

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
EMERGENCY MEETING, MARCH 18, 2020**

Notice was hereby given of an EMERGENCY MEETING of the City Council of the City of Clarendon to be held on WEDNESDAY March 18, 2020 at 5:30 p.m. at City Hall – 313 S. Sully Street, Clarendon, Texas. Emergency Meetings are held in case of emergency or urgent public necessity. An emergency and urgent public necessity is limited to imminent threats to public health and safety, which require immediate action by the Clarendon City Council. This notice of meeting giving time, place, date and subject of this EMERGENCY SPECIAL MEETING was posted as described in V,T,C,A., Government Code §551.041 for the purpose of considering the following agenda items and has been provided to the news media and to anyone else that has requested to be notified pursuant to Section 551.047(a):

CALL TO ORDER: Mayor Sandy Skelton at 5:45 p.m.

PRESENT: Mayor Sandy Skelton
Alderman John Lockhart
Alderman Larry Jeffers
Alderman Jacob Fangman
Alderman Nathan Floyd
Alderman Eulaine McIntosh
Administrator David Dockery
City Secretary Machiel Covey

ABSENT:

OTHERS PRESENT:

INVOCATION: Alderman Lockhart

AUTHORIZATIONS BY CITY COUNCIL

19-076

1. Discussion and possible action on approving a Local Disaster Declaration for the City of Clarendon.

A motion was made by Alderman McIntosh and seconded by Alderman Lockhart to approve a Local Disaster Declaration for the City of Clarendon. With each Alderman voting AYE, the motion carried.

Local Disaster Declaration

WHEREAS, the novel coronavirus now designated SARS-CoV-2 which causes the disease COVID-19 has spread through the world and has now been declared a global pandemic by the World Health Organization; and

WHEREAS, President Donald Trump has proclaimed the COVID-19 outbreak a national emergency in the United States; and Governor Greg Abbott has declared a state of disaster for all counties in Texas; and

WHEREAS, costs incurred to prepare for and respond to COVID-19 are beginning to mount at the county and municipal levels; and

WHEREAS, a large gathering of unidentifiable individuals without necessary mitigation for the spread of infection may pose a risk of the spread of infectious disease; and

WHEREAS, City of Clarendon has already taken significant measures to prepare for and prevent the spread of COVID-19; and

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of City of Clarendon citizens; and

WHEREAS, declaring a state of disaster in City of Clarendon will facilitate and expedite the procurement, use, and deployment of resources to enhance preparedness and response.

NOW, THEREFORE, I, Sandy Skelton, Mayor of the City of Clarendon, Texas, do hereby certify that COVID-19 poses an imminent threat of disaster to the City of Clarendon. In

accordance with Section 418.108 of the Texas Government Code, I hereby declare a state of disaster and public health emergency for the City of Clarendon.

Furthermore, consistent with guidance from the Centers for Disease Control and Prevention (CDC), I recommend, following the Presidents guidance on 3/17/2020, that public gatherings greater than 10 people be postponed or canceled.

This declaration shall take effect immediately from its issuance and shall continue for a period of not more than seven days unless continued or renewed by the City Council of Clarendon Texas.

In accordance with the statutory requirements, this declaration shall be given prompt and general publicity and shall be filed promptly with the City Secretary of the City of Clarendon.

19-077

2. Discussion and possible action on approving "Special Rules" for utility procedures during the time the City Council considers appropriate to aid customers in the event of hardship caused by the coronavirus.

A motion was made by Alderman Fangman and seconded by Alderman McIntosh to approve "Special Rules" for utility procedures during the time the City Council considers appropriate to aid customers in the event of hardship caused by the coronavirus. With each Alderman voting AYE, the motion carried.

City of Clarendon Coronavirus Action Plan

This plan was developed to allow City of Clarendon to have an established action plan that are triggered by the changing conditions associated with the coronavirus.

1. Trigger- Coronavirus cases confirmed in the state of Texas.

Phase 1

- (a) Inform all employees of the need for increased hygiene.
- (b) Provide hand sanitizer and latex gloves to Sanitation and Public Works Depts.
- (c) Require enhanced cleaning practices for areas of public access.
- (d) Require all employees who experience symptoms to stay home.
- (e) Identify possible partners to pool resources and personnel.
- (f) Keep abreast of changing conditions.
- (g) Encourage online and credit card payments

2. Trigger- Coronavirus cases confirmed within 100 miles of Donley County.

Phase 2

- (a) Inform public of increased risk.
- (b) Develop a plan for critical personnel to work remotely.
- (c) City Council to consider adopting "Special Rules" for utility billing, collection, and cut-off during event.
 - (1) City to reimburse customers \$ 3.00 Credit Card convenience fee.
 - (2) Discontinue utility disconnects.
 - (3) Waive late fees.
 - (4) No cash payments.
 - (5) Provide signage at City Hall and Library to inform customers of potential closure.
 - (d) Meet with identified partners to train on basic duties and responses.
 - (e) Develop teleconference capability for City Council meetings.
 - (f) Meet with Emergency Coordinators/ worst case scenario exercise.

3. Trigger – Coronavirus cases confirmed within Donley County.

Phase 3

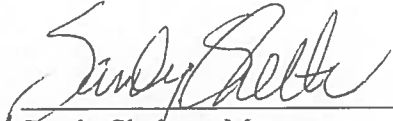
- (a) Close all public buildings under City control except for critical personnel.
- (b) Determine risks to critical personnel, possible remote work.
- (c) Focus on public health and safety, critical services (water, wastewater, sanitation)
- (d) Teleconference City Council meetings.
- (e) Any and all responses deemed necessary to protect the public health.

MAYOR COMMENTS: May Skelton informed Council that this virus could delay the pool opening due to all lifeguard training classes have been canceled.

COUNCIL COMMENTS:

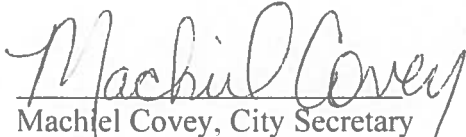
Adjournment:

There being no further business on the agenda, a motion was made by Alderman Jeffers and seconded by Alderman Fangman to adjourn the meeting at 6:30 p.m., with each Alderman voting AYE, the motion carried.



Sandy Skelton, Mayor

Attest:



Machiel Covey, City Secretary