 2019 through Ordinance No. 484, an amendment to the original Ordinance No. 290.

On April 2, 2019 Chris Schollenbarger was appointed Chairman of the Clarendon-Donley County Joint Airport Zoning Board. Machiel Covey was appointed as Secretary to the board and fifth member of the Clarendon-Donley County Joint Airport Zoning Board.

1	AIRPORT MAINTENANCE FUND
2	
3	
4	
5	
6	
7	
8	ramp grant reimbursement
9	solicited donations
10	trans from general fund to match donated for ramp grant reimbursement
11	trans from airport maintenance funds in texpool
12	interest
13	carryover
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	replaced wind sock, poles, and lighting
31	upgrades to the pilots lounge
32	upgrade runway lights, radio, electrical, etc...
33	sealcoat/striping
34	security cameras
35	
36	
37	
38	

1	AIRPORT MAINTENANCE FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	RAMP GRANT REIMBURSEMENT	0	8,946	50,000	2,840	50,000
9	DONATIONS	0	0	0	0	50,000
10	TRANSFER FROM GENERAL FUND	816	0	0	0	0
11	TRANS FROM AP FUND IN TEXPOOL	0	0	0	0	0
12	INTEREST	82	15	0	19	100
13	CARRYOVER	18,626	0	0	3,000	0
14						
15	TOTAL	19,524	8,961	50,000	5,859	100,100
16						
17						
18	TOTAL REVENUE	19,524	8,961	50,000	5,859	100,100
19						
20						
21						
22						
23						
24						
25						
26	EXPENSE					
27		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
28		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
29						
30	WIND SOCK SYSTEM IMPROVEMENTS	0	0	0	5,681	0
31	PILOTS LOUNGE IMPROVEMENTS	0	0	50,000	0	100,000
32	RADIO & LIGHTS	337	0	0	0	0
33	SEALCOAT & STRIPING	0	0	0	0	0
34	SECURITY CAMERAS	19,187	0	0	0	0
35	TOTAL	19,524	0	50,000	5,681	100,000
36						
37						
38	TOTAL EXPENSE	19,524	0	50,000	5,681	100,000
39						
40	BALANCE	0	8,961	0	178	100

MUNICIPAL COURT LOCAL CONSOLIDATION FEE FUND

The Municipal Court Local Consolidation Fee Fund was created from the 86th Texas Legislature, S.B. 346 and became effective on January 1, 2020.

The Local Consolidated Fee is a \$14 cost collected on all nonjailable misdemeanor offenses, including criminal violation of a municipal ordinance (Section 134.103, Local Government Code). The municipal treasurer is required to allocate the \$14 to four separate funds or accounts outlined below, based on percentages in the statute, and maintain that individual fund or account. The money in the fund or account may only be used for the purposes provided by law (Section 134.151(a), Local Government Code).

Municipal Court Building Security Fund Article 102.017, Code of Criminal Procedure, 35%, \$4.90. May only be used for security personnel, services, and items related to buildings that house the operation of municipal court. A non-exhaustive list of potential uses is included in Article 102.017(c), Code of Criminal Procedure.

Local Truancy Prevention and Diversion Fund Section 134.156, Local Government Code, 35.7143%, \$5.00. May only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager.

Municipal Court Technology Fund Article 102.0172, Code of Criminal Procedure, 28.5714%, \$4.00. May only be used to finance the purchase of or to maintain technological enhancements for a municipal court. A non-exhaustive list of potential uses is included in Article 102.0172(b), Code of Criminal Procedure.

Municipal Jury Fund Section 134.154, Local Government Code 0.7143%, \$0.10, May only be used by municipality to fund juror reimbursements and otherwise finance jury services

1	MUNICIPAL COURT BUILDING SECURITY FUND
2	
3	
4	
5	
6	
7	
8	
9	
10	combined revenue for all four funds
11	transfer from building security- closed account, moved to lccc
12	4.00 from all nonjailable misdemeanor offenses
13	4.90 from all nonjailable misdemeanor offenses
14	5.00 from all nonjailable misdemeanor offenses
15	.10 from all nonjailable misdemeanor offenses
16	carry over funds from previous year
17	revenues transferred from general fund
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	
30	
31	
32	
33	
34	purchase or maintain technology enhancements
35	security camera required by legislature, other security eq.
36	salary,travel exp, supplies,necessary expenses for a case manager
37	jury reimbursements and financial services
38	
39	
40	

1	MUNI COURT LOCAL CONSOLIDATION					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	REVENUES					
9						
10	COMBINED REVENUES	785	1,503	1,200	1,037	1,315
11	TRANSFER FROM BUILDING SECURITY	887	0	0	0	0
12	TECHNOLOGY FUND	0	0	0	0	0
13	BUILDING SECURITY FUND	0	0	0	0	0
14	TRUANCY PREVENTION & DIVERSION	0	0	0	0	0
15	JURY FUND	0	0	0	0	0
16	COMBINED CARYOVER	0	0	3,785	0	4,250
17	TRANSFER FROM GENERAL FUND	0	0	0	0	0
18	TOTAL	1,672	1,503	4,985	1,037	5,565
19						
20						
21	MUNI COURT TECHNOLOGY FUND REVENUE	1,672	1,503	4,985	1,037	5,565
22						
23						
24						
25						
26	MUNI COURT LOCAL CONSOLIDATION					
27						
28						
29	EXPENSE					
30		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
31		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
32						
33						
34	TECH FUND - COMPUTER MAINT. & EQ	0	0	1,580	0	1,600
35	SECURITY FUND - EQUIP & SERVICES	0	0	950	0	950
36	TRUANCY PREV - JUVENILE CASE MGR	0	0	950	0	950
37	JURY FUND - REIMBURSE & SERVICES	0	0	100	0	150
38						
39						
40	TOTAL	0	0	3,580	0	3,650
41						
42						
43	MUNI COURT TECHNOLOGY FUND EXPENSE	0	0	3,580	0	3,650
44						
45	BALANCE	113	1,503	1,405	1,037	1,915

USDA DEBT SERVICE FUND

This fund was approved and created in the 2017/2018 FY to make the annual Debt Service payment and the bi-annual Interest payment to USDA.

1	USDA Debt Service
2	
3	
4	
5	
6	
7	
8	revenues
9	funds held in TxPool -from \$10 per water connection
10	monthly interest on MMA checking account
11	carryover from I&S fund
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	USDA debt & interest payment
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	

1	USDA DEBT SERVICE FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	REVENUES	0	76,340	102,000	100,300	100,500
9	CARRYOVER	73,000	44,600	0	0	202,115
10	INTEREST	376	163	160	210	200
11	TRANSFER FROM I&S	52,900	9,000	6,418	5,112	0
12						
13	TOTAL	126,276	130,103	108,578	105,622	302,815
14						
15						
16	USDA DEBT SERVICE REVENUE	126,276	130,103	108,578	105,622	302,815
17						
18						
19						
20						
21	USDA DEBT SERVICE FUND					
22						
23						
24	EXPENSE					
25		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
26		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
27						
28	USDA DEBT SERVICE	99,061	99,687	102,000	99,700	102,000
29						
30						
31						
32						
33						
34						
35						
36	USDA DEBT SERVICE EXPENSE	99,061	99,687	102,000	99,700	102,000
37						
38						
39	BALANCE	27,215	30,416	6,578	5,922	202,815

INTEREST AND SINKING FUND

The Interest and Sinking Fund tracks the revenues from the “Debt” component of the City’s Ad Valorem Tax, which are collected to pay on specific debts.

A CD was created in 2015 with the revenue from the raw water sales and the General Fund reserve for the 2018-2019 Tax Note & Bond balloon payments. Revenue from raw water sales were moved to the Enterprise Fund in the 2016-2017 FY.

The final Tax Notes & Bond payment was paid in February 2019.

Reserves from this account will be applied to the USDA Bond payment.

1	INTEREST & SINKING FUND
2	
3	
4	
5	
6	
7	
8	debt service component of Ad Valorem Taxes
9	carry over funds from 18-19 FY property tax collected
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	carryover funds will be trans. To USDA Debt Fund
29	
30	
31	
32	
33	
34	
35	

1	INTEREST & SINKING FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	PROPERTY TAX	11,642	7,858	6,418	4,477	4,015
9	CARRY OVER	43,149	9,001	0	850	0
10						
11						
12	TOTAL	54,791	16,859	6,418	5,327	4,015
13						
14						
15	INTEREST AND SINKING FUND REVENUE	54,791	16,859	6,418	5,327	4,015
16						
17						
18						
19						
20	INTEREST & SINKING FUND					
21						
22						
23	EXPENSE					
24		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
25		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
26						
27						
28	MOVE TO USDA DEBT FUND	52,900	9,000	6,418	5,112	4,015
29						
30	TOTAL	52,900	9,000	6,418	5,112	4,015
31						
32						
33	INTEREST AND SINKING FUND EXPENSE	52,900	9,000	6,418	5,112	4,015
34						
35	BALANCE	1,891	7,859	0	215	0

STREET MAINTENANCE

The Street Maintenance Department was created in the 2019/2020 FY to fund Street Improvements through the 2% Sales Tax. An election was held in May 2019 and the citizens voted to approve the reallocation of sales tax revenue;

City 1.25%

Street Maintenance .25%

CEDC .50%

This revenue may only be used on existing streets at the time of election and will expire four years after it begins to levy taxes (10/01/2019) for street maintenance purposes if the city does not hold a tax reauthorization election.

1	STREET MAINTENANCE FUND
2	
3	
4	
5	
6	
7	
8	sales tax revenue
9	interest
10	carryover
11	trans from capital improvement cd
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	engineering
28	contracted services for street repairs
29	
30	
31	
32	
33	
34	
35	

1	STREET MAINTENANCE FUND				
2					
3					
4	REVENUE				
5		2019-2020	2020-2021	2021-2022	2021-2022
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL
7					2022-2023
8	SALES TAX REVENUE	54,004	65,827	55,625	79,028
9	INTEREST	80	163	140	74
10	CARRYOVER	0	51,200	42,072	0
11	TRANS FROM CAPITAL IMPROVEMENT CD	0	200,000	0	0
12	TOTAL	54,084	317,190	97,837	79,102
13					
14					
15	TOTAL REVENUE	54,084	317,190	97,837	79,102
16					
17					
18					
19					
20					
21					
22					
23	EXPENSE				
24		2019-2020	2020-2021	2021-2022	2021-2022
25		ACTUAL	ACTUAL	PROPOSED	ACTUAL
26					2022-2023
27	ENGINEERING	0	13,140	52,950	26,765
28	CONTRACT SERVICES-STREET REPAIRS	0	294,665	10,000	0
29					
30	TOTAL	0	307,805	62,950	26,765
31					
32					
33	TOTAL EXPENSE	0	307,805	62,950	26,765
34					
35	BALANCE	54,084	9,385	34,887	52,337
					42,702

CAPITAL IMPROVEMENT FUND

This fund is a reserve fund specifically for street resurfacing and large capital projects.

1	CAPITAL IMPROVEMENT FUND
2	
3	
4	
5	
6	
7	
8	funds from General Fund to be transferred here for capital improvements
9	funds from the capital improvement CD
10	American Recovery Act Funds
11	interest on checking account
12	carryover from previous year
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	
29	funds transferred to texpool until a project is approved
30	to be determined by regulation requirements & City Council
31	funds moved to investment account if unused
32	CD funds - use to be determined by City Council
33	for future use
34	engineering expense
35	
36	
37	
38	

1	CAPITAL IMPROVEMENT FUND				
2					
3					
4	REVENUE				
5		2019-2020	2020-2021	2021-2022	2021-2022
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL
7					2022-2023
8	REVENUE FROM GENERAL CHECKING	0	0	0	0
9	REVENUE FROM CIP C.D.	0	0	300,000	0
10	AMERICAN RECOVERY ACT FUNDS	0	220,653	194,000	221,526
11	INTEREST	0	38	0	509
12	CARRYOVER	0	0	0	220,625
13	TOTAL REVENUE	0	220,691	494,000	442,660
14					615,003
15					
16					
17					
18					
19					
20					
21	CAPITAL IMPROVEMENT FUND				
22					
23					
24	EXPENSE				
25		2019-2020	2020-2021	2021-2022	2021-2022
26		ACTUAL	ACTUAL	PROPOSED	ACTUAL
27					2022-2023
28					
29	TRANSFER TO TEXPOOL	0	0	0	442,500
30	AMERICAN RECOVERY ACT PROJECTS	0	0	194,000	0
31	MOVE TO CAPITAL IMPROVEMENT FUND CD	0	0	0	0
32	CAPITAL PROJECTS	0	0	300,000	0
33	PROPERTY PURCHASE	0	0	0	200,000
34	ENGINEERING EXPENSE	0	0	75,000	0
35	TOTAL EXPENSE	0	0	375,000	442,500
36					612,000
37					
38					
39					
40	BALANCE	0	220,691	119,000	160
					3,003

AMERICAN RELIEF ACT FUND

Funding received through the Texas Department of Emergency Management for improvements to water, wastewater, or broadband connectivity. Updated guidance amended allows all funds to utilized for governmental services.

1	AMERICAN RELIEF ACT FUND
2	
3	
4	
5	
6	
7	
8	ARPA FUNDS
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	
28	SUPPORT FOR C.I.P.
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	

1	AMERICAN RELIEF ACT FUND					
2						
3						
4	REVENUE					
5		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
6		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
7						
8	REVENUES	0	0	0	221,526	220,653
9	INTEREST	0	0	0	0	0
10						
11						
12						
13	TOTAL	0	0	0	221,526	220,653
14						
15						
16	AMERICAN RELIEF ACT FUND REVENUE	0	0	0	221,526	220,653
17						
18						
19						
20						
21	AMERICAN RELIEF ACT FUND					
22						
23						
24	EXPENSE					
25		2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
26		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
27						
28	TRANSFER TO C.I.P. FUND	0	0	0	221,526	220,653
29						
30						
31						
32						
33						
34						
35						
36	AMERICAN RELIEF ACT FUND EXPENSE	0	0	0	221,526	220,653
37						
38						
39	BALANCE	0	0	0	0	0

ORDINANCE NO. 503

APPROVING AND ADOPTING A BUDGET FOR THE CITY OF CLARENDON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS:

THAT, THIS COUNCIL FINDS: (A) The Mayor has, in accordance with the laws of the State of Texas, prepared and filed with the City Secretary of said City a budget covering the fiscal year beginning October 1, 2022, and ending September 30, 2023; (b) Public Notice that such hearings upon said budget would be held has been given as required by law; and (C) it is the opinion and judgment of this Council that said budget is in all things appropriate and correct.

THEREFORE, said budget is here and now and hereby in all things approved and adopted and it is provided that the effective date of this budget shall be effective as of October 1, 2022.

This ordinance is hereby declared to be an emergency measure that shall have and take effect from and after its present reading, for the reasons following:

The fiscal year commences October 1, 2022 and fixing the rate and levy of taxes for the budget year 2022-2023 must be completed prior to September 30, 2022, and after approval and adoption of this budget it is for the immediate preservation of the public property and business; and provides for the daily operations of all municipal departments and lays a predicate for the appropriation of money to defray current and other expenses.

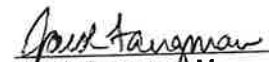
A motion was made by Mayor Pro Tem Jeffers and seconded by Alderman Hill, and upon call for vote:

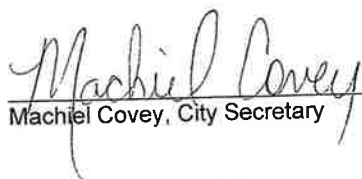
- Alderman McIntosh AYE
- Mayor Pro Tem Jeffers AYE
- Alderman Lockhart ABSENT
- Alderman Floyd AYE
- Alderman Hill AYE

the above ordinance was approved this the 25^h day of August 2022.

THE CITY OF CLARENDON, TEXAS

SEAL


Jacob Fangman, Mayor


Machiel Covey, City Secretary

ORDINANCE NO. 504

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS, with authority provided by the laws of the State of Texas, that taxes for the purpose of providing monies for the general operation of the City of Clarendon and for the purpose of providing sufficient funds to pay interest and create a sinking fund on all outstanding debts are hereby levied for the year of 2022 to provide sufficient funds for the budget year 2022-2023.

For General Fund Requirements	0.6072825	On all the \$100 assessed valuation of real estate and personal property in Clarendon.
For Debt Service to pay interest and principal on City of Clarendon General Obligation debts	0.0	On all the \$100 assessed valuation of real estate and personal property in Clarendon.

TOTAL TAX RATE FOR 2022 0.6072825


The fact that the City of Clarendon Tax Rolls should be prepared immediately for the Payment of 2022 taxes constitutes an emergency, and any rule requiring that this ordinance be read and presented more than one time is hereby suspended and that this ordinance be approved, passed, and adopted as of this date and be in full force and effect immediately and it is so ordained.

A motion was made by Alderman McIntosh and seconded by Mayor Pro Tem Jeffers, and upon call for vote:

Alderman McIntosh	AYE
Mayor Pro Tem Jeffers	AYE
Alderman Lockhart	AYE
Alderman Floyd	ABSENT
Alderman Hill	AYE

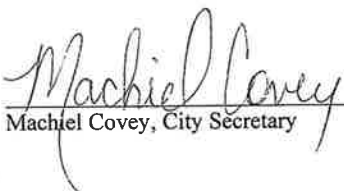
the above ordinance was approved, passed, and adopted this the 8th day of September 2022.

THE CITY OF CLARENDON



Jacob Fangman, Mayor

SEAL



Machiel Covey, City Secretary

Worksheets

Additional Worksheets

Options

Documents



Exit

Save Worksheets

No New Revenue Rate

Voter Approval Rate

Sales Tax Rate

Pollution Control

Unused Increment Rate

De Minimis Rate

Emergency Revenue Rate

Disaster Worksheet Supplement

	Property value subject to an appeal under Chapter 42, as of July 25 (will deduct in Line 2) and the captured value for tax increment financing (adjustment) is made by deducting TIF taxes, as reflected in Line 17. ¹	\$ 65,042,682
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 12,394,855
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 52,647,827
4.	2021 total adopted tax rate.	\$ 0.613750 #100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value. A. Original 2021 ARB values: \$ 0 B. 2021 values resulting from final court decisions: -\$ 0 C. 2021 value loss. Subtract B from A. ³	\$ 0
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25. A. 2021 ARB certified value: \$ 0 B. 2021 disputed value: -\$ 0 C. 2021 undisputed value. Subtract B from A. ³	\$ 0
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 0
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 52,647,827
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁴	\$ 0
10.	2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to transport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2021 market value: \$ 0 B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value: + \$ 0 C. Value loss. Add A and B. ⁵	\$ 0
11.	2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. A. 2021 market value: \$ 0 B. 2022 productivity or special appraised value: -\$ 0 C. Value loss. Subtract B from A. ⁶	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 0
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. If the taxing unit has no captured appraised value in Line 18D, enter 0. ⁸	\$ 0
14.	2021 total value levy. Subtract Line 12 and Line 13 from Line 8.	\$ 52,647,827
15.	Adjusted 2021 taxes. Multiply Line 4 by Line 14 and divide by \$100.	\$ 323,126
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁷	\$ 0
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ⁹	\$ 323,126
18.	Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimates of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹⁰ A. Certified values: \$ 68,350,914 B. Counties: include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: -\$ 0 D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹¹ -\$ 0 E. Total 2022 value. Add A and B, then subtract C and D.	\$ 68,350,914

Worksheets

Additional Worksheets

Options

Documents



Exit



Save Worksheets



No New Revenue Rate



Voter Approval Rate



Sales Tax Rate



Pollution Control



Unused Increment Rate



De Minimis Rate



Emergency Revenue Rate



Disaster Worksheet Supplement

	<p>B. 2022 value of properties not under protest or increase on current appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.¹⁴</p> <p style="text-align: right;">\$ <u> 0</u></p>	
	<p>C. Total value under protest or not certified. Add A and B.</p>	\$ <u> 0</u>
20.	<p>2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step.¹⁵</p>	\$ <u>12,764,437</u>
21.	<p>2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20.</p>	\$ <u>55,586,477</u>
22.	<p>Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed.¹⁶</p>	\$ <u> 0</u>
23.	<p>Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022.¹⁷</p>	\$ <u>515,975</u>
24.	<p>Total adjustments to the 2022 taxable value. Add Lines 22 and 23.</p>	\$ <u>515,975</u>
25.	<p>Adjusted 2022 taxable value. Subtract Line 24 from Line 21.</p>	\$ <u>55,070,502</u>
26.	<p>2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100.¹⁸</p>	\$ <u>0.586749 /\$100</u>
27.	<p>COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate.²¹</p>	\$ <u> 0 /\$100</u>

A county, city or hospital district that adopted the additional sales tax in November 2021 or in May 2022 must adjust its no-new-revenue tax rate. The Additional Sales Tax Rate Worksheet sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on those dates.

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	Revenue Tax Rate Worksheet	\$	52,847,821
30.	Total 2021 M&O Levy Multiply Line 28 by Line 29 and divide by \$100.	\$	323,126
31.	<p>Adjusted 2021 levy for calculating NNR M&O rate.</p> <p>A. M&O taxes refunded for years preceding tax year 2021: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.</p> <p style="text-align: right;">+ \$ _____ 0</p> <p>B. 2021 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.</p> <p style="text-align: right;">- \$ _____ 0</p> <p>C. 2021 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p> <p style="text-align: right;">+/- \$ _____ 0</p> <p>D. 2021 M&O Levy Adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.</p> <p style="text-align: right;">\$ _____ 0</p> <p>E. Add Line 30 to Line 31D.</p>	\$	323,126
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the No-New-Revenue Tax Rate Worksheet.	\$	55,070,502
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$	0.586749 /\$100
34.	<p>Rate adjustment for state criminal justice mandate.</p> <p>A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p> <p style="text-align: right;">\$ _____ 0</p> <p>B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p style="text-align: right;">\$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ _____ 0</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$	0
35.	<p>Rate adjustment for indigent health care expenditures.</p> <p>A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.</p> <p style="text-align: right;">\$ _____ 0</p> <p>B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p style="text-align: right;">\$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ _____ 0</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$	0
36.	<p>Rate adjustment for county indigent defense compensation. Enter the lesser of C and D. If not applicable, enter 0.</p> <p>A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 28.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose.</p> <p style="text-align: right;">\$ _____ 0</p> <p>B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 28.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.</p> <p style="text-align: right;">\$ _____ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by 100.</p> <p style="text-align: right;">\$ _____ 0</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.</p> <p style="text-align: right;">\$ _____ 0</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$	0

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No New
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Approval
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Sales Tax
Rate



Pollution
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Unused
Increment
Rate



De Minimis
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	C. Subtract B from A and divide by Line 32 and multiply by 100.	\$	0	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$	0	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$	0	
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 28.0444 for more information. A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year.	\$	0	
	B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$	0	
	C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$	0	
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$	0 /\$100	
39.	Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$	0.586749 /\$100	
40.	Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	\$	0	
	B. Divide Line 40A by Line 32 and multiply by 100.	\$	0	
	C. Add Line 40B to Line 38.	\$	0.586749 /\$100	
41.	2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035. Are you a special taxing unit? Special taxing units are hospitals, college districts, and any entity with an M&O rate less than 2.5 cents. Entering a proposed M&O rate less than 2.5 cents on the Public Hearing screen will also qualify an entity as a Special Taxing Unit. <input type="radio"/> Yes <input checked="" type="radio"/> No			
	Voter Approval Rate Adjustment Factor:		1.035	\$ 0.607285 /\$100
D41.	Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41). Are you responding to a disaster as described above? <input type="radio"/> Yes <input checked="" type="radio"/> No	\$	0 /\$100	
42.	Total 2022 debt to be paid with property taxes and additional sales tax revenue. ACT Tip: Please enter your debt information on the debt screen. "Debt" means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here Enter debt amount.	\$	0	
	B. Subtract unencumbered fund amount used to reduce total debt.	-\$	0	
	C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none)	-\$	0	
	D. Subtract amount paid from other resources.	-\$	0	
	E. Adjusted debt. Subtract B, C and D from A.	\$	0	
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector.	\$	0	
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$	0	

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	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	\$ 0%
48.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 0
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 55,588,477
48.	2022 debt tax rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0 /\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.607285 /\$100
D49.	<i>Disaster Line 49 (D49):</i> 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ 0.000000 /\$100
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0 /\$100

A taxing unit that adopted the additional sales tax must complete the lines for the *Additional Sales and Use Tax Worksheet*. A taxing unit seeking additional protection for pollution control expenses completes the *Voter-Approval Rate Adjustment for Pollution Control Worksheet*.

