Clarendon
TEXAS

ANNUAL BUDGET

FOR THE FISCAL YEAR
OCTOBER 01, 2018 THRU SEPTEMBER 30, 2019

MAYOR
THE HONORABLE SANDY SKELTON

MAYOR PRO-TEM
LARRY JEFFERS

ALDERMEN
BEVERLY BURROW
NATHAN FLOYD
JOHN LOCKHART
JACOB FANGMAN

CITY ADMINISTRATOR
DAVID DOCKERY

Clarendon
TEXAS

To: The Honorable Mayor and
Members of the City Council of the City of Clarendon

Submitted herewith is the Annual Budget for the City of Clarendon, Texas, for the 2018-2019 fiscal year. This budget has been prepared and is presented in accordance with the Texas Local Government Code.

Receipts of $1,100,655 and expenditures of $1,095,450 are projected for the General Fund.

Receipts of $1,205,515 and expenditures of $1,167,382 are projected for the Enterprise Fund.

The proposed property tax rate for FY 2018-2019 will be 0.758650 per $100. Adopting 0.758650 represents a tax increase of 7%. The .758650 tax rate is composed of 2 separate components: the "debt" component of 0.289958, which is used exclusively for paying long-term debt; and the "M&O" component of.0.468692, which is used for General Fund maintenance and operations.

The proposed budget reflects a 5% COL increase for all employees.

Funds to purchase a pick-up truck for the Wastewater Department in the amount of $13,000 have been budgeted in the Rolling Stock Fund.

Due to the increasing cost of health insurance, the City could no longer pay 100% of health insurance. The health insurance rates increased by 3%, going from $662.36 per month, per employee to $682.24. City employees will contribute $57.36 per month with the City contributing $624.88.

Funds for the TxDOT Ramp Grant have been budgeted to match $15,720.00 State grant funds for a project budget of $31,440.00 to be used for pavement crack sealing and paint striping for the Smiley Johnson /Bass Field runway and tarmac.

CITY of CLARENDON
ANNUAL BUDGET AND PROGRAM OF SERVICES FY 2018-2019

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STATEMENT OF CHANGES IN ACCOUNT BALANCES

Account	September 30, 2017	September 30, 2018
General Fund CD	$177,110.31	$ Trans to TexPool
Airport CD	$14,732.11	$ Trans to TexPool
Library CD	$100,977.49	$ Trans to TexPool
Water Tank Maintenance CD	$24,110.77	$ Trans to TexPool
USDA Payment CD	$154,569.84	$ Trans to TexPool
Capital Improvement CD	$341,000.00	$ Trans to TexPool
Storm Siren CD	$13,004.81	$ Trans to TexPool
Water Rec. Project CD	$144,011.57	$ Trans to TexPool
TexPool Investments	$0.0	$2,254,619.41
Tax Note & Bond CD	$508,060.24	$ 349,876.30
Pool Construction	$0.0	$1,954.44
Library Grant	$0.0	$0.0
Municipal Court Tech	$2,203.35	$1,210.58
Community Development	$1,900.00	$2,918.07
Municipal Court Building Security Fund	$365.58	$651.51
Interest & Sinking	$2,900.84	$26,950.94
General Fund	$529,356.19	$594,404.32
Motel Bed Tax	$50,685.44	$71,182.76
Rolling Stock	$26,635.97	$22,241.36
USDA Debt Service	$0.0	$100,965.26

City of Clarendon
Budgeted Employees
October 1, 2018

The City is budgeted for 26 positions, filled by 15 full-time employees, 7 part-time employees, 1 part-time seasonal, 2 seasonal and 2 retained monthly:

(1) City Administrator	David Dockery
(1) City Secretary	Machiel Covey
(1) Utility Clerk	Sharon Braddock
(1) Office Assistant (part-time)	Crystal Montgomery
(1) Code Compliance Officer	Grett Betts
(1) Public Works Director	John Molder
(1) Director of Sanitation	Joe Shadle
(1) Librarian	Jerri Shields
(2) Water Employees	Brad Hagood
	Greg Price
(2) Wastewater Employees	Albert Araujo
	Stanley (Jeff) McKee
(1) Street Maintenance Employee	Raul Mendoza
(3) Sanitation Employee	James Watts
	Danny Gaines
	Brenton Campbell
(3) Library Employee (part-time)	Anne Purvis
	Glenda Day
	Carlene Hollar
(3) Sanitation Employee (part-time)	Richard Dzamko
	Ricky Murphy
	Raymond Jaramillo
Municipal Judge	Tommy Waldrop
Fire Marshal	Jeremy Powell
(1) Park Attendant (part-time seasonal)	to be filled
(2) Street Workers (seasonal)	to be filled

WORKSHEET

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
GENERAL FUND					
REVENUE	1,386,583	1,281,940	965,687	1,255,248	1,100,655
EXPENDITURES					
CITY COUNCIL	5,688	6,693	10,550	4,848	9,800
ADMINISTRATION	76,684	81,599	88,900	90,052	92,515
FINANCE and ACCOUNTING	117,618	121,690	129,755	120,161	142,731
CITY HALL	80,746	76,511	114,265	96,079	121,520
MUNICIPAL COURT	20,526	22,766	25,115	24,417	24,450
TAX OFFICE	23,505	23,488	24,000	21,596	22,000
LAW ENFORCEMENT	147,271	149,667	152,738	152,725	156,045
FIRE DEPARTMENT	20,808	33,915	38,330	30,073	21,222
CODE COMPLIANCE	28,072	47,425	52,613	65,332	68,090
STREETS	275,583	466,180	143,960	148,659	166,023
PARKS	4,317	4,944	7,330	17,312	9,285
AIRPORT	3,354	2,721	4,040	3,291	36,060
LIBRARY	70,228	67,131	73,230	69,459	78,334
DEBT SERVICE/TRANSFERS	476,365	99,184	98,500	358,971	100,250
AQUATIC RECREATION	0	0	0	0	47,125
TOTAL EXPENDITURES	1,350,765	1,203,914	963,326	1,202,975	1,095,450
FUND BALANCE	**35,818**	**78,026**	**2,361**	**52,274**	**5,205**

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
ENTERPRISE FUND					
REVENUE	1,023,794	1,246,386	1,201,605	1,277,164	1,205,515
EXPENDITURES					
WASTEWATER DEPARTMENT	0	119,090	121,152	105,691	125,960
WATER DEPARTMENT	487,690	370,953	408,969	358,421	435,572
SANITATION DEPARTMENT	316,066	307,576	328,150	288,245	333,350
TRANSFERS	90,737	246,548	309,750	271,745	272,500
TOTAL EXPENDITURES	894,493	1,044,167	1,168,021	1,024,102	1,167,382
FUND BALANCE	**129,301**	**202,219**	**33,584**	**253,062**	**38,134**
BALANCE (DEFICIT)	**165,119**	**280,245**	**35,945**	**305,336**	**43,339**

GENERAL FUND

1	GENERAL FUND					
2						
3	**REVENUE**	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	TAXES					
7						
8	AD VALOREM TAXES--CURRENT	257,600	251,264	260,000	257,686	268,700
9	SALES TAX	391,791	396,736	394,000	404,903	401,000
10	FRANCHISE FEES-Cable	6,322	5,691	6,200	5,046	6,700
11	FRANCHISE FEES-Telephone	4,261	5,291	4,950	4,841	5,200
12	FRANCHISE FEES-Electric	53,335	53,065	57,000	55,976	60,000
13	FRANCHISE FEES-Gas	9,450	10,138	12,125	10,856	14,000
14	TOTAL	722,759	722,185	734,275	739,308	755,600
15						
16	LICENSES/PERMITS					
17						
18	ANIMAL CONTROL FEES	894	1,686	1,250	1,782	1,220
19	PERMITS AND INSPECTIONS	631	182	0	50	0
20	ITINERANT MERCHANT PERMIT	50	575	100	175	50
21	CODE COMP. FEES	0	0	50	70	100
22	TOTAL	1,575	2,443	1,400	2,077	1,370
23						
24	INTRAGOVT TRANSFER					
25	IMPROVEMENT FUND	90,440	89,864	97,000	72,240	97,000
26	TRANSFER FROM UTILITY FUND-MGMT FEE	41,391	45,000	61,500	66,000	65,500
27	DONLEY COUNTY--LIBRARY MAINT	22,917	30,000	30,000	30,000	30,000
28	TRANSFER FROM GENERAL FUND CHECKING	0	341,000	0	200,000	0
29	TRANSFER FROM LIBRARY CD	6,200	6,000	5,000	8,950	0
30	TRANSFER TO TEXPOOL	0	0	0	58,300	0
30	TRANSFER FROM TEXPOOL	0	0	0	0	15,720
31	TOTAL INTERGOVT	160,948	511,864	193,500	435,490	208,220
32						
33	MUNICIPAL COURT					
34						
35	MUNICIPAL COURT FINES	12,920	9,668	5,400	19,536	6,500
36						
37	TOTAL COURT	12,920	9,668	5,400	19,536	6,500
38						
39	MISCELLANEOUS					
40						
41	INTEREST EARNED	7,043	8,866	4,500	31,999	30,000
42	AIRPORT HANGAR RENT	9,049	6,269	7,000	6,304	7,000
43	REIMBURSEMENTS/AIRPORT RAMP GRANT	227	0	0	0	15,720
44	SALE OF SURPLUS ITEMS	1,210	0	0	0	6,000
45	TOWER RENTAL	10,542	11,148	11,000	11,423	13,000
46	ALCOHOL SALES PERMITS	1,240	410	1,200	1,300	410
47	FAX/COPY REVENUE	6	25	25	84	45
48	LIBRARY INCOME	6,691	4,892	5,200	5,669	7,500
49	MOWING FEE	0	0	2,002	0	1,000
50	TEXAS REVENUE RECOVERY ASSO.	59	214	185	175	190
51	MISC INCOME	0	3,956	0	1,883	100
52	POOL INCOME	0	0	0	0	48,000
53						
54	TOTAL MISCELLANEOUS	36,067	35,780	31,112	58,837	128,965
55	TOTAL GENERAL FUND	**934,269**	**1,281,940**	**965,687**	**1,255,248**	**1,100,655**

Streets

The mission of the Street Department is to provide and maintain public thoroughfares so as to be safe and comfortable to travel. Activities of the Street Department includes the maintenance of approximately 12 miles of streets, about 3 miles of which are graveled and unpaved, and the cleaning of drainage ditches which abut City streets.

The Street Department funds one (1) hourly employee. The hourly employee is responsible for maintaining street signs, painting stripes, and trimming trees that obscure traffic signs. The hourly employee will be allowed to "float" between departments as needed; employees from other departments will "float" to assist in the Street Department as well. Part-time extra help for summer activities has been included. Street lighting, a flat fee per street light, is funded in this department.

GENERAL FUND

STREETS

payroll for 1 full-time employee
payroll taxes
health benefits; $682.24 pp monthly,employee pays $57.36, plus life
city matches 1-1 on 7% withholding
summer help
overtime when cross-utilized in Water and Wastewater emergencies

gas & oil
orange cones and barricades
provided by uniform service
hammers; wrenches
we spray for mosquitoes every summer
yellow vests; safety glasses
pre-mix asphalt, primer, gravel; pot-hole patching materials
base material; stabilization
shop towels; gloves; barricade tape; marking paint

small equipment
repairs to 1 vehicle
repairs to roller, chip spreader, zipper, water truck, distributor
street signs, no parking, stop, yield
sidewalk repairs
tires
annual report of chemical usage

1 GENERAL FUND

2

3

4 STREETS	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
5					
6					
7 PERSONNEL SERVICES					
8					
9					
10 SALARIES/WAGES	20,081	21,280	26,365	22,212	27,683
11 TAXES-SOC SEC	2,216	2,255	3,300	2,395	3,200
12 LIFE & HEALTH INSURANCE	3,407	7,255	7,335	7,355	7,500
13 TMRS RETIREMENT	151	297	540	438	600
14 PART-TIME/EXTRA HELP	8,674	8,369	13,850	9,835	14,250
15 OVERTIME	501	444	1,000	513	1,200
16					
17					
18					
19					
20 TOTAL	35,030	39,900	52,390	42,748	54,433
21					
22					
23 MATERIAL AND SUPPLIES					
24					
25 GAS AND OIL	8,452	9,305	11,000	10,763	12,000
26 TRAFFIC CONTROL DEVICES	504	0	600	561	650
27 UNIFORMS/APPAREL	581	361	400	300	470
28 SMALL TOOLS	282	361	720	302	800
29 CHEMICALS/MOSQUITO SPRAY	1,676	3,061	2,600	2,020	2,800
30 SAFETY EQUIPMENT	845	983	1,200	724	1,000
31 PAVING MATERIALS/ASPHALT	16,757	16,576	17,000	14,198	17,000
32 ROAD BASE/STABILIZATION	1,972	5,940	6,000	5,893	8,000
33 CONSUMABLES	398	64	400	212	400
34					
35					
36 TOTAL	31,467	36,651	39,920	34,973	43,120
37					
38 MAINTENANCE					
39					
40 EQUIPMENT	390	1,180	1,200	998	1,400
41 VEHICLE MAINTENANCE	483	295	1,500	1,598	1,500
42 EQUIPMENT MAINTENANCE	4,753	5,051	5,000	8,963	6,000
43 STREET SIGNS	2,834	396	2,500	2,412	2,000
44 CURBING & DRAINAGE	557	244	2,500	154	2,200
45 TIRES	2,149	2,018	2,000	2,184	2,000
46 CHEMICAL REPORT FEE	0	67	100	0	120
47					
48 TOTAL	11,166	9,251	14,800	16,309	15,220
49					

50 **STREETS**
51 continued
52
53
54
55 fixed cost per light for street lights throughout town
56 contract street paving
57 travel/training
58
59
60
61
62
63
64 3rd street repairs
65 large paving project funds from reserves
66 paid in full with budget amendment 17/18
67
68
69
70
71
72
73

50 STREETS	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
51 continued	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
52					
53 **TRAVEL/TRAINING/OVERHEAD**					
54					
55 **STREET LIGHTING**	35,282	35,976	36,600	46,585	53,000
56 **CONTRACT FOR PAVING**	16,000	0	0	0	0
57 **TRAVEL/TRAINING**	0	11	250	44	250
58					
59 **TOTAL**	51,282	35,987	36,850	46,629	53,250
60					
61					
62 **CAPITAL OUTLAY**					
63					
64 **3rd STREET IMPROVEMENTS**	146,638	3,391	0	0	0
65 **C.I.P. STREET IMPROVEMENTS**	0	341,000	0	0	0
66 **DUMP TRUCK**	0	0	0	8,000	0
67					
68					
69 **TOTAL**	146,638	344,391	0	8,000	0
70					
71					
72 **TOTAL STREETS**	**275,583**	**466,180**	**143,960**	**148,659**	**166,023**
73					

FINANCE and ACCOUNTING

Finance and Accounting funds the salary for the City Secretary, Utility Clerk, and part-time Office Assistant.

The City Secretary is the Chief Financial Officer, responsible for legally posting all notices and agendas, for recording minutes of each official Council meeting, and for responding to Open Records requests. Additionally, the City Secretary is the Elections Officer, and coordinates all Municipal elections.

Financial activities include planning, administration, and supervision of all financial operations of the City. These financial operations include, but are not limited to, accounts payable, accounts receivable, payroll, general ledger maintenance, financial reports, data processing services, investments, and debt management.

The City Secretary maintains records of drug testing, employee health benefits, and all of the City's Physical Damage and Liability coverage.
The City Secretary/Finance Officer, while supervised by the City Administrator, is appointed by the City Council. This arrangement provides for a clear delineation of responsibilities, and establishes a superior set of checks and balances for the management of public funds.

The Utility Clerk is responsible for input of water meter reads to process utility bills, collecting funds, and accounting for those collections. The Clerk tracks all utility accounts and verifies meter reads for accurate billing. The Utility Clerk is responsible for ensuring TCEQ reporting compliance. The Utility Clerk is also the Municipal Court Clerk and works directly with the Municipal Judge.

The Utility Clerk and the Office Assistant are the first people the customer comes into contact with. They document complaints and relay the information to proper departments for action. They are professional and courteous and represent the City in a positive way.

GENERAL FUND

FINANCE / ACCOUNTING

salary for City Secretary
phone allowance @ $30 per month
vehicle allowance @ $80 per month for local errands
payroll taxes
health benefits @ $682.24 pp/monthly, employee pays 57.36, & life
retirement benefits--the City matches 1-1 on a 7% withholding
salary for the Office Assistant for 25 hrs a week
salary for Utility Clerk
overtime

logo shirts
calculators, etc
storage contains for city records

registration for conferences/meetings; TexasMunicipal Clerks Association
travel expenses; hotel, mileage, meals, flights
dues to Texas Municipal Clerks Association, payroll alert, etc..
bond for Utility Clerk, Office Assist
pre-employment drug/alcohol testing, random required by TxDOT
annual audit
INCODE software maintenance expense
bills, envelopes, purchase orders, receipts
revenue recovery for texas cities that collect unpaid utilities for each other
Finance and Accounting portion of monthly computer maintenance

1	GENERAL FUND					
2						
3	FINANCE / ACCOUNTING	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6						
7	PERSONNEL SERVICES					
8						
9	CITY SECRETARY SALARY	36,183	36,275	38,115	36,275	40,785
10	PHONE ALLOWANCE	150	360	360	360	360
11	AUTOMOBILE ALLOWANCE	480	480	480	480	960
12	PAYROLL TAXES	5,062	5,343	5,840	5,051	6,340
13	HEALTH & LIFE INSURANCE	13,538	14,500	14,670	14,499	15,000
14	TMRS RETIREMENT	430	986	1,254	1,324	1,520
15	PART TIME WAGES	11,236	12,012	13,580	9,378	14,259
16	UTILITY CLERK WAGES	21,717	23,042	23,026	22,261	24,177
17	OVERTIME	206	0	200	166	200
18	TOTAL	89,002	92,998	97,525	89,794	103,601
19						
20						
21	MATERIAL AND SUPPLIES					
22						
23	UNIFORMS/APPAREL	267	200	200	0	200
24	MINOR APPARATUS/OFFICE EQ.	462	253	500	120	200
25	RECORDS RETENTION CONTAINER	0	0	0	0	3,200
26	TOTAL	729	453	700	120	3,600
27						
28	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
29						
30	EDUCATION/TRAINING	1,027	636	600	944	800
31	MEETINGS/TRAVEL EXPENSE	2,285	1,501	1,800	1,792	1,600
32	DUES/SUBSCRIPTIONS	366	369	400	305	300
33	BONDS	150	81	500	121	50
34	PHYSICAL/ALCOHOL/DRUG TESTING	1,228	600	500	936	600
35	AUDIT SERVICES	11,700	12,000	14,000	12,350	17,000
36	SERVICE CONTRACTS/INCODE	9,673	10,157	10,500	10,664	11,300
37	PRINTING EXPENSE	1,383	1,262	1,600	1,580	1,700
38	TEXAS REVENUE RECOVERY ASSN	75	253	250	175	300
39	MONTHLY COMPUTER MAINTENANCE	0	1,380	1,380	1,380	1,380
40	COMPUTER SOFTWARE	0	0	0	0	500
41	TOTAL	27,887	28,239	31,530	30,247	35,530
42						
43						
44	TOTAL FINANCE / ACCOUNTING	117,618	121,690	129,755	120,161	142,731

TAX OFFICE

The Tax Department funds the expenses of the Donley Appraisal District, which is responsible for collecting ad valorem taxes for all taxing entities in Donley County. Clarendon pays the Appraisal District quarterly.

The Appraisal District provides mapping services, property descriptions, and appraisal services.

GENERAL FUND

TAX OFFICE

City of Clarendon pays an annual support fee to the Donley Apprasial District for appraisal and collection services. This fee is paid quarterly.

GENERAL FUND

TAX OFFICE	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
CONTRACTED SERVICES					
APPRAISAL DISTRICT	23,505	23,488	24,000	21,596	22,000
TOTAL	23,505	23,488	24,000	21,596	22,000
TOTAL TAX OFFICE	**23,505**	**23,488**	**24,000**	**21,596**	**22,000**

MAYOR & CITY COUNCIL

The City of Clarendon is a Type "A" General Law city as defined by the State of Texas, and operates in accordance with the Constitution of the State of Texas. The Council consists of a Mayor and 5 Alderman, all whom are elected "at large" to 2-year staggered terms. The City of Clarendon has, by ordinance, created the position of City Administrator; the Council conducts long-range planning and establishes policies, and the City Administrator enforces those policies and manages the day-to-day operations of the City.

The goals of the Council are to set policies, approve funding levels, and to determine the levels of services provided by the City in order to develop and support a strong and economically viable community. The City Councils highest-priority concerns are the need for planning (capital improvements and equipment replacement), ways to attract new businesses and residents, promotion of heritage tourism, and the need for continual code compliance.

This budget includes funds to support the Mayor's and the Council's activities, provides a modest amount for training and associated travel, provides funding for elections, and funds a modest account for advertising and promotion of the community.

GENERAL FUND

MAYOR & CITY COUNCIL

3-ring binders; books, manuals; snacks
shirts for Council Members

school for CouncilMember training; TML regional and annual conference
TML Quarterly Meeting
hotel/travel to TML Annual Conference and Council training
annual election expense-often shared with CISD and Hospital Dist.
local ads-- Christmas ad, 4th of July, Veterans day, etc....
TML and PRPC annual dues
bond for Mayor & Mayor Pro Tem
annual email domain fee

cooperative efforts for community programs
tourism promo other than Chamber initiatives--like refrigerator magnets with City logo

1	**GENERAL FUND**					
2						
3						
4	**MAYOR & CITY COUNCIL**	2015-2016	2016-2017	2017-2018	2017-2018	2017-2018
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	**MATERIAL and SUPPLIES**					
8						
9	SUPPLIES for MEETINGS	264	175	200	105	200
10	APPAREL	0	0	0	0	300
11						
12	**TOTAL**	264	175	200	105	500
13						
14	**TRAVEL/TRAINING/OVERHEAD/CONTRACTED**					
15						
16	EDUCATION/TRAINING	0	67	500	0	500
17	TML QUARTERLY MEETING	645	0	750	0	900
18	MEETINGS/TRAVEL	205	286	500	529	600
19	ELECTIONS	36	2,116	2,400	36	2,400
20	ADVERTISING-LOCAL	1,290	843	1,500	664	1,200
21	DUES and SUBSCRIPTIONS	1,147	1,004	1,200	1,054	1,200
22	BONDS	100	35	1,000	286	0
23	INTERNET EMAIL DOMAIN	0	0	0	0	
24	**TOTAL**	3,423	4,351	7,850	2,569	6,800
25						
26	**PROJECTS**					
27						
28	COMMUNITY PROGRAMS	2,000	2,000	2,000	2,000	2,000
29	ADVERTISING-PROMOTION	0	167	500	174	500
30						
31						
32	**TOTAL**	2,000	2,167	2,500	2,174	2,500
33						
34	**TOTAL CITY COUNCIL**	**5,687**	**6,693**	**10,550**	**4,848**	**9,800**

AIRPORT

The Airport Department funds support maintenance at Bass Field/Smiley Johnson Airport, a municipal airport owned and maintained by the City of Clarendon.

The City of Clarendon leases land for private aircraft hangars, and this income just covers the expense of mowing, maintaining lighting equipment, and the electricity for runway lighting.

1 **GENERAL FUND**
2
3
4 **AIRPORT**
5
6
7 electricity for runway lights and beacon; water well pump
8 repairs/replacement of damaged or burned-out lights
9 chains for tie-down; marking paint; well repairs
10 cleaning the pilots lounge- 50 monthly
11 cleaning supplies
12 paper towels and toilet paper in pilots' lounge
13 ramp grant match 50/50
14
15
16
17

GENERAL FUND

AIRPORT	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2018 PROPOSED
ELECTRICITY	2,514	1,841	1,500	1,680	1,800
LIGHTS	7	32	500	201	750
REPAIRS & MAINTENANCE	145	196	1000	683	1000
HOUSEKEEPING	600	600	800	600	800
HOUSEKEEPING SUPPLIES	88	11	120	31	150
CONSUMABLES	0	41	120	96	120
CRACK SEALING	0	0	0	0	31,440
TOTAL AIRPORT	**3,354**	**2,721**	**4,040**	**3,291**	**36,060**

LAW ENFORCEMENT

For many years, the Donley County Sheriff's Department has provided Law Enforcement Services to the City of Clarendon.

On October 01, 2015, the City and Donley County entered into a 5-year agreement which provided for a base rate of compensation and a 2% annual increase. The City is currently in the process of renewing the contract on the same terms to be effective October 1, 2020.

Fines and court costs for ordinance violations and Class C misdemeanors within the City all are payable to the City.

The Sheriff's office provides all personnel and equipment for law enforcement, dispatching, and incarcerations.

GENERAL FUND

LAW ENFORCEMENT

PRPC has taken the responsibility of paying this electricity contract for law enforcement services; 2% annual increase support for 911 system

GENERAL FUND

LAW ENFORCEMENT	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
MAINTENANCE					
MAINTENANCE to TOWER	0	0	0	0	0
TOTAL	0	0	0	0	0
CONTRACTUAL SERVICES					
ELECTRIC UTILITIES	412	0	0	0	0
LAW ENFORCEMENT CONTRACT	146,403	149,331	152,318	152,318	155,370
PANCOM 911 SYSTEM SUPPORT	456	336	420	407	475
TOTAL	147,271	149,667	152,738	152,725	155,845
TOTAL LAW ENFORCEMENT	**147,271**	**149,667**	**152,738**	**152,725**	**156,045**

MUNICIPAL COURT

The Legal and Court Department funds the monthly salary for a part-time Municipal Judge, expenses for the hourly cost of the City Attorney, and expenses for the hourly cost of an assistant City Attorney.

The Municipal Judge is generally in the office 2 days a week, and is available on an "as-needed" basis. The Municipal Judge deals with Ordinance violations and all Class C Misdemeanors, occasionally presides over jury trials, and provides arraignments as needed.

The City Attorney is selected by the City Council, and is paid for hourly to work on an "as-needed" basis. The City Attorney also acts as Prosecutor in jury trials.

The City Attorney is James Shelton with Shelton & Shelton, PLCC.

GENERAL FUND

MUNICIPAL COURT

$678.45/month salary for Municipal Judge
payroll taxes
Court Clerk 0.30 per hour Certification Pay
Court Clerk retirement on the .30 per hour

paper, rubber stanps, file folders, docket books; general office supplies
calculator; etc
filing cabinet, etc.
required by legislature- moved to m. court building security fund

monthly computer mx- paid by reserve funds in municipal court tech fund
court software & maintenance

City Attorney and Prosecutor expense; accumulated hourly
Asst City Attorney services; mostly legal questions; bills by 1/10 hr intervals
travel expense to schools and meetings--Judge
schooling expense--Judge
schooling expense--Clerk
travel expense to schools and meetings--Clerk
telephone and internet
failure to apprear (FTA) program through DPS
postage for letters and notices; jury summons
pass-thru from fines
expense for jury trials;
Purdue-Fielding collects unpaid Municipal Court fines
organizational dues
bond for Municipal Judge

GENERAL FUND

MUNICIPAL COURT	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
PERSONNEL SERVICES					
JUDGES SALARY	7,200	7,565	7,790	7,754	8,180
PAYROLL TAXES	551	579	680	636	695
COURT CLERK SALARY	0	0	760	622	800
COURT CLERK RETIREMENT	0	0	0	12	20
TOTAL	7,751	8,144	9,230	9,024	9,695
MATERIAL AND SUPPLIES					
OFFICE SUPPLIES	251	172	200	98	250
MINOR TOOLS AND APPARATUS	60	85	150	100	150
FURNITURE AND FIXTURES	0	0	150	206	130
SECURITY CAMERA	0	0	1,380	0	0
TOTAL	311	257	1,880	404	530
MAINTENANCE OF EQUIPMENT					
MONTHLY COMPUTER MAINTENAINCE	362	1,415	1,380	0	0
COMPUTER SOFTWARE & MAINT.	2,610	2,610	2,650	2,610	2,650
TOTAL	2,972	4,025	4,030	2,610	2,650
TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
CITY ATTORNEY	467	4,528	3,500	5,247	3,500
ASSISTANT CITY ATTORNEY	893	1,855	750	490	500
JUDGE -TRAVEL EXPENSE	324	0	250	100	250
JUDGE -TRAINING	50	150	250	100	250
CLERK - TRAINING	200	0	200	0	200
CLERK - TRAVEL	698	0	325	0	200
TELEPHONE & INTERNET	820	720	840	720	800
OMNIBASE FEES	96	48	120	78	100
POSTAGE	98	193	120	197	125
STATE COURT FEES	4,957	2,332	3,500	5,004	4,400
COURT & TRIAL EXPENSE	0	0	150	0	200
COLLECTION FEES (PERDUE-FIELDING)	866	497	1,200	418	900
DUES & SUBSCRIPTIONS	0	0	100	0	100
BOND	23	17	50	25	50
TOTAL	9,492	10,340	11,355	12,379	11,575
TOTAL LEGAL AND COURT	**20,526**	**22,766**	**26,495**	**24,417**	**24,450**

FIRE and SAFETY

The Clarendon Volunteer Fire Department is an all-volunteer organization that protects the lives of the citizens by providing prompt and efficient rescue services. Its mission is to protect property from loss to fire or other natural disaster by providing fire suppression, fire prevention, fire rescue, and enforcement of State and local laws.

The Clarendon Volunteer Fire Department is also a "first responder" at motor vehicle accidents. Firefighters are cross-trained in Emergency Medical Services and have the equipment and the experience to extract victims from crushed vehicles. Of note is their Dive Team, the best-trained group in the area for providing underwater search, rescue, and recovery.

Fire Department activities include administration, fire prevention, fire control, rescue operations, communications, equipment and facilities maintenance, training, inspections, emergency care, emergency preparedness, and emergency medical training. Part of the emergency preparedness includes "storm spotting".

The City of Clarendon supports the Fire Department by funding its physical damage and liability insurance on vehicles and building, and also funds a portion of their operations with a monthly stipend.

The City Fire Marshal is funded from this department.

Approximately 40% of the calls for service are within the City Limits of Clarendon.

1 **GENERAL FUND**
2
3
4 **FIRE AND SAFETY**
5
6
7
8
9 Jeremy Powell's salary as the City's Fire Marshal
10 payroll tax
11
12
13
14
15
16 stipend paid to fire department
17
18
19
20
21
22 food and drinks for when firefighters are active for extended periods without support
23 repairs to remote sirens across town
24 Vol Fire Dept is included in the City's audit, they pay their portion
25 we pay fuel expenses for travel to schools
26 telephone service/siren loop- no longer needed
27
28
29
30
31

1	GENERAL FUND					
2						
3						
4	FIRE AND SAFETY	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
5		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6						
7	PERSONNEL SERVICES					
8						
9	SALARIES--FIRE MARSHAL	1,800	1,891	1,950	1,938	2,047
10	TAXES-SOC SEC	138	145	160	148	175
11						
12	TOTAL	1,938	2,036	2,110	2,086	2,222
13						
14	MATERIAL and SUPPLIES					
15						
16	FUEL and OPERATIONS SUBSIDY	18,000	18,000	18,000	18,000	18,000
17						
18	TOTAL	18,000	18,000	18,000	18,000	18,000
19						
20	TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
21						
22	EMERGENCY SUPPORT	0	0	300	238	400
23	SIREN MAINTENANCE and REPAIRS	0	13,000	17,000	8,960	0
24	AUDIT	250	250	300	255	300
25	TRAVEL EXPENSE--SCHOOLS	206	211	200	181	300
26	TELEPHONE/SIREN LOOPS	414	418	420	353	0
27						
28						
29	TOTAL	870	13,879	18,220	9,987	1,000
30						
31	TOTAL FIRE DEPT	20,808	33,915	38,330	30,073	21,222

CODE COMPLIANCE

The mission of the Code Compliance Department is to promote the health and safety of the citizens by ensuring that all applicable ordinances and state laws have been and are being followed. Additionally, the Code Compliance Department is responsible for Animal Control activities as well as Nuisance Abatement activities, including junked vehicle removal and tall grass/weed abatement.

This department funds one combination Code Compliance and Animal Control Officer.

A viable Code Compliance Department will improve the aesthetics of the community while helping to maintain property values. Additionally, a strong Code Compliance Department will help us improve the fire insurance key rate discount.

CODE COMPLIANCE

payroll for Code Compliance Officer

payroll taxes
life insurance, employee has health insurance provided by prior employer
city matches 1-1 on 7% withholding
overtime for occasional night calls about animal control

cleanning supplies
basic office supplies
fuel and oil for 1 vehicle
provided by uniform service
animal snare; traps
chemicals for euthanasia
drugs for tranquilizer gun
dog and cat food
cat litter; paper towels
gloves;locks
printing door hangers; violation books
food bowls, leashes, food storage containers, etc....
$125.00 quarterly medication, food,support/ anamial adoption service

repairs to 1 vehicle
repairs to euthanasia equipment/ cages/catch poles repairs

1	GENERAL FUND				
2					
3	CODE COMPLIANCE	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
4		ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5						
6	PERSONNEL SERVICES					
7						
8	SALARIES/WAGES	18,564	30,231	30,428	26,520	31,950
9	CONTRACT LABOR	1,030	0	0	0	0
10	TAXES-SOC SEC	1,463	2,327	2,375	2,152	2,420
11	LIFE and HEALTH INSURANCE	44	75	75	-6	75
12	TMRS RETIREMENT	142	416	465	537	530
13	OVERTIME	557	185	500	517	500
14						
15						
16						
17						
18	TOTAL	21,800	33,234	33,843	29,720	35,475
19						
20	MATERIAL AND SUPPLIES					
21	CLEANING SUPPLIES	0	0	0	0	50
22	OFFICE SUPPLIES	351	0	60	10	80
23	GAS AND OIL	1,447	1,987	2,100	2,091	2,300
24	UNIFORMS/APPAREL	115	115	200	276	300
25	MINOR APPARATUS/SMALL TOOL	303	335	1,200	345	1,400
26	CHEMICALS	88	146	180	117	220
27	TRANQUILIZER GUN/AMMO	0	0	100	0	100
28	FOOD FOR ANIMALS	320	265	300	91	375
29	CONSUMABLES	35	80	175	208	150
30	SAFETY EQUIPMENT	26	63	300	10	350
31	PRINTING EXPENSE	166	0	200	121	250
32	MINOR SUPPLIES	0	0	0	0	200
33	ANIMAL ADOPTION SERVICE	0	0	0	0	500
34	TOTAL	2,851	2,991	4,815	3,269	6,225
35						
36	MAINTENANCE					
37						
38	MOTOR VEHICLE REPAIRS	117	570	650	533	700
39	EQUIPMENT REPAIRS	0	92	300	0	300
40						
41	TOTAL	117	662	950	533	1,000
42						

CODE COMPLIANCE

continued

demolition of condemned structures
International Code Council (ICC) membership
travel expense to meetings and schools
code enforcement school, backflow testing school, animal control school
City cell phone
postage for violation notices
boarding for strays; rabies testing
consulting & trial attorney fees
updating clarendons code of ordinances by codification
electricity at Animal Control facility
contract clean-up of private properties in violation of codes
Code Compliance portion of monthly computer maintenance

improvements to Animal Control facility
cat and dog cages
third of three payments for Code vehicle

43					
44 **CODE COMPLIANCE**	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
45 continued	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
46					
47 TRAVEL/TRAINING/OVERHEAD					
48 DEMOLITION	0	0	0	12,267	12,000
49 DUES	0	0	120	100	150
50 MEETINGS/TRAVEL EXP	1,570	42	400	532	500
51 TRAINING	450	0	500	895	400
52 CELL PHONE	294	284	325	174	360
53 POSTAGE	6	20	200	0	200
54 PROF SERVICES/VETERINARY	20	162	500	370	500
55 ATTORNEY FEES	253	2,705	2,000	1,371	2,000
56 ORDINANCE CODIFICATION	655	1,255	1,000	415	300
57 UTILITIES (ELECTRICITY)	53	52	80	68	100
58 CONTRACT MOWING	3	50	500	0	500
59 COMPUTER MAINT.	0	1,380	1,380	1,380	1,380
60 **TOTAL**	3,304	5,950	7,005	17,572	18,390
61					
62 **CAPITAL EXPENSE**					
63					
64 BUILDING IMPROVEMENTS	0	0	1,000	29	2,000
65 CAGES	0	88	500	0	500
66 TRANSFER TO ROLLING STOCK	0	4,500	4,500	4,500	4,500
67 MONOFILL CONSTRUCTION	0	0	0	9,708	0
68					
69 TOTAL CAPITAL EXPENSE	0	4,588	6,000	14,237	7,000
70					
71 **TOTAL CODE COMPLIANCE**	**28,072**	**47,425**	**52,613**	**65,331**	**68,090**

CITY HALL

The City Hall Department funds the comprehensive maintenance of the City Hall building. Additionally, expenses of general benefit to all City departments are funded here: telephone/internet service, utilities (electric and gas), copier lease; computer network maintenance; post office box rent; general office supplies; and all of the expense of the City's Physical Damage and General Liability insurance.

Neither salaries nor wages are paid from this department.

GENERAL FUND

CITY HALL

christmas party, thanksgiving turkey, appreciation breakfast

houskeeping supplies
office supplies for City Hall department functions
fire extinguisher maintenance
security camera

hardware maintenance to servers and back-up drives
repairs to City Hall building including paint, tile, carpet, etc
repairs to office equipment

mail box for City Hall
postage for all City Hall functions
physical damage/liability/workers comp coverage/bonds
flowers from City recognizing the passing of family of elected officials or employees
electricity for City Hall
gas for City Hall
telephone and internet for City Hall
weekly cleaning of city hall
lease for general-use copy machine
quarterly pest control services
paper towels; toilet paper
Pitney-Powes postage machine
2 mats with city logo for office entrance and walkway
6 network business phones and 2 headsets - complete system

new computer equipment

1 GENERAL FUND					
2					
3 CITY HALL	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
4	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
5					
6 PERSONNEL SERVICES					
7					
8 EMPLOYEE APPRECIATION EVENTS	2,704	2,677	3,800	3,354	4,000
9					
10 TOTAL	2,704	2,677	3,800	3,354	4,000
11					
12 MATERIAL AND SUPPLIES					
13					
14 HOUSEKEEPING SUPPLIES	181	201	200	160	250
15 OFFICE SUPPLIES	2,445	2,498	2,500	2,350	3,000
16 SAFETY EQUIPMENT	28	94	130	113	130
17 SECURITY EQUIPMENT	0	0	150	115	200
18					
19 TOTAL	2,654	2,793	2,980	2,738	3,580
20					
21 MAINTENANCE OF EQUIPMENT					
22					
23 MONTHLY COMPUTER MAINTENANCE	4,769	270	3,200	36	0
24 BUILDING MAINTENANCE	276	1,069	25,000	13,449	25,000
25 EQUIPMENT MAINTENANCE	150	41	400	355	500
26					
27 TOTAL	5,195	1,380	28,600	13,840	25,500
28					
29 TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
30					
31 POST OFFICE BOX RENT	90	86	110	92	115
32 POSTAGE	5,129	5,327	5,800	5,685	6,000
33 TMLIRP INSURANCE	49,472	51,647	57,000	55,867	63,250
34 BEREAVEMENT	118	81	300	261	300
35 UTILITIES (ELECTRIC)	3,352	3,535	3,400	4,927	3,700
36 UTILITIES (GAS)	1,906	1,880	3,000	1,931	3,200
37 TELEPHONE/INTERNET	984	979	1,250	994	1,250
38 HOUSEKEEPING	1,800	1,800	2,200	1,800	2,200
39 COPIER LEASE	1,343	1,585	2,400	1,453	2,400
40 PEST CONTROL	500	500	575	500	575
41 CONSUMABLES	697	933	900	705	950
42 EQUIPMENT RENTALS	447	329	450	222	500
43 SERVICE MATS (2)	342	423	500	468	500
44 BUISNESS PHONE SYSTEM	0	3,500	3,500	0	0
45					
46					
47 TOTAL	66,180	72,605	81,385	74,905	84,940
48					
49 PROJECTS / CAPITAL OUTLAY					
50					
51					
52 COMPUTER EQUIPMENT	4,013	556	1,000	1,242	3,500
53					
54 TOTAL	4,013	556	1,000	1,242	3,500
55					
56 TOTAL CITY HALL	**80,746**	**80,011**	**117,765**	**96,079**	**121,520**

LIBRARY

This department funds the Gabie Betts Burton Memorial Library. One full-time Librarian and 3 part-time Library assistants are funded.

Activities include providing an array of computers for public use, educational programs for all ages, and, of course, books and periodicals.

Donley County also provides financial support for the library. The County contributes $30,000 annually made in monthly payments.

LIBRARY

payroll for Librarian
payroll--3 part-time employees
payroll taxes
life benefits, Librarian on medicare
City matches 1-1 on 7% withholding

basic office supplies
calculator, etc
houskeeping supplies
books, other than those purchased with grant funds
paper towels, etc.
shirt's with City logo

maintenance to staff & public-use computers
repairs to building
computer equipment & programs

travel expense to meetings and schools
membership to library organizations
electric utilities
gas utilities
telephone; internet
quarterly pest control services
annual contract for user fee & maintenance
annual fire extinguisher service
bond for librarian

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2018 PROPOSED
1	**GENERAL FUND**					
2						
3	**LIBRARY**					
4						
5						
6	**PERSONNEL SERVICES**					
7						
8	SALARIES	27,557	28,654	28,995	29,064	30,444
9	PART TIME SALARIES	17,920	19,814	23,050	20,200	24,205
10	PAYROLL TAXES	3,410	3,636	4,060	3,697	4,210
11	HEALTH & LIFE INSURANCE	75	75	125	64	125
12	TMRS RETIREMENT	202	393	795	560	725
13						
14						
15						
16	**TOTAL**	49,164	52,572	57,025	53,585	59,709
17						
18	**MATERIAL AND SUPPLIES**					
19						
20	OFFICE SUPPLIES	1,370	708	1,000	1,327	1,200
21	MINOR APPARATUS/OFFICE MACHINES	110	0	250	75	300
22	HOUSEKEEPING SUPPLIES	176	160	200	140	260
23	BOOKS	3,497	2,940	2,500	3,222	3,500
24	CONSUMABLES	17	159	200	139	200
25	UNIFORMS	132	0	0	0	0
26	**TOTAL**	5,302	3,967	4,150	4,903	5,460
27						
28	**MAINTENANCE OF EQUIPMENT**					
29						
30	MONTHLY COMPUTER MAINTENANCE	1,720	1,485	1,380	1,380	1,380
31	BUILDING MAINTENANCE	5,517	753	1,500	987	1,500
32	COMPUTER HARDWARE/SOFTWARE	46	241	500	207	500
33						
34	**TOTAL**	7,283	2,479	3,380	2,574	3,380
35						
36	**TRAVEL/TRAINING/OVERHEAD/CONTRACTED**					
37						
38						
39	TRAVEL & TRAINING	65	194	300	194	850
40	DUES	158	150	200	164	250
41	UTILITIES (ELECTRIC)	2,335	2,437	2,250	3,050	2,450
42	UTILITIES (GAS)	997	974	1,350	1,057	1,500
43	TELEPHONE & INTERNET	720	720	825	720	825
44	PEST CONTROL	500	500	500	500	500
45	HARRINGTON USER FEE	3,092	3,118	3,200	2,700	3,300
46	SAFETY EQ. & MAINTENANCE	612	20	50	12	60
47	BOND	0	0	0	0	50
48						
49						
50	**TOTAL**	8,479	8,113	8,675	8,397	9,785
51						
52	**TOTAL LIBRARY**	**70,228**	**67,131**	**73,230**	**69,459**	**78,334**

ADMINISTRATION

The Administration Department funds the salary for the City Administrator, including expenses for travel and training.

The City Administrator is hired by, and serves at the pleasure of the Council. The City Administrator is responsible for administration of all personnel, enforcement of all of the City Council's policies, public relations, and is responsible for the efficient operation of all governmental operations and activities.

GENERAL FUND

ADMINISTRATION

Salary for City Administrator
350.00 per month for vehicle use
payroll tax
health benefits; $682.24 pp monthly,employee pays $57.36, plus life
retirement benefits--the City matches 1-1 on a 7% withholding

calculators, etc.. Not funded this year
City cell phone
Administration portion of monthly computer maintenance

travel and lodging for meetings, conferences, schools
registration for various meetings/seminars
Texas City Management Association; Lions Club
minor expenses like meals for visiting engineers and consultants
annual bond for handling City money
boil water notices; ordinance publications
budget notices are now required to be separate from ther legal notices

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
1	**GENERAL FUND**					
2						
3	**ADMINISTRATION**					
4						
5						
6						
7	SALARIES/WAGES	59,334	61,827	66,500	68,163	68,495
8	AUTOMOBILE ALLOWANCE	3,600	3,600	3,600	3,600	4,200
9	TAXES-SOC SEC	4,509	4,958	5,020	5,393	5,300
10	LIFE & HEALTH INSURANCE	6,769	7,250	7,335	7,355	7,500
11	TMRS RETIREMENT	462	896	1,320	1,382	1,670
12						
13						
14						
15	TOTAL	74,674	78,531	83,775	85,893	87,165
16						
17						
18	**MATERIAL AND SUPPLIES**					
19						
20	MINOR APPARATUS	0	0	150	0	150
21	CELL PHONE	293	539	445	648	500
22	COMPUTER MONTHLY IT SERVICE	0	1,380	1,380	1,380	1,380
23						
24	TOTAL	293	1,919	1,975	2,028	2,030
25						
26						
27	**TRAVEL/TRAINING/OVERHEAD/CONTRACTED**					
28						
29	MEETINGS/TRAVEL EXPENSES	88	95	500	842	700
30	EDUCATION/TRAINING	926	198	500	280	800
31	DUES/SUBSCRIPTIONS	105	115	150	20	200
32	EXPENSE ACCOUNT	82	19	300	68	300
33	INSURANCE/BONDS	50	20	500	0	0
34	LEGAL NOTICES	467	701	1,200	921	1,250
35	BUDGET NOTICES	0	0	0	0	70
36	TOTAL	1,718	1,148	3,150	2,131	3,320
37						
38	**TOTAL ADMINISTRATION**	**76,685**	**81,598**	**88,900**	**90,052**	**92,515**

PARKS

The mission of the Parks Department is to provide and maintain the outdoor recreational facilities of the City in a safe and attractive condition.

Parks Department responsibilities include mowing, maintenance of playground equipment, and maintenance around the ball fields and the park restroom facilities.

Clarendon park facilities include park area located between 6th and 7th Streets, just east of Park Street.

The Parks Department's single employee position is a seasonal positional of 25 hours a week, $9.00 an hour for 20 weeks during the summer.

GENERAL FUND

PARKS

temporary summer worker for 25 hrs. a week, 9.00 hr., 20 weeks
payroll taxes for summer help

t-shirt w/city logo
weedeater string, hand tools
1 vehicle, mowers, weedeaters
weedkiller
safety glasses
shop towels; wasp spray; gloves, paper products for restrooms

repairs to restrooms-toilets & lavatories, towel dispensers
repairs to mowers/weedeaters

weedeater
bench
trash can
material for ground cover in the old horseshoe pit- moving child riding toys there

1 GENERAL FUND					
2					
3					
4 PARKS	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
5	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
6					
7 PERSONNEL SERVICES					
8					
9 TEMPORARY/SUMMER HELP	3,402	3,915	4,500	2,592	4,725
10 PAYROLL TAXES	260	299	360	198	390
11					
12					
13					
14					
15					
16					
17					
18					
19 TOTAL	3,662	4,214	4,860	2,790	5,115
20					
21 MATERIAL AND SUPPLIES					
22					
23 UNIFORMS/APPAREL	0	0	100	0	120
24 SMALL TOOLS	194	0	600	10	650
25 FUEL AND OIL	62	123	250	63	300
26 CHEMICALS/HERBICIDE/PESTICIDE	0	0	150	39	200
27 SAFETY EQUIPMENT	5	0	100	15	150
28 CONSUMABLES	10	17	120	20	150
29					
30					
31 TOTAL	271	140	1,320	147	1,570
32					
33 MAINTENANCE					
34					
35 RESTROOMS MAINTENANCE	0	21	300	45	300
36 EQUIPMENT/PARTS	174	569	500	1,160	500
37 PROFESSIONAL SERVICES	0	0	0	12,890	0
38					
39 TOTAL	174	590	800	14,095	800
40					
41 CAPITAL OUTLAY					
42					
43 WEEDEATER	210	0	350	280	0
44 BENCH	0	0	0	0	700
45 GARBAGE RECEPTICLE	0	0	0	0	500
46 PLAY GROUND AREA	0	0	0	0	600
47 TOTAL	210	0	350	280	1,800
48					
49					
50 TOTAL PARKS	4,317	4,944	7,330	17,312	9,285

POOL OPERATIONS

This department was added in the 2017/2018 FY to track revenue and expenses for the City Pool.

GENERAL FUND

POOL

Salaries for Pool Personel
Payroll expense
Aquatics Manager and Lifegaurd Training

Uniform Expense
Drinks, Candy, Snacks
Pool Treatment Chemicals
Electricity Expense
Phone bill

Cleaning Supplies, soap, Paper Goods
Maintaince and Repair Parts and equipment

GENERAL FUND

POOL	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
PERSONNEL SERVICES					
TEMPORARY/SUMMER HELP	0	0	0	0	25,000
TAXES-SOC SEC	0	0	0	0	1,925
TRAINING	0	0	0	0	1,000
TOTAL	0	0	0	0	27,925
MATERIAL AND SUPPLIES					
UNIFORMS	0	0	0	0	350
CONCESSIONS	0	0	0	0	4,875
CHEMICALS	0	0	0	0	5,100
ELECTRICITY	0	0	0	0	3,400
TELEPHONE	0	0	0	0	600
TOTAL	0	0	0	0	14,325
MAINTENANCE					
RESTROOMS MAINTENANCE	0	0	0	0	600
EQUIPMENT/PARTS	0	0	0	0	4,275
TOTAL	0	0	0	0	4,875
CAPITAL OUTLAY					
TOTAL	0	0	0	0	0
TOTAL POOL	**0**	**0**	**0**	**0**	**47,125**

DEBT SERVICE and TRANSFERS

This department is the .5 percent of the 2. percent sales tax which is collected in favor of the City of Clarendon, but is passed through to the Clarendon Economic Development Corporation. The City retains 1.5 of the sales tax.

Transfers from the General Fund to other funds go through this department.

GENERAL FUND

DEBT SERVICE / TRANSFERS

Sales Tax pass-thru to EDC
To I & S CD and retain for 2012 Tax Notes and Bonds balloon payments
pass through for texpool

GENERAL FUND

DEBT SERVICE / TRANSFERS	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
TRANSFERS					
TRANS TO EDC	97,948	99,184	98,500	101,226	100,250
TRANS TO TAX NOTES & BOND CD	37,417	0	0	200,000	0
TRANS TO TX POOL	0	0	0	57,745	0
TOTAL TRANSFERS	135,365	99,184	98,500	358,971	100,250
TOTAL DEBT SERVICE and TRANSFERS	**135,365**	**99,184**	**98,500**	**358,971**	**100,250**

ENTERPRISE FUND

ENTERPRISE FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
WATER SALES	412,102	519,641	506,205	559,150	508,870
WATER TAP/CONNECTION FEES	1,500	1,075	3,000	3,866	4,000
SEWER TAP/CONNECTION FEES	1,870	165	1,500	400	800
SOLID WASTE DISPOSAL	347,793	379,617	381,000	356,687	361,000
TRANSFER STATION/GATE FEES	7,047	8,272	5,900	7,661	6,200
RECYCLING	6,641	16,035	8,200	14,962	9,500
LATE PAYMENT PENALTIES	13,908	14,474	14,500	13,261	12,500
BULK WATER	280	460	375	8,006	850
MISC	5,495	202	5,000	0	1,000
RETURNED CHECK FEES	290	353	250	147	100
RECONNECT FEES	4,086	3,307	3,200	3,499	3,450
TIRE RECYCLING PROJECT	1,215	2,879	1,750	1,858	2,500
WASTEWATER DUMPING FEE	0	121	125	267	300
40 YARD DUMPSTER FEE	8,729	16,069	4,000	11,369	4,500
SEWER SALES	212,838	219,674	213,225	233,098	225,125
LIMBS AND YARWASTE	0	0	0	995	700
RAW WATER SALES	0	63,947	53,375	61,938	64,000
WATER METER TEST FEE	0	95	0	0	120
TOTAL	1,023,794	1,246,386	1,201,605	1,277,164	1,205,515
TOTAL ENTERPRISE FUND REVENU	**1,023,794**	**1,246,386**	**1,201,605**	**1,277,164**	**1,205,515**

WATER

OPERATIONS AND MAINTENANCE

The mission of the Water Department is to distribute potable water to the residential and commercial customers of the City of Clarendon.
Water responsibilities include storing and distributing treated water which is produced by Greenbelt Municipal and Industrial Water Authority. Related responsibilities include water line installation and repair as well as fire hydrant installation and maintenance.

The Water Department is funded for two (2) full-time positions: the 66% of the Public Works Director salary.

Employees from this department will install, replace water infrastructure, and read water meters.

1 **UTILITY FUND**
2
3
4 **WATER OPERATIONS AND MAINTENANCE**
5
6
7
8
9 66% Public Works Director salary
10 payroll for 2 employees
11 payroll taxes
12 health benefits; $682.24 pp monthly,employee pays $57.36, plus life
13 City matches 1-1 on 7% withholding
14 unemployment benefits
15 overtime for water emergencies
16
17
18
19
20
21
22 pumps to remove muddy water from excavations
23 fuel and oil for 2 2/3 pickups and Public Works equipment
24 hydrant wrenches, etc
25 safety glasses; yellow vests;etc...
26 pipe sealant,thread compound,etc.
27 contract uniform service
28
29
30
31
32
33 vehicle repairs
34 pipe cutter repair;
35 maintenance to sewer jetter; pumps;
36 repairs to Public Works Warehouse
37 tires
38
39
40
41
42
43

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
1	**ENTERPRISE FUND**					
2						
3	**WATER OPERATIONS AND MAINTENANCE**					
4						
5						
6						
7	**PERSONNEL SERVICES**					
8						
9	SUPERVISORY SALARIES	47,625	32,864	34,222	33,789	35,935
10	SALARIES	87,087	47,517	50,775	49,349	53,315
11	PAYROLL TAXES	10,465	6,154	6,700	6,327	6,900
12	HEALTH & LIFE INSURANCE	29,104	16,150	15,730	16,443	16,500
13	TMRS RETIREMENT	1,016	1,116	1,702	1,639	1,965
14	UNEMPLOYMENT	109	0	0	0	0
15	OVERTIME	3,941	1,266	2,000	1,578	2,200
16						
17	**TOTAL**	179,347	105,067	111,129	109,125	116,815
18						
19	**MATERIALS/SUPPLIES-WATER**					
20						
21						
22	TRASH PUMPS	497	700	0	0	0
23	GAS & OIL	4,369	2,311	3,400	2,705	3,000
24	SMALL TOOLS	532	462	500	4,765	500
25	SAFETY EQUIPMENT	494	445	400	442	400
26	CONSUMABLES	346	115	200	148	200
27	UNIFORMS	976	591	1,200	746	1,000
28						
29	**TOTAL**	7,214	4,624	5,700	8,806	5,100
30						
31	**MAINTENANCE of EQUIPMENT**					
32						
33	MOTOR VEHICLE MAINTENANCE	2,392	912	2,000	538	1,200
34	MAJOR TOOL MAINTENANCE	62	716	900	900	1,000
35	EQUIPMENT MAINTENANCE	2,248	180	2,000	1,034	2,500
36	BUILDING MAINTENANCE	295	76	500	449	700
37	TIRES	182	863	1,500	1,003	1,500
38						
39	**TOTAL**	5,179	2,747	6,900	3,924	6,900
40						
41						
42						
43						

44
45 **WATER OPERATIONS AND MAINTENANCE**
46 **continued**
47
48
49
50
51
52 cost of water purchased from Greenbelt Water Authority
53 rental of vacum excavator for meter project
54 55% electric utilities for warehouse
55 engineering--water system study
56 Inspections of water facilities
57 Inspection of elevated water storage tanks
58 bacteriological sampling
59 Texas Water Utilities Assn
60 travel expense to training and meetings
61 schooling expense
62 supervisor and on-call cell phones
63 gas utilities
64 Water portion of monthly computer maintenance
65 Interface between ARI meters and Encode Billing System
66
67
68
69
70 piping and materials for water department
71 replacement of worn hydrant and valves
72 replacement and new connections
73
74
75
76
77
78 plasma cutter for meter project
79 2014 F150 - paid off 17/18 FY
80 2012 F250 - 1st of 3 payments to rolling stock
81
82
83

WATER OPERATIONS AND MAINTENANCE

continued

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
TRAVEL/TRAINING/OVERHEAD/CONTRACTED					
WATER PURCHASED-- GREENBELT	219,154	214,682	240,780	193,561	240,000
EQUIPMENT RENTALS	600	5,831	2,000	0	2,000
UTILITIES (ELECTRIC)	1,150	596	750	638	750
ENGINEERING/PROFESSIONAL SERVICES	4,142	0	2,000	32	2,000
TCEQ INSPECTIONS/FEES	2,114	2,303	2,500	2,303	2,500
TANK INSPECTIONS	495	0	500	583	700
WATER SAMPLING	1,088	4,055	2,720	7,290	3,300
DUES/LICENSES/CERTIFICATIONS	1,139	1,034	750	317	750
MEETINGS/TRAVEL EXP	356	165	500	44	800
TRAINING/SCHOOLS	350	730	850	590	1,000
CELL PHONES	1,310	735	700	590	600
GREENLIGHT GAS	1,808	1,196	1,500	1,051	1,200
MONTHLY COMPUTER MAINTENANCE	0	690	690	690	690
ENCODE BILLING INTERFACE	0	0	0	0	14,800
TOTAL	233,706	232,017	256,240	207,689	271,090
SHORT LIVED ASSETS					
PIPE AND FITTINGS	17,422	12,285	20,000	13,891	20,000
HYDRANTS AND VALVES	37	0	1,500	294	2,000
METERS AND BOXES	6,908	10,629	7,500	9,357	8,000
TOTAL	24,367	22,914	29,000	23,542	30,000
CAPITAL OUTLAY					
PLASMA CUTTER	0	0	4,000	2,443	0
ROLLING STOCK - 2013 F150 FORD	7,167	3,584	3,584	0	0
ROLLING STOCK - 2012 F250 FORD	0	0	0	0	5,667
PLASMA CUTTER - ELECTRICAL WORK	0	0	0	2,891	0
TOTAL	7,167	3,584	7,584	5,334	5,667
TOTAL WATER OPS & MAINT	**456,980**	**370,953**	**416,553**	**358,420**	**435,572**

WASTEWATER

OPERATIONS AND MAINTENANCE

The mission of the Wastewater Department is to collect and treat wastewater from the residential and commercial customers of the City of Clarendon.

Wastewater responsibilities include the operation and maintenance of the wastewater treatment facility, the operation of which must comply with stringent State and Federal guidelines. Related responsibilities include construction and maintenance of collection lines, new service connections, maintenance of sewer lift stations, and removal of line blockages.

The Wastewater Department is funded for two (2) full-time positions: 33% of the Public Works Director salary.

1 **UTILITY FUND**
2
3
4 **WASTEWATER OPERATIONS AND MAINTENANCE**
5
6
7
8
9 33% salary for Public Works Director
10 payroll for 2 employees
11 payroll taxes
12 health benefits; $682.24 pp monthly,employee pays $57.36, plus life
13 City matches 1-1 on 7% withholding
14 unemployment benefits
15 overtime for wastewater emergencies
16
17
18
19
20
21 pipe and fittings for occasional repairs
22 fuel and oil for pickups and all Wastewater equipment
23 lift station equipment
24 hydrant wrenches, etc
25 manhole degreaser, etc.
26 safety glasses; yellow vests
27 pipe sealant; thread compound, etc.
28 contract uniform service
29
30
31
32
33
34 vehicle repairs
35 flow totalizer;etc
36 maintenance to sewer jetter; pumps;
37 repairs to Public Works Warehouse
38 repairs to sewer lift stations
39 maintenance to manholes
40 tires
41
42
43
44

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
1	**ENTERPRISE FUND**					
2						
3	**WASTEWATER OPERATIONS AND MAINTENANCE**					
4						
5						
6						
7	**PERSONNEL SERVICES**					
8						
9	SUPERVISORY SALARIES	0	16,187	17,110	16,642	17,965
10	SALARIES	0	44,142	45,390	45,288	47,660
11	PAYROLL TAXES	0	4,580	5,000	4,643	5,000
12	HEALTH & LIFE INSURANCE	0	15,348	16,275	15,572	17,400
13	TMRS RETIREMENT	0	834	1,282	1,215	1,445
14	UNEMPLOYMENT	0	1,227	0	0	0
15	OVERTIME	0	686	1,000	949	1,200
16						
17	**TOTAL**	0	83,004	86,057	84,309	90,670
18						
19	**WASTEWATER/MATERIALS/SUPPLIES**					
20						
21	PIPE AND FITTINGS	0	6,737	7,000	1,490	7,200
22	GAS & OIL	0	2,295	2,000	2,771	2,500
23	PUMPS/LIFT STATIONS EQUIPMENT	388	1,954	2,000	1,410	2,200
24	SMALL TOOLS	0	212	300	112	350
25	CHEMICAL	981	788	1,800	1,556	1,800
26	SAFETY EQUIPMENT	0	188	200	268	250
27	CONSUMABLES	0	195	250	134	250
28	UNIFORMS	0	587	900	673	900
29						
30	**TOTAL**	1,369	12,956	14,450	8,414	15,450
31						
32	**MAINTENANCE of EQUIPMENT**					
33						
34	MOTOR VEHICLE MAINTENANCE	0	267	1,000	492	1,200
35	MAJOR TOOL MAINTENANCE	0	163	500	207	500
36	EQUIPMENT MAINTENANCE	0	1,983	1,800	3,172	2,500
37	BUILDING MAINTENANCE	0	31	500	7	400
38	LIFT STATION MAINTENANCE	1,992	773	2,500	2,031	2,000
39	MANHOLE MAINTENANCE	3,555	2,726	3,000	580	2,200
40	TIRES	0	913	1,200	70	1,000
41						
42	**TOTAL**	5,547	6,856	10,500	6,559	9,800
43						

45 **WASTEWATER OPERATIONS AND MAINTENANCE**

46 **continued**

47

48

49 electric utilities for warehouse; 2 lift stations

50 engineering--wastewater system improvements

51 Inspections of wastewater facilities

52 effluent sampling

53 Texas Water Utilities Assn

54 travel expense to training and meetings

55 schooling expense

56 supervisor and on-call cell phones

57 gas utilities

58 Wastewater portion of monthly computer maintenance

59

60

61

62

63

64

65

66

67

68

69 2013 F150 ford - paid off in 2017-2018 FY

70 purchase of sewer camera

71 one time settlement expense

72

73

74

75

76

77

78

79

80

81

82

83

84

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
44	**TRAVEL/TRAINING/OVERHEAD/CONTRACTED**					
45						
46						
47						
48						
49	UTILITIES (ELECTRIC)	0	810	800	1,025	925
50	ENGINEERING/PROFESSIONAL SERVICES	0	0	2,000	600	1,500
51	TCEQ INSPECTIONS/FEES	0	1,250	2,000	1,250	1,500
52	WASTEWATER SAMPLING	1,395	1,371	1,000	695	1,200
53	DUES/LICENSES/CERTIFICATIONS	0	0	500	111	500
54	MEETINGS/TRAVEL EXP	0	28	500	0	700
55	TRAINING/SCHOOLS	0	25	400	195	700
56	CELL PHONES	0	707	755	792	825
57	GREENLIGHT GAS	0	1,110	1,500	1,051	1,500
58	MONTHLY COMPUTER MAINTENANCE	0	690	690	690	690
59						
60	**TOTAL**	1,395	5,991	10,145	6,409	10,040
61						
62	**SPECIAL PROJECTS**	0	0	0	0	0
63						
64	**TOTAL**	0	0	0	0	0
65						
66	**CAPITAL OUTLAY**					
67						
68						
69	ROLLING STOCK - 2013 F150 FORD	0	3,583	3,583	0	0
70	SEWER CAMERA	5,916	0	0	0	0
71	SETTLEMENT EXPENSE	0	6,700	0	0	0
72						
73	**TOTAL**	5,916	10,283	0	0	0
74						
75						
76	**TOTAL WASTEWATER OPS & MAINT**	**14,227**	**119,090**	**121,152**	**105,691**	**125,960**
77						
78						
79						
80						

SANITATION

The mission of the Sanitation Department is to provide for the collection and hauling of garbage waste from the residential and commercial customers of the City of Clarendon, to provide for the easy recycling of metals, plastics, glass, and paper/cardboard, and to provide for the composting of wood chips and grass clippings.

The Sanitation Department picks up residential and commercial garbage from dumpsters, many of which are shared by adjacent customers. Sanitation also picks up items for recycling from strategically-located dumpsters. The Recycling Center is also open daily, except Sundays, for citizens and non-citizens to drop off trash for a fee, and to drop off items for recycling or to deposit grass clippings and tree limbs at no charge.

The Recycling Department won the highly coveted "Top Recycling Community for 2017" trophy awarded by PRPC Region II and the Panhandle Environmental Partnership. This is a traveling trophy and was last awarded to the City of Clarendon in 2009.

One full time position was eliminated in the 2015-2016 budget year to prevent a 9% rate increase. The employee was moved to the wastewater department.

Funded in Sanitation are a Supervisor, four (3) full-time employees, and two (2) part-time employees.

1 **ENTERPRISE FUND**
2
3
4 **SANITATION**
5
6
7
8 salary for Supervisor
9 payroll for 3 full-time employees
10 payroll taxes
11 health benefits; $682.24 pp monthly,employee pays $57.36, plus life
12 City matches 1-1 on 7% withholding
13 overtime for 4th of July, etc
14 2 part-time employees
15
16
17
18
19
20 fuel and oil for vehicles and equipment, includes compactor and haul trucks
21 provided by uniform service
22 wrenches and screwdrivers
23 safety glasses; eye wash stand;
24
25
26
27
28
29 maintenance to pickups
30 maintenance to trash truck, dump truck,backhoe; skid-steer; chipper;
31 repairs to buildings
32 rebuild residential dumpsters
33 paper towels; gloves
34 tires
35
36
37
38
39
40

		2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
1	**ENTERPRISE FUND**					
2						
3	**SANITATION**					
4						
5						
6	**PERSONNEL SERVICES**					
7						
8	SUPERVISORY SALARIES	37,496	38,398	39,430	39,395	41,400
9	SALARIES	100,105	80,148	87,400	80,371	91,770
10	PAYROLL TAXES	11,539	10,313	11,900	10,378	12,300
11	HEALTH & LIFE INSURANCE	32,712	27,164	29,340	29,300	30,000
12	TMRS RETIREMENT	1,010	1,614	2,600	2,318	3,000
13	OVERTIME	237	0	400	777	400
14	PART-TIME SALARIES	14,985	17,696	25,000	19,008	26,200
15						
16	**TOTAL**	198,084	175,333	196,070	181,547	205,070
17						
18	**MATERIALS AND SUPPLIES**					
19						
20	GAS & OIL	22,030	23,977	22,000	22,957	25,500
21	UNIFORMS	1,140	1,400	1,600	1,377	1,700
22	SMALL TOOLS	715	659	1,000	643	1,000
23	SAFETY EQUIPMENT	61	91	700	18	500
24						
25	**TOTAL**	23,946	26,127	25,300	24,995	28,700
26						
27	**MAINTENANCE/EQUIPMENT**					
28						
29	MOTOR VEHICLE MAINTENANCE	44	194	2,500	395	2,000
30	EQUIPMENT MAINTENANCE	8,911	7,556	15,000	8,141	12,500
31	BUILDING MAINTENANCE	898	295	1,000	603	1,000
32	DUMPSTER REPAIR	493	2,774	2,750	1,280	3,200
33	CONSUMABLES	318	585	600	605	600
34	TIRES	626	2,281	2,500	1,910	2,700
35						
36	**TOTAL**	11,290	13,685	24,350	12,934	22,000
37						
38						

41 **SANITATION**
42 continued
43
44 propane cylinders, backhoe or chipper, etc.
45 electric service for recycling; transfer station
46 tipping fees for Memphis landfill
47 gas utilities at Recycling
48 travel expense for schools and meetings
49 schooling expense
50 cell phone
51 Sanitations portion of the contracted monthly computer maintainance
52
53
54
55
56
57 tire recycling project with PRPC
58
59
60
61
62
63 40 yd roll-off boxes
64 3 1/2 yard dumpsters x 20
65 2013 F150 ford - paid off 17/18 FY
66
67
68
69
70
71

39	SANITATION	2015-2016	2016-2017	2017-2018	2017-2018	2018-2019
40	continued	ACTUAL	ACTUAL	PROPOSED	ACTUAL	PROPOSED
41						
42	**TRAVEL/TRAINING/OVERHEAD/CONTRACTED**					
43						
44	EQUIPMENT RENTALS	287	240	300	192	300
45	UTILITIES (ELECTRIC)	1,199	847	1,300	930	1,400
46	LANDFILL FEES	66,683	73,808	65,000	58,370	67,000
47	GREENLIGHT GAS	1,114	1,196	1,600	1,254	1,500
48	MEETINGS/TRAVEL EXP	95	11	250	0	700
49	TRAINING/SCHOOLS	761	66	1,000	570	800
50	CELL PHONE	995	820	1,100	652	1,000
51	MONTHLY COMPUTER MAINTENANCE	0	1,380	1,380	1,380	1,380
52						
53	**TOTAL**	71,134	78,368	71,930	63,348	74,080
54						
55	**SPECIAL PROJECTS**					
56						
57	TIRE RECYCLING PROJECT	1,475	1,475	3,000	0	3,500
58						
59	**TOTAL**	1,475	1,475	3,000	0	3,500
60						
61	**CAPITAL OUTLAY/TRANSFERS**					
62						
63	ROLL-OFF BOXES	0	0	7,500	5,421	0
64	DUMPSTERS	2,970	5,421	0	0	0
65	ROLLING STOCK - 2013 F150 FORD	7,167	7,167	7,167	0	0
66						
67						
68	**TOTAL**	10,137	12,588	14,667	5,421	0
69						
70						
71	**TOTAL SANITATION**	**316,066**	**307,576**	**335,317**	**288,245**	**333,350**

DEBT SERVICE and TRANSFERS

ENTERPRISE FUND

This department funds the service of any Revenue Bonds which might be issued to fund any Enterprise Fund improvements.

Also included in this department is the transfer of money to the General Fund as a "Management Fee"; it is reasonable to compensate the General Fund for management service which benefit the Enterprise Fund but which are paid from the General Fund.

The Water Tank Repair Fund is for any repairs needed to the water tank. Any remaining money should be put in a CD at the end of the year.

The City of Clarendon has issued no Revenue Bond debt; hence, no transfer for bond debt is budgeted.

Transfer of Improvement funds from Enterprise to General Fund.

USDA loan payments reflect revenue collected from the $10.00 per connection water rate increase, this is depending on how the USDA project advances.

ENTERPRISE FUND

DEBT SERVICE / TRANSFERS

transfer to fund for refurbishing elevated water storage tanks
transfer to General Fund to compensate for management services
transfer funds to support the street department
USDA loan payments

ENTERPRISE FUND

DEBT SERVICE / XFERS	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
GENERAL OBLIGATIONS	0	0	0	0	0
TOTAL GENERAL OBLIGATIONS					
TRANSFERS					
WATER TANK REPAIR FUND	8,000	8,000	8,000	8,000	8,000
GENERAL FUND SUPPORT	41,391	45,000	74,750	66,000	65,500
IMPROVEMENT FUND	41,346	97,958	97,000	96,646	97,000
TRANSFER TO TX POOL	0	95,590	102,000	101,100	102,000
TOTAL TRANSFERS	90,737	246,548	281,750	271,746	272,500
TOTAL DEBT SERV / TRANSFER	**90,737**	**246,548**	**281,750**	**271,746**	**272,500**

OTHER OBLIGATED FUNDS

HOTEL OCCUPANCY TAX FUND

The Motel Bed Tax is 7% of the revenue generated from local hotels and motels. They are required by law to pay quarterly. The Best Western and Western Skies are the only Hotels in operations at this time. The money is then paid out to the CEDC and Clarendon Chamber of Commerce quarterly.

During the Fiscal Year of 2012-2013, an Ordinance was adopted by City Council to give all Motel Bed Tax revenue to the CEDC for promotional and tourism expenses.

During the Fiscal Year of 2014-2015, an Ordinance was adopted by City Council to give 75% of the HOT Funds to the CEDC and 25% to the Clarendon Chamber of Commerce for promotional and tourism expenses.

During the Fiscal year 2016-2017, the Publicity and Tourism Agreement with the CEDC was amended to obligate $27,500.00 per year for Certificate of Obligation debt service for 20 years. These funds are derived from the 75% of HOT proceeds designated for the CEDC.

1 **HOTEL OCCUPANCY TAX FUND**

2
3
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8 HOT funds revenue
9 75% to the CEDC
10 25% to the Chamber
11 bank account interest
12 balance in the checking account- carryover
13
14
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27
28 debt service Certificate of Obligation from CEDC funds
29 portion of the HOT funds for CEDC tourism paid quarterly
30 portion of the HOT funds for Chamber of Commerce tourism paid quarterly
31 carryover for a CEDC capital project
32
33
34
35
36
37
38

HOTEL OCCUPANCY TAX FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
HOTEL OCCUPANCY TAX	0	0	78,500	94,650	88,000
75% ADVERTISING AND PROMOTION CEDC	66,733	69,173	0	0	0
25% TOURISM CHAMBER OF COMMERCE	14,637	23,058	0	0	0
INTEREST EARNED	159	206	185	369	215
CARRYOVER FUNDS	0	0	62,547	0	62,547
TOTAL	81,529	92,437	141,232	95,019	150,762
TOTAL HOTEL/MOTEL TAX FUND REVENUE	**81,529**	**92,437**	**141,232**	**95,019**	**150,762**

HOTEL/MOTEL TAX FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
CERTIFICATE OF OBLIGATION	0	0	27,500	27,220	27,500
CEDC TOURISM	66,830	69,301	31,375	43,610	38,500
CHAMBER OF COMMERCE	14,684	23,100	19,625	23,704	22,000
CARRYOVER CAPITAL EXPENDITURE	0	0	62,732	0	62,762
TOTAL	81,514	92,401	141,232	94,534	150,762
TOTAL HOTEL/MOTEL TAX FUND EXPENSE	**81,514**	**92,401**	**141,232**	**94,534**	**150,762**
BALANCE	**15**	**36**	**0**	**485**	**0**

COMMUNITY DEVELOPMENT FUND

USDA CONSTRUCTION

The Community Development Fund exists to track grant funds. Grant funds must be kept and tracked separately. This account will be used for the USDA Construction projects.

1	**COMMUNITY DEVELOPMENT FUND**
2	**USDA CONSTRUCTION FUND**
3	
4	
5	
6	
7	
8	receipts for Grants, CDBG,PRPC, Energy Conservation
9	Revenue from Enterprise Fund Transfer
10	USDA construction
11	Mulkey - cert of obligation
12	Mulkey - Amarillo Area Foundation grant
13	pool donations
14	
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25	
26	
27	
28	
29	
30	
31	
32	USDA construction
33	USDA legal & bond council
34	USDA engineering
35	USDA contingency funds - required by USDA
36	pass thru to AAF
37	amarillo area foundation-reimburse mulkey block party
38	pool construction
39	Mulkey renovations
40	funds trans. To GF or Texpool

COMMUNITY DEVELOPMENT FUND
USDA CONSTRUCTION FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
REVENUES	12,497	13,149	0	0	0
TRANSFER FROM ENTERPRISE FUND	0	0	143,250	0	
USDA RURAL DEVELOPMENT	0	0	0	280,000	3,909,000
MULKEY - CERT. OF OBLIGATION	0	0	0	350,000	0
MULKEY - AAF GRANT	0	0	0	60,000	0
POOL DONATIONS	0	0	0	10,960	0
TOTAL	12,497	13,149	143,250	700,960	3,909,000
COMMUNITY DEVELOPMENT REVENUE	**12,497**	**13,149**	**143,250**	**700,960**	**3,909,000**

COMMUNITY DEVELOPMENT FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
USDA DEVELOPMENT/ CONSTRUCTION	0	0	0	0	3,162,075
USDA LEGAL/ BOND COUNSEL	0	0	0	25,832	40,000
USDA ENGINEERING	7,675	0	0	251,250	390,000
USDA CONTINGENCY	0	0	0	0	316,925
PASS THRU TO AAF	4,822	6,875	102,000	0	0
AAF MULKEY BLOCK PARTY REPAY	0	4,374	0	0	0
POOL CONCTRUCTION	0	0	0	8,640	0
MULTI PURPOSE BLDG. RENO	0	0	0	410,000	0
TRANS TO GF-TEXPOOL	0	0	0	4,220	0
COMMUNITY DEVELOPMENT EXPENSE	**12,497**	**11,249**	**102,000**	**699,942**	**3,909,000**
BALANCE	**24,994**	**19,000**	**41,250**	**1,018**	**0**

ROLLING STOCK FUND

On March 25, 2014, City Council approved the creation of a Rolling Stock Fund with Ordinance No. 429. This fund is a reserve fund specifically for purchasing rolling stock. The department receiving the stock will make annual payments back to this fund to be used for future Rolling Stock purchases.

ROLLING STOCK FUND

Public Works for 2013 Ford F150-paid
Sanitation for 2013 Ford F150-paid
Interest earned from checking account
3 of 3 annual payments from Code Compliance for Animal Control Truck
dump truck for street purchased in 2016-2017 FY-paid by budget adjustment 17/18
1 of 3 payments from Water for 2012 F250 Truck
carry-over from previous FY

purchase 2015 Ford F150 for Animal Control
2013 Ford F150 purchased in 2014 for Public Works
2013 Ford F150 purchased in 2014 for Sanitation
purchase a dump truck for the street department
2012 F250 XL SD truck for the water department
purchase a truck for the wastewater department

ROLLING STOCK FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2018 PROPOSED
Truck Payment-Wastewater	0	3,584	0	0	0
Truck Payment - Water	7,167	3,583	0	0	0
Truck Payment - Sanitation	7,167	7,167	0	0	0
Interest	15	62	38	105	72
Truck Payment-Code Compliance	0	4,500	4,500	4,500	4,500
Dump Truck- Streets	0	0	8,000	8,000	0
Truck Payment - Water 2012 F250	0	0	0	0	5,667
Carry-Over	0	0	12,462	5,000	26,605
TOTAL	14,349	18,896	25,000	17,605	36,844
TOTAL REVENUE	**14,349**	**18,896**	**25,000**	**17,605**	**36,844**

ROLLING STOCK FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2017-2018 PROPOSED
2015 Ford F150 - Code Compliance	14,252	0	0	0	0
2013 Ford F150 - Public Works	0	0	0	0	0
2013 Ford F150 - Sanitation	0	0	0	0	0
Dump Truck- Streets	0	0	8,000	0	0
2012 F250 Water Department	0	0	17,000	17,000	0
Truck - Wastewater	0	0	0	0	13,000
TOTAL	14,252	0	25,000	17,000	13,000
TOTAL EXPENSE	**14,252**	**0**	**25,000**	**17,000**	**13,000**
BALANCE	**97**	**18,896**	**0**	**605**	**23,844**

IMPROVEMENT FUND

The Improvement Fund is supported by charges attached to every utility bill: $2 from each water account; $5 from each wastewater account; and $2.80 from each Sanitation account.

Proceeds from the Improvement Fund are generally directed to fund the Street Department.

IMPROVEMENT FUND

revenues from charges on each utility bill (now split up)

$2.00 from each water account
$5.00 from each sewer account
$2.80 for each garbage account & $30.80 Greenbelt

transfer to general fund to support the street department

IMPROVEMENT FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
TRANSFER IN FROM ENTERPRISE FUND	57,419	0	0	0	0
WATER	8,540	20,270	20,300	20,246	20,300
SEWER	20,405	48,420	48,500	48,330	48,500
GARBAGE	12,401	29,268	28,200	28,070	28,200
TOTAL	98,765	97,958	97,000	96,646	97,000
IMPROVEMENT FUND REVENUE	**98,765**	**97,958**	**97,000**	**96,646**	**97,000**

IMPROVEMENT FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
TRANS. TO GENERAL FUND STREETS	90,440	89,864	97,000	72,240	97,000
TOTAL	90,440	89,864	97,000	72,240	97,000
TOTAL IMPROVEMENT FUND EXPENSE	**90,440**	**89,864**	**97,000**	**72,240**	**97,000**
BALANCE	**8,325**	**8,094**	**0**	**24,406**	**0**

MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund is supported by fees assessed to all Municipal Court fines.

All Fund monies are to be spent on technology related items. A portion of the monthly computer maintenance cost is paid from this fund.

MUNICIPAL COURT TECHNOLOGY FUND

revenues from fees attached to every Municipal Court fine

carryover

monthly computer maintenance

computer equipment

MUNI COURT TECH FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
REVENUES					
MUNI COURT TECHNOLOGY FUND FEE	315	191	200	387	200
CARYOVER	0	0	2,154	2,154	2,374
TOTAL	315	191	2,354	2,541	2,574
MUNI COURT TECHNOLOGY FUND REVENUE	**315**	**191**	**2,354**	**2,541**	**2,574**

MUNI COURT TECH FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2017-2018 PROPOSED
COMPUTER MAINTENANCE	315	0	1,380	1,380	1,380
COMPUTER EQUIPMENT	0	0	974	0	1,194
TOTAL	315	0	2,354	1,380	2,574
MUNI COURT TECHNOLOGY FUND EXPENSE	**315**	**0**	**2,354**	**1,380**	**2,574**
BALANCE	**0**	**191**	**0**	**1,161**	**0**

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund is supported by fees assessed to all Municipal Court fines. This fund was approved and established by City Council in 2015.

All Fund monies are to be spent on security related items.

MUNICIPAL COURT BUILDING SECURITY FUND

10 Revenues from fees attached to every Municipal Court fine
11 Carry over funds from previous year

30 security camera required by legislature, other security eq.

MUNI COURT BUILDING SECURITY FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
REVENUES					
MUNI COURT BLDG. SECURITY FUND FEE	197	130	105	286	150
CARRY OVER	0	0	332	0	332
TOTAL	197	130	437	286	482
MUNI COURT BLDG. SECURITY FUND REVENUE	**197**	**130**	**437**	**286**	**482**

MUNI COURT BLDG. SECURITY FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
SECURITY CAMERA & EQUIPMENT	0	0	437	0	482
TOTAL	0	0	437	0	482
MUNI COURT BUILD. SECURITY FUND EXPENSE	**0**	**0**	**437**	**0**	**482**
BALANCE		**130**	**0**	**286**	**0**

LIBRARY GRANT FUND

The Library Grant Fund exists in order to track various grants that the Burton Library receives.

None of these grants are guaranteed. The Tocker Grant and the Lone Star Grant have been consistent.

LIBRARY GRANT FUND

No Grants Expected

LIBRARY GRANT FUND

REVENUE

	2014-2015 ACTUAL	2015-2016 ACTUAL	2016-2017 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
Lone Star Grant	0	0	0	0	0
Jay O'Brien Family Gift	0	0	0	0	0
Tocker Grant	0	0	0	0	0
Library Grant Revenue	0	0	0	0	0
	0	0	0	0	0

LIBRARY GRANT FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
Lone Star--Books	0	0	0	0	0
Lone Star--Equipment	0	0	0	0	0
Jay O'Brien Gift--General	0	0	0	0	0
Tocker Grant--Furniture	0	0	0	0	0
Library Grant Expense	0	0	0	0	0
Library Grant Total	**0**	**0**	**0**	**0**	**0**

POOL CONSTRUCTION FUND

A separate account has been set-up for the construction of the pool. This account will be closed once construction is completed.

POOL CONSTRUCTION FUND

POOL/SPLASH PAD

TPW Grant Income
Harrington Grant Income
donations trans from TXPOOL acct
monthly interest on NOW checking account
donations deposited to trans to texpool
closed water rec account & trans to texpool
closed AAF deposited to trans to texpool

Pool Construction Cost
trans to texpool

POOL CONSTRUCTION FUND

REVENUE	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
POOL/SPLASH PAD					
TEXAS PARKS & WILDLIFE GRANT	0	0	0	0	500,000
HARRINGTON FOUNDATION	0	0	0	0	100,000
TRANSFER FROM TX POOL	0	0	0	66,600	1,300,000
INTEREST	0	0	0	54	12,350
DONATIONS TRANS TO TEXPOOL	0	0	0	503,900	0
TRANS FROM WATER REC. ACCT.	0	0	0	1,900	0
TRANS FROM AAF TO TEXPOOL	0	0	0	122,521	0
TOTAL	**0**	**0**	**0**	**694,975**	**1,912,350**
EXPENSE					
WATER RECREATION PROJECT CONST.	0	0	0	66,600	1,912,350
TRANS TO TEXPOOL	0	0	0	626,421	
TOTAL	**0**	**0**	**0**	**693,021**	**1,912,350**
TOTAL CONSTRUCTION FUND	**0**	**0**	**0**	**1,954**	**0**

USDA DEBT SERVICE FUND

This fund was approved and created in the 2017/2018 FY to make the annual Debt Service payment and the Bi-annual Interest payment to USDA.

1	**USDA Debt Service**
2	
3	
4	
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8	revenues
9	From $10 per connection/TxPool
10	monthly interest on MMA checking account
11	
12	
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19	
20	
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28	Annual USDA Debt Payment
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USDA DEBT SERVICE FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
REVENUES	0	0	0	0	0
TRANSFER FROM TXPOOL	0	0	0	102,000	102,000
INTEREST	0	0	0	150	714
					0
					0
TOTAL	0	0	0	102,150	102,714
USDA DEBT SERVICE REVENUE	**0**	**0**	**0**	**102,150**	**102,714**

USDA DEBT SERVICE FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
USDA DEBT SERVICE	0	0	0	1,227	102,000
USDA DEBT SERVICE EXPENSE	**0**	**0**	**0**	**1,227**	**102,000**
BALANCE	**0**	**0**	**0**	**100,965**	**714**

INTEREST AND SINKING FUND

The Interest and Sinking Fund tracks the revenues from the "Debt" component of the City's Ad Valorem Tax, which are collected to pay on specific debts.

A CD was created in 2015 with the revenue from the raw water sales and the General Fund reserve for the 2018-2019 Tax Note & Bond balloon payments. Revenue from raw water sales were moved to the Enterprise Fund in the 2016-2017 FY.

1 **INTEREST AND SINKING FUND**
2
3
4
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8 debt service component of Ad Valorem Taxes
9 carry over funds from 17-18 FY property tax collected
10 sale of raw well water to Greenbelt Water Authority- moved
11 transfers from TexPool
12
13
14
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19
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21
22
23
24
25
26
27 payment on 2012 Series Bonds and Tax Notes
28 raw water sales revenue moved to CD
31
32
33
34
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38

INTEREST AND SINKING FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
PROPERTY TAX	146,006	223,044	159,384	228,834	137,000
CARRY OVER FROM 2017-2018	0	0	0	0	18,300
SELL OF RAW WATER TO GREENBELT	54,459	0	0	0	0
TRANSFER FROM TX POOL					136,155
TRANSFER FROM CD	0	0	0	162,816	0
INTEREST	0	0	0	5,727	0
TOTAL	200,465	223,044	159,384	397,377	291,455
INTEREST AND SINKING FUND REVENUE	**200,465**	**223,044**	**159,384**	**397,377**	**291,455**

INTEREST AND SINKING FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
2012 BONDS & TAX NOTES	138,553	136,528	136,549	367,600	291,455
MOVE TO TAX NOTE & BOND PMNT. CD	54,459	61,780	0	0	0
TOTAL	193,012	198,308	136,549	367,600	291,455
INTEREST AND SINKING FUND EXPENSE	**193,012**	**198,308**	**136,549**	**367,600**	**291,455**
BALANCE	**7,453**	**24,736**	**22,835**	**29,777**	**0**

CAPITAL IMPROVEMENT FUND

This fund is a reserve fund specifically for street resurfacing and large capital projects.

CAPITAL IMPROVEMENT FUND

funds from General Fund to be transferred here for capital improvements

funds moved to CD if unused

CAPITAL IMPROVEMENT FUND

REVENUE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
REVENUE FROM GENERAL CHECKING	0	0	320,000	0	0
REVENUE FROM TXPOOL					320,000
TOTAL REVENUE	**0**	**0**	**320,000**	**0**	**320,000**

CAPITAL IMPROVEMENT FUND

EXPENSE

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 PROPOSED	2017-2018 ACTUAL	2018-2019 PROPOSED
MOVE TO CAPITAL IMPROVEMENT FUND	0	0	320,000	0	0
CAPITAL PROJECTS					320,000
TOTAL EXPENSE	**0**	**0**	**320,000**	**0**	**320,000**
BALANCE	**0**	**0**	**0**	**0**	**0**

ORDINANCE No. 480

APPROVING AND ADOPTING A BUDGET FOR THE *CITY OF CLARENDON* FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS:

THAT, THIS COUNCIL FINDS: (A) The Mayor has, in accordance with the laws of the State of Texas, prepared and filed with the City Secretary of said City a budget covering the fiscal year beginning October 1, 2018, and ending September 30, 2019; (b) Public Notice that such hearings upon said budget would be held has been given as required by law; and (C) it is the opinion and judgment of this Council that said budget is in all things appropriate and correct.

THEREFORE, said budget is here and now and hereby in all things approved and adopted and it is provided that the effective date of this budget shall be effective as of October 1, 2018.

This ordinance is hereby declared to be an emergency measure that shall have and take effect from and after its present reading, for the reasons following:

The fiscal year commences October 1, 2018 and fixing the rate and levy of taxes for the budget year 2018-2019 must be completed prior to October 1, 2018, and after approval and adoption of this budget it is for the immediate preservation of the public property and business; and provides for the daily operations of all municipal departments and lays a predicate for the appropriation of money to defray current and other expenses.

A motion was made by Alderman Lockhart and seconded by Alderman Fangman, and upon call for vote:

Alderman Burrow ____Aye____

Alderman Jeffers ____Aye____

Alderman Lockhart ____Aye____

Alderman Floyd ____Absent____

Alderman Fangman ____Aye____

the above ordinance was approved this the 13th day of September, 2018.

THE CITY OF CLARENDON, TEXAS

SEAL

Sandy Skelton, Mayor

Machiel Covey, City Secretary

ORDINANCE NO. 481

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS, with authority provided by the laws of the State of Texas. that taxes for the purpose of providing monies for the general operation of the City of Clarendon and for the purpose of providing sufficient funds to pay interest and create a sinking fund on all outstanding debts are hereby levied for the year of 2018 to provide sufficient funds for the budget year 2018-2019.

For General Fund Requirements	0.468692	On all the $100 assessed valuation of real estate and personal property in Clarendon.
For Debt Service to pay interest and principal on City of Clarendon General Obligation debts	0.289958	On all the $100 assessed valuation of real estate and personal property in Clarendon.
TOTAL TAX RATE FOR 2017	**0.758650**	

The fact that the City of Clarendon Tax Rolls should be prepared immediately for the Payment of 2017 taxes constitutes an emergency. and any rule requiring that this ordinance be read and presented more than one time is hereby suspended and that this ordinance be approved. passed. and adopted as of this date and be in full force and effect immediately and it is so ordained.

A motion was made by Alderman Jeffers and seconded by Alderman Burrow. and upon call for vote:

Alderman Burrow ___Aye___

Alderman Jeffers ___Aye___

Alderman Lockhart ___Aye___

Alderman Floyd ___Absent___

Alderman Fangman ___Aye___

the above ordinance was approved. passed. and adopted this the 13th day of September. 2018.

THE CITY OF CLARENDON

SEAL

Sandy Skelton. Mayor

Machiel Covey. City Secretary